

113122

DATE: February 25, 2026

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority for the County of Westchester to enter into an agreement with the Family Service Society of Yonkers d/b/a JCY- Westchester Community Partners, to provide Volunteer Recruitment and Recognition services, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026, for an amount not-to-exceed \$35,726.00, payable pursuant to an approved budget.

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement with Family Service Society of Yonkers d/b/a JCY- Westchester Community Partners (the "Contractor"), pursuant to which the Contractor shall provide Volunteer Recruitment and Recognition services, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026 (the "Agreement"). In consideration for all services rendered under the Agreement, the Contractor will be paid an amount not-to-exceed \$35,726.00, payable pursuant to an approved budget.

The proposed Agreement will serve a public purpose by recruiting seniors and placing them in various volunteer opportunities that meet critical community needs, thereby improving the community and quality of life.

The goals and objectives of the proposed Agreement are to assist communities in developing services that will help enable senior citizens to increase their socialization and quality of life. Establishing a volunteer recruitment program that matches the needs of organizations with eligible volunteers will help reach that goal. Volunteer recognition will help encourage senior citizen participation in volunteer efforts by acknowledging the value of their work that enhances the quality of their life.

The goals and objectives of the Agreement are in the County's best interests regarding fiscal responsibility as the services allow senior citizens to remain engaged and active in the community, thus helping decrease incidents of premature institutionalization, and thereby saving County expenditures for the cost of same.

The goals and objectives will be tracked and monitored through monthly reporting activities submitted by the Contractor and by the Department through onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

For the 2025 Program year, the Contractor provided 213 units of Recruitment service to 50 unduplicated clients, 213 units of Recognition to 50 unduplicated clients, 36 units of service were provided to 98 unduplicated clients.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/BL/mb

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2026 - RAYMOND SCUKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

RESOLVED, that authority is hereby granted to the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement with Family Service Society of Yonkers d/b/a JCY- Westchester Community Partners (the "Contractor"), pursuant to which the Contractor shall provide Volunteer Recruitment and Recognition services, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026 (the "Agreement"), in an amount not-to-exceed \$35,726.00, payable pursuant to an approved budget and be it further,

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub-Object	Appropriation Unit	Dollars
101	24	1000	1000	4380	10124400	\$35,726.00

Budget Funding Year(s): 2026 Start Date: 01/01/26 End Date: 12/31/26
 (must match resolution)

Funding Source	Tax Dollars: <u>\$35,726.00</u>
\$35,726.00	State Aid: _____
(must match resolution)	Federal Aid: _____
	Other: _____