



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, May 1, 2025

11:30 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Richard Wishnie, Mr. Vedat Gashi, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Board of Legislators	Dylan Tragni
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Wishnie presided.

Mr. Wishnie said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky said, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 4/24/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Wishnie moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [110921](#) **County Executive** - Enter into a memorandum of agreement ("MOU") with Rensselaer Polytechnic Institute ("RPI") to facilitate the development of undergraduate and graduate engineering programs in and for the Westchester County market, for a term from 2/25/25 - 2/24/27.

K. Jenkins

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

2. [111000](#) **County Executive / Board of Legislators** - Enter into an agreement with The Lincoln Depot Foundation, Inc., for the provision of educational programs, workshops and outreach, historical reenactments, presentations, and general museum visitation services designed to preserve and illuminate the life of President Abraham Lincoln, for a term commencing retroactively on 1/1/25 - 12/31/25, for an amount not to exceed \$45,000.

K. Jenkins

V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

3. [110999](#) **County Executive / Board of Legislators** - Enter into an agreement with the YWCA of White Plains & Central Westchester, Inc. (the "YWCA") pursuant to which YWCA shall provide a series of educational programs and services promoting racial equity, as well as physical, mental and emotional health and wellness, for a term commencing retroactively on 1/1/25 - 12/31/25, in an amount not to exceed \$209,035.

K. Jenkins

V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

4. [110997](#) **Board of Legislators** - Enter into an agreement with Trinity United Methodist Church, pursuant to which the Contractor shall provide its "Barley Loaves and 2 Fish" program, for a term commencing retroactively on 1/1/25 - 12/31/25, for an amount not-to-exceed \$40,000.

V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

5. [110998](#) **Board of Legislators** - Enter into an agreement with Hope Community Services, Inc., for the provision of its Hands on Hope and Back to School Essentials programs to deliver community workshops and back-to-school essentials to local children, for the period from 1/1/25 - 12/31/25, in an amount not to exceed \$46,532.

V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

6. [111007](#) **County Executive/Youth Bureau** - Enter into an agreement with Friends of the White Plains Youth Bureau, Inc., for the provision of youth services under its "Grandpas United" program, for the term commencing retroactively on 1/1/25 - 12/31/25, in an amount not-to-exceed \$50,000.

E. McFadden

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

7. [111008](#) **County Executive/Youth Bureau** - Enter into an agreement with Greater Mental Health of New York, Inc., for the provision of GMH operating its "Break the Hold 360" program, for a term commencing retroactively on 1/1/25 - 12/31/25, in an amount not to exceed \$46,000.

E. McFadden

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

8. [111023](#) **Human Resources** - Enter into a license agreement with 707/709 Westchester Avenue Owner SPE LLC ("SPE"), pursuant to which SPE will license to the County the use of its parking lots located off Bryant Avenue at 707/709 Westchester Avenue, White Plains, New York on Sunday, May 4, 2025, to provide additional parking spaces for those individuals taking the Police Officer Examination, with the term of the agreement to commence at 8:00 a.m. on Sunday, May 4, 2025 and will expire at 2:00 p.m. on Sunday, May 4, 2025, with no charge to the County for this license. However, the County will agree to defend, indemnify and hold harmless SPE.

L. Denig

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

9. [110973](#) **Information Technology** - Amend Agreement No. IT-1581 with AT&T Corp., for cellular telephone and wireless data services, for the period commencing on 9/16/19 and continuing until the termination date of New York State Office of General Services contract PS68689, for a total amount not-to-exceed \$2,575,000, payable monthly and as otherwise required by PS68689, by increasing the amount by \$925,000, to a new total not-to-exceed amount of \$3,500,000, in order to pay for the Services during the full term of the agreement.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

10. [110988](#) **Information Technology** - Amend Agreement No. IT-1579 with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, for cellular telephone and wireless data services, for the period commencing on 9/16/19 and continuing until the termination date of New York State Office of General Services contract PS68692, for a total amount not-to-exceed \$3,600,000, payable monthly and as otherwise required by PS68692, by increasing the amount by \$9,200,000, to a new total not-to-exceed amount of \$12,800,000, in order to pay for the Services during the full term of the agreement.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

