



Memorandum  
Department of Public Works and Transportation

**103037**

DATE: August 24, 2023

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.  
Commissioner, Department of Public Works and Transportation

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the County of Westchester's procurement of additional hourly services, under a first amendment to its agreement with Arcadis, a California Partnership, which was formerly known as IBI Group, a California Partnership, to provide consulting services for the development of a system-wide operational technology systems upgrade for the Department of Public Works and Transportation (Agreement No. DOTCAP01-22).

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Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of additional hourly services (the "Additional Hourly Work"), for an amount not-to-exceed \$19,700.00, under a first amendment (the "First Amendment") to an agreement between the County of Westchester (the "County") and Arcadis, a California Partnership, which was formerly known as Arcadis, a California Partnership, ("Arcadis") pursuant to which Arcadis agreed to provide consulting services for the development of a system-wide operational technology systems upgrade for the Department of Public Works and Transportation (the "Services"), for the period from January 1, 2022 through December 31, 2026, for an amount not-to-exceed \$84,300.00, payable pursuant to an approved budget (the "Agreement").

Over the past several years, Arcadis has provided the County of Westchester (the "County") with consulting services regarding the County's various systems, including consulting services for a system integration project concerning a computer-aided dispatching/automatic vehicle location system and, under the Agreement, for the development of protocols and processes for managing bus scheduling data and service alert notifications.

Arcadis remains a subject matter expert, with extensive knowledge of various of the County's existing systems involved in the Services, and can, therefore, continue to provide high-quality services to the County for the Additional Hourly Work. Also, the Additional Hourly Work is intertwined with all of the other Services rendered by Arcadis under the Agreement. Therefore, it would not appear to be practical or prudent to undertake competitive procurement

to obtain the Additional Hourly Work in the marketplace. Rather, procuring the Additional Hourly Work from Arcadis is anticipated to save time and likely save additional expense versus procuring a new consultant that is not familiar with any of the County's systems and that would likely need to expend considerable time and effort integrating its work efforts and work products with those of Arcadis.

Based upon the foregoing, it is proposed that the best interests of the County would be served by exempting from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of the Additional Hourly Work, under the proposed First Amendment.

Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

HJG/MS/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/07/2023 - RAYMOND SULKY, SECRETARY

## **RESOLUTION**

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby:

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester (the "County") in connection with the procurement of additional hourly work, for an amount not-to-exceed \$19,700.00, under a first amendment to an agreement with Arcadis, a California Partnership, which was formerly known as Arcadis, a California Partnership, ("Arcadis") pursuant to which Arcadis was to provide consulting services for the development of a system-wide operational technology systems upgrade for the Department of Public Works and Transportation, for the period from January 1, 2022 through December 31, 2026, for an amount not-to-exceed \$84,300.00, payable pursuant to an approved budget.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 09/07/2023 - RAYMOND S. BUCK, SECRETARY