



Kenneth W. Jenkins
County Executive

Department of Social Services
Leonard G. Townes
Commissioner

111896

DATE: September 23, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to exercise the County's first option under its agreement with Providence House, Inc., pursuant to which it was to furnish services to provide and operate a facility at 89 Sickles Avenue in New Rochelle that was to provide temporary assistance shelter for single, homeless females who are 18 to 40 years old and who are pregnant and/or with a child who is 0 to 9 years old, and to provide, or make referrals to, related services for such persons, and thereby extend the term of the agreement to a new expiration date of March 31, 2026.

By a resolution approved on April 25, 2024, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement"; DSS3024-24) with Providence House, Inc. ("Providence House"), pursuant to which Providence House was to furnish services to provide and operate a facility at 89 Sickles Avenue in New Rochelle that was to provide temporary assistance shelter for single, homeless females who are 18 to 40 years old and who are pregnant and/or with a child who is 0 to 9 years old (the "Target Population"), and to provide, or make referrals to, related services for such persons, (collectively, the "Services") for an amount not-to-exceed \$836,739.00 for the period from April 1, 2024 through March 31, 2025 (the "Initial Term"), with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods thereafter on the same terms as the Initial Term (each an "Option Term"), except for differences in costs, including the following different, respective not-to-exceed amounts will apply to each Option Term:

<u>Term</u>	<u>Not-To-Exceed Amount</u>
1.) Option Term #1 (4/1/25 - 3/31/26)	\$860,002.00
2.) Option Term #2 (4/1/26 - 3/31/27)	\$883,925.00

- | | |
|---------------------------------------|--------------|
| 3.) Option Term #3 (4/1/27 - 3/31/28) | \$908,529.00 |
| 4.) Option Term #4 (4/1/28 - 3/31/29) | \$933,832.00 |

The Agreement was subsequently executed.

The County continues to require the Services. Therefore, the Department of Social Services ("DSS") reviewed and analyzed the costs for the first Option Term (DSS3024-A-24) under the Agreement, in order to ensure that they are reasonable. As part of that analysis, DSS obtained the recent effective per-diem rate for several other shelters in Westchester, Rockland, Orange, Suffolk, and Albany counties. Of those shelters, the effective per-diem rate for Providence House to provide the Services during 2025 is just above the average for all of the per-diem rates obtained. Therefore, DSS's analysis has found that the costs for the first Option Term are reasonable.

Accordingly, the County respectfully requests authority from your Honorable Board to exercise its first one-year option under the Agreement and therefore amend the Agreement in order to, 1.) extend its term by one (1) year, to a new expiration date of March 31, 2026; 2.) increase its not-to-exceed amount by \$860,002.00, to a new total not-to-exceed amount of \$1,696,741.00, to pay for the Services during the first Option Term, and payable as specified in the Agreement for the first Option Term; and 3.) reflect the fact that the County will have three (3) options remaining under the Agreement (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by continuing to provide the County with the Services that will allow the County to help ensure that the Target Population has access to adequate temporary assistance shelter and related services.

The goal and objective of the proposed First Amendment is to continue providing the County the Services that will allow the County to help ensure that the Target Population has access to adequate temporary assistance shelter and related services.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of public health and safety, as the County continuing to receive the Services, and thereby helping ensure that the Target Population has access to adequate temporary assistance shelter and related services, will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of DSS.

I respectfully recommend the adoption of the attached resolution.

LGT/MV/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise its first option under its agreement (the "Agreement") with Providence House, Inc. ("Providence House"), pursuant to which Providence House was to furnish services to provide and operate a facility at 89 Sickles Avenue in New Rochelle that was to provide temporary assistance shelter for single, homeless females who are 18 to 40 years old and who are pregnant and/or with a child who is 0 to 9 years old, and to provide, or make referrals to, related services for such persons, for an amount not-to-exceed \$836,739.00 for the period from April 1, 2024 through March 31, 2025 (the "Initial Term"), with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods thereafter on the same terms as the Initial Term (each an "Option Term"), except for differences in costs, including the following different, respective not-to-exceed amounts will apply to each Option Term:

<u>Term</u>	<u>Not-To-Exceed Amount</u>
1.) Option Term #1 (4/1/25 - 3/31/26)	\$860,002.00
2.) Option Term #2 (4/1/26 - 3/31/27)	\$883,925.00
3.) Option Term #3 (4/1/27 - 3/31/28)	\$908,529.00
4.) Option Term #4 (4/1/28 - 3/31/29)	\$933,832.00

(the "Agreement"; DSS3024-24) and therefore amend the Agreement in order to, 1.) extend its term by one (1) year, to a new expiration date of March 31, 2026; 2.) increase its not-to-exceed amount by \$860,002.00, to a new total not-to-exceed amount of \$1,696,741.00, to pay for the Services during the first Option Term (DSS3024-A-24), and payable as specified in the Agreement for the first Option Term; and 3.) reflect the fact that the County will have three (3) options remaining under the Agreement; and be it further

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Initial Term	\$836,739.00
First Option Term	\$860,002.00
NEW NTE	\$1,696,741.00

1. Account to be Charged/Credited:

	Fund	De pt.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2025	101	22	8900	5850	---	452,366.82
2025	101	22	8900	5860	---	192,634.68
2026	101	22	8900	5850	---	150,788.94
2026	101	22	8900	5860	---	64,211.56

2. Budget Funding Year(s): 2025 -2026

Start Date: April 1, 2025 End Date: March 31, 2026 (must match resolution)

3. Funding Source: FA 5850

Federal	99%	CFDA#(s)	93.558		
State	0%	State ID#(s)			
Operating/ Tax Levy	1%				
Capital					

Funding Source: SN 5860

Federal	0%	CFDA#(s)			
State	71%	State ID#(s)			
Operating/ Tax Levy	29%				
Capital					

1. **Total NTE:** \$ 860,002.00
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2025 - RAYMOND SCULKY, SECRETARY