11. [110989](#) **Information Technology** - Amend Agreement No. IT-1689 with T-Mobile USA, Inc., for cellular telephone and wireless data services, for the period commencing on upon execution, which occurred on or about 11/8/21 and continuing through 9/15/24, or such later date to which the New York State Office of General Services might subsequently extend its contract PS68707, for a total amount not-to-exceed \$45,000, payable monthly and as otherwise required by PS68707, by increasing the amount by \$20,000, to a new total not-to-exceed amount of \$65,000, in order to pay for the Services during the full term of the agreement.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

12. [110995](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Connecticut Business Systems, LLC.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

13. [110996](#) **Information Technology** - Enter into Agreement No. IT-1832 with Connecticut Business Systems, LLC ("CBS"), pursuant to which CBS will provide the County with multi-function copier services, based upon the models of Xerox equipment that are available, for the period from 6/6/25 - 6/5/30, for a total amount not-to-exceed \$3,400,000, payable in accordance with specified included costs, additional charges, and credits, all of which will be applied based upon the particular services that are provided by CBS each month.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

14. [110983](#) **County Attorney** - Renew an agreement for "All Risk" Property/ Boiler & Machinery Insurance from the New York Municipal Insurance Reciprocal ("NYMIR"), through the brokerage firm, Brown & Brown of NY, Inc. dba Brown & Brown Hudson Valley, for Hangars "D" & "E" at the Westchester County Airport, for the period 6/1/25 - 6/1/26, in an amount not to exceed \$162,196.76.

J. Nonna

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

15. [110965](#) **Planning** - Amend an agreement with the Tuckahoe Housing Authority for upgrades to the Jefferson and Sanford Gardens developments, in order to change scope of services and the expiration date from 7/31/25 to 7/31/26.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

16. [110966](#) **Planning** - Amend an agreement with the Port Chester Carver Center to provide funding to restore their parking lot, in order to change the expiration date from 4/28/25 to 4/30/26.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

17. [110968](#) **Planning** - Enter into an agreement with Horseman's Harvest Neighborhood Pantry, Inc. in order to provide a Community Development Block Grant - COVID 19 (CDBG-CV) program funding to be used to combat food insecurity and to prevent, prepare and respond to those adversely impacted by the Coronavirus pandemic and residing in low/moderate income households within the 2020 Urban County Consortium, for a total aggregate not-to-exceed amount of \$150,000, for a term commencing retroactively on 4/1/25 - 3/31/26.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

18. [110969](#) **Planning** - Enter into agreements with the three (3) nonprofit organizations listed below, in order to provide a Community Development Block Grant - COVID 19 to be used to combat food insecurity to those adversely impacted by the coronavirus pandemic and residing in low/moderate income households within the 2020 Urban County Consortium. The total aggregate not-to-exceed amount of \$273,200, in the individual amounts listed, for a term commencing retroactively on 1/1/25 - 12/31/25; as follows: Port Chester Carver Center \$100,000 / The Mount Kisco Interfaith Food Pantry, Inc. \$85,000 / Gullotta House, Inc. \$88,200, for a total amount of \$273,200.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

19. [110972](#) **Planning** - Amend a 12/5/24 Resolution to enter into a Intermunicipal Developer Agreement with the City of White Plains, White Plains Housing Authority and Trinity Financial, Inc., its successors and/or assigns, in order to change the number of Affordable AFFH units from 174 to 168. The affordability requirements for these affordable rental units that affirmatively further fair housing will remain the same at or below 30% and up to 90% of the Westchester County Area Median Income, to be located at 161 South Lexington Avenue in the City of White Plains.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

20. [111009](#) **Planning** - Enter into an agreement with WPS Contracting Group, LLC., 56 Linden Ave, LLC., pursuant to which the Contractor will make repairs at 56 Linden Ave, Ossining, NY, through the Lead Safe Westchester Program. This agreement will be in an amount not to exceed \$45,479, for the term commencing on 5/15/25 - 5/14/26.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

21. [111015](#) **Planning** - Enter into an agreement with Lead Professionals, Inc., and Florence Benisatto, pursuant to which the Contractor will make repairs at 235 Stone Avenue, Yonkers, NY, through the Lead Safe Westchester (the "LSW") Program. This agreement will be in an amount not to exceed \$131,832, for the term commencing on 5/15/25 - 5/14/26.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

