



George Latimer, County Executive
Leonard G. Townes, Commissioner
Department of Social Services

ONBASE: 110049
DATE: November 25, 2024
TO: Honorable Members of the Board of Acquisition and Contract
FROM: Leonard G. Townes, Commissioner
Department of Social Services
SUBJECT: Resolution authorizing the County of Westchester to enter into agreements with seven (7) licensed consultants to provide various psychological testing and evaluations to uninsured or underinsured parents and children, as well as vulnerable adults in an aggregate amount not to exceed \$330,000, to be paid at specified rates, for the period from January 1, 2025 through December 31, 2025.

Authorization is requested for the County of Westchester ("County"), acting by and through its Department of Social Services ("the Department") to enter into agreements with seven (7) licensed consultants (the "Consultants"), as listed in Schedule "A", attached hereto, to provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or under insured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, for a total aggregate amount not to exceed \$330,000, payable at the rates listed in Schedule "B", attached hereto, for the period from January 1, 2025 through December 31, 2025.

All Consultants are paid at an hourly rate for the actual time spent in reviewing records, interviews, conferences, interpreting test results and preparation of reports. The Consultants shall be available at the request of the County Attorney, to testify in Family Court or other related proceedings as to the Consultant's evaluative findings and/or assessment of therapeutic progress. The Consultants will be compensated for such time and appearance required by the Department.

The contracts with the licensed Consultants serve a public purpose by testing and evaluating children and adults who are the subject of abuse and neglect in order to assist the Department and the Family Court decide what is in the best interest of these vulnerable children and adults.

The goals and objectives of these contracts are to provide testing and evaluations to parents and child(ren) who have been subjects of Child Protective Service reports, and families in which at least one child is at risk of foster care placement or, in which at least one child has been placed in foster care. The services provided by the Consultants allow for interventions that promote the psychological and physical well-being of the child(ren)

and/or parent(s) in order for families to safely maintain their children at home. Evaluation services provided to individuals served under the Protective Services for Adults Program focus on assessing competency in activities necessary to daily living in order to help identify the level of care needed by an individual.

The goals and objectives are in the best interest of the County in terms of public health and public safety because they are aimed at providing clinical evaluations of the children and parents referred to the Consultants. These evaluations help the Department to identify the mental health and/or developmental problems of the children and parents and make appropriate referrals which in turn help to reduce the risk of abuse, neglect or maltreatment and focus on the ability of the parent(s) or guardian(s) to provide a safe and nurturing home environment. These evaluations will also promote the safety of individuals served under the Protective Services for Adults Program as well.

The goals and objectives are in the best interest of the County in terms of fiscal responsibility in that the services provided by the Consultant assist the Department in determining the appropriate level of services needed by the children and families, thereby helping to avert costly out of home placements. Further, since the services will be provided at an hourly rate, payments will be made for the actual time the Consultants spend on each case which in turn would result in more accountability on the part of the Department and the Consultants.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. They include feedback from District Office staff as well as the review of monthly performance reports submitted by the Consultants. The Department is able to report that the Consultants have met the established milestones set forth in the Scope of Work and the Program staff is satisfied with the outcomes.

The contracts with seven (7) licensed consultants are exempt from the Westchester County Procurement Policy and Procedures pursuant to Sections 3(a) vii and viii, thereof.

It should be noted that these contracts are not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into agreements with the Consultants as described above.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services ("the Department"), is authorized to enter into an agreement with seven (7) licensed consultants (the "Consultants") as listed in Schedule "A", attached hereto, to provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or under insured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, in a total aggregate amount not to exceed \$330,000, to be paid at the rates listed in Schedule "B", attached hereto, for the period from January 1, 2025 through December 31, 2025; and be it further

RESOLVED, that these agreements are subject to County Appropriation; and be it further

RESOLVED, that these agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Consultant, then the Consultant shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$330,000

2. Budget Funding Year(s): 2025

Start Date: January 1, 2025 End Date: December 31, 2025
(must match resolution)

3. Funding Source:

Federal	35%	CFDA#(s)	93.667		
State	30%	State ID#(s)			
Operating/ Tax Levy	35%				
Capital	N/A				

4. Total NTE: \$330,000
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
2024 - RAYMOND SCULKY, SECRETARY

SCHEDULE "A"

LIST OF LICENSED CONSULTANTS

CONSULTANT NAME	VENDOR #
1. Carol Chu-Peralta, Ph. D.	739443
2. Diagnostics, LLP	715133
3. Empire State Forensics, LCSW P.C.	738820
4. Juanita Guerra, Ph.D.	732257
5. Julie Y. Low, M.D.	729191
6. K. Walcott Mental Health Counseling P.C.	741218
7. Justice Resource Institute, Inc.	739365

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SCHEDULE "B"

CHILD WELFARE CONSULTANT SERVICE FEE SCHEDULE

January 1, 2025 – December 31, 2025

(Aggregate Not-To-Exceed for all Consultant Contracts (NTE) \$330,000)

I.	Psychiatric Evaluation	\$200.00 per hour
II.	Psychological Testing and Evaluation	\$175.00 per hour (not to exceed \$1,400 for standard battery of tests and \$2,100 for extended battery of tests)
III.	Fire-setting Evaluation	\$2,500.00 per evaluation
IV.	Forensic Mental Health Assessment	\$94.50 per hour (not to exceed \$945.00 for a battery of tests)
V.	Psychotherapeutic Treatment	by Psychiatrist \$157.50 per hour by other \$142.50 per hour by Trauma Specialist \$45.00 per hour Walcott Consulting No Show Fee \$71.25
VI.	Consultation (qualified individual)	\$300.00 (60 min) \$450.00 (90min) Prep Work \$300.00 (60 min)
VII.	Chemical Dependency Evaluation and/or Treatment	Rate established by Medicaid
VIII.	Psychosexual Risk Assessment for children	\$1,800.00 per evaluation
IX.	Sex Abuse Validations	\$200.00 per hour
X.	Sex Offender Assessment (Children ages 13 and up & Adults)	\$3,500.00 per assessment
XI.	Individual Sex Offense Treatment/Counseling (Empire) Special approval for uninsured, undocumented	\$200.00 per hr.
XII.	Sexually Exploited Minor Evaluations	
	• Full Assessment (IQ to be provided through IEP)	\$1,950.00 per assessment
	• Full with IQ	\$2,400.00
	• Full with Personality Testing (IQ provided through IEP)	\$2,400.00 per assessment

• Full with IQ and Personality Testing	\$2,600.00 per assessment
• Translation Fee	\$200.00 per assessment
XIII. Consultation (Safe Harbor) • Justice Resource Institute, Inc	\$200. 00 per hour
XIV. Child Evaluations	
• Diagnostic	\$1,950.00 per assessment
• Diagnostic with IQ	\$2,400.00 per assessment
XV. No Show Rate for Psychiatric Evaluation only	\$200.00 for the first hour
XVI. No Show Rate for Psychological Testing and Evaluation only	\$175.00 for the first hour
XVII. Court Appearance	
Psychologist	\$612.50 half day*
Psychologist	\$1,225.00 full day**
Psychologist Record Review/Prep Time	\$175.00 per hour
Psychologist Telephone Conference	\$175.00 per hour
Psychiatrist	\$700.00 half day*
Psychiatrist	\$1,400.00 full day**
Psychiatrist Record Review/Prep Time	\$200.00 per hour
Psychiatrist Telephone Conference	\$200.00 per hour
Tolls	Receipted amount
Mileage (IRS Rate)	56 cents per mile Forensic
Mental Health Assessment	\$472.50 half day* Forensic
Mental Health Assessment	\$945.00 full day** Forensic
Mental Health Assessment	
Record Review/Prep Time	\$94.50 per hour Forensic
Mental Health Assessment	
Telephone Conference	\$94.50 per hour

Reimbursement for travel expenses will be calculated on a per mile basis at the standard IRS rate. Mileage will be reimbursed for travel to and from the Consultant's office to designated location (i.e. Court).

*Half day is equivalent to 3.5 hours.

**Full day is equivalent to 7 hours.