22. [110975](#) **Social Services** - Amend an agreement with LexisNexis Risk Solutions FL Inc., pursuant to which Lexis was to provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs, for an amount not-to-exceed \$87,600, payable at a rate of \$1,825 per month, for the periods from 6/1/21 - 5/31/24 and 6/1/24 - 5/31/25, with the County having the option, in its sole discretion, to extend the term of the agreement for one (1) additional one (1) year period thereafter on the same terms and conditions as the Initial Term and thereby, **1.)** extend its term by one (1) year, to a new termination date of 5/31/26; **2.)** increase the amount by \$21,900, to a new total not-to-exceed amount of \$109,500, to pay for the Services during the Second Option Term, and **3.)** reflect the fact that the County will not have any options remaining under the agreement (the "Second Option Exercise", DSS7009-B-21).

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

23. [111004](#) **Social Services - 1)** Enter into a Grant Agreement (DSS6036-25) with the New York State Office of Children and Family Services (“OCFS”) to accept grant funds in the amount of \$40,000, for the term 1/1/25 - 12/31/25, pursuant to OCFS’ Safe Harbour: NY program; **2)** enter into agreements with Children’s Village, Inc. (DSS6036A-25) in an amount not to exceed \$7,840, for the term 1/1/25 - 12/31/25, for the provision of the Safe Harbour Youth Leadership program **and** Greater Mental Health of New York (DSS6036B-25) in an amount not to exceed \$8,360, for the term 1/1/25 - 12/31/25, for the provision of the Safe Harbor Pop-up-Shops program, an entrepreneurial program aimed at increasing financial literacy, funding towards participation for Safe Harbor Awareness Day, and transportation for Safe Harbour youth; and **3)** Teens Under Construction, Inc. (DSS6036C-25) in an amount not to exceed \$10,000, for the term 1/1/25 - 12/31/25, for the provision of two (2) full day Safe Harbour Retreats for approximately twenty-four to thirty (24-30) that includes tools to practice mindfulness designed to support their journey towards restorative healing and emotional well-being, and an amount not to exceed \$13,800 will be retained by the Department for an additional recreational therapeutic program for sexually exploited youth to be determined at a later date, administrative costs incurred in administering the Grant agreement and the agreements, staff training, and costs associated with hosting the County’s Safe Harbour Awareness Day.

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

24. [110971](#) **Labs and Research -** Enter into a Use & Dissemination agreement with the New York State Division of Criminal Justice Services (“NYSDCJS” or “DCJS”), pursuant to which NYSDCJS will allow the Department to access criminal history and wanted and/or missing persons data as may be contained in NYSDCJS and, if applicable, federal Criminal Justice Information Services data files and other state repository files as available through the Interstate Identification Index for a term commencing upon execution thereof by both parties and continuing indefinitely, unless terminated for any reason by either party on thirty (30) days written notice.

A. Milovanovic

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

25. [111002](#) **Corrections** - Enter into an agreement with Friendship Cable of Texas, Inc. dba Correctional Cable, for the provision of providing television services to inmates at the Westchester County Jail, for a term commencing retroactively on 11/15/24 - 11/14/29, for an amount not-to-exceed \$111,164.52.

J. Spano

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

26. [110962](#) **Public Safety** - Enter into an agreement with the New York State Division of Criminal Justice Services to accept Federal grant funds in the amount of \$58,159, for the Department to participate in the Paul Coverdell Forensic Sciences Improvement Grant Program, for the period from 10/1/24 - 9/30/25.

T. Raynor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

27. [110964](#) **Public Safety** - Contract No. DPS26-600 for Maintenance Service Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York, for a term of three (3) years commencing on 1/1/26 with the County in its sole discretion, having the option to extend the agreement for one (1) additional two (2) year term thereafter. Advertise for bids.

T. Raynor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

28. [110994](#) **Probation** - Enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), for the provision of pre-dispositional risk assessment and post-dispositional treatment of juvenile delinquency sex offenders and fire setters in Family Court and pre and post-sentence risk assessment and treatment for adolescent sex offenders and fire setters appearing before the criminal court as juvenile offenders, youthful/adolescent offenders or young adults, for the period from 1/1/25 - 12/31/25, at a cost not to exceed \$287,000.

R. Pozzi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

29. [110910](#) **Parks** - Amend License Agreement No. PRC-1434 with the Westchester Knicks, LLC to use the Westchester County Center for the purpose of staging NBA G League basketball games and for the use of certain other areas located at the County Center, in connection with such games including locker rooms, office space, storage and parking, in order to exercise the option to extend the term of the agreement for an additional one (1) year period from 5/1/25 - 4/30/26, in order to increase the Game Day license fee to \$8,955.39.

K. O'Connor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

30. [110950](#) **Parks / Information Technology** - Enter into an agreement with Mobile Smart City Corp., 100 Southeast Third Avenue, 10th floor, Fort Lauderdale, FL 33394, to provide a quality mobile parking application for the commuter parking lot operated by the County at the North White Plains train station, for a term commencing 6/1/25 - 5/31/30, for an estimated amount of \$210,975, with the County having the sole option to extend the agreement for an additional period of five years, at rates to be negotiated as set forth.

K. O'Connor

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

31. [111037](#) **Parks** - Enter into one or more agreements with Roller Networks USA Inc. ("Roller") and Adyen N.V., a company registered in Amsterdam, the Netherlands, ("Adyen") and any entities associated or affiliated with those companies ("Others"), pursuant to which agreement(s) Roller, with involvement by Adyen and possibly Others, will provide the County with payment-processing and related services for Playland Park, for the period from 5/1/25 - 4/30/26, for an amount not to exceed \$60,500, for certain fixed fees and for additional per-transaction amounts and other additional amounts.

K. O'Connor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

32. [110953](#) **DPW/Transportation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with TransPro Consulting LLC. (Agreement No. DOTOP06-22, A4)

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

33. [110954](#) **DPW/Transportation** - Amend Agreement No. DOTOP06-22 with TransPro Consulting LLC ("TransPro"), pursuant to which TransPro was to provide consulting services for assistance with the preparation of a request for proposals and the award of one or more contracts, for professional management, operation, and maintenance services for the County of Westchester's Bee-Line Bus System, for a term commencing upon execution and continuing until the completion of all Services, for a total amount not-to-exceed \$636,110; by, **a.)** modifying its scope of work to include additional services, to be performed over a period of twelve (12) months, commencing upon execution, including project management services, 'Contractor Performance Oversight' services, and 'Operating Schedule Performance Review' services, **b.)** modifying its list of authorized subcontractors to authorize subcontracting with Ron Epstein for certain portions of the new 'Operating Schedule Performance Review' services that are included in the Other Services, and **c.)** increasing the not-to-exceed amount by, and modifying its budget to allocate, \$346,830, in costs for the Other Services.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

34. [110959](#) **DPW/Transportation** - Amend Agreement No. 21-913 with KS Engineers, P.C., Newburgh, NY, be amended to provide for additional engineering services in connection with the Rehabilitation of Louisa Street Bridge over Hudson Division Railroad (BIN 2262400), City of Peekskill, New York. The Consultant shall provide construction administration services associated with this project and for the additional services rendered, the Consultant shall be paid a fee of \$1,087,094, increasing the total maximum fee to \$1,313,833; and that the completion date of the agreement shall be extended to 12/31/28.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

35. [110976](#) **DPW/Transportation** - Contract No. 25-200 for Sanitary Sewer Line Maintenance, Various Locations, Westchester County, New York. Award to the Sole Bidder, Fred A. Cook, Jr., Inc., Montrose, NY, in the amount of \$196,500. (1 bid)

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

36. [110977](#) **DPW/Transportation** - Contract No.19-524 for Infrastructure Improvements, Lasdon Park and Arboretum, Town of Somers, New York. Award to the Low Bidder, Scape-Tech Landscape Technology, Inc. (WBE), Katonah, NY, in the amount of \$2,000,670. (12 bids)

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

37. [110979](#) **DPW/Transportation** - Obtain a proposal and to negotiate a fee with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., an WBE firm, 12 Water Street, Suite 202, White Plains, New York 10601, for Electrical Engineering Consulting Services for Various Projects and Locations. (Agreement No. 25-911)

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

38. [110990](#) **DPW/Transportation** - Enter into License Agreement No. 25-925 with the Town of Mount Pleasant, for the use of certain County-owned vacant land located in the Town of Mount Pleasant, identified as a portion of Section 106.81, Block 1 and Lot 2 on the Tax Maps for the Town of Mount Pleasant, for a term commencing retroactively on 5/1/24 - 12/31/25 unless sooner terminated, in consideration for which the Licensee shall pay the County a license fee of \$2,690 per month.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated:05/01/2025