

**111607**

DATE August 11, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution Authorizing an Amendment to a Prior Resolution for the Agreement between the County of Westchester and Vanasse Hangen Brustlin, Inc. to Reflect a Name Change to VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C.

On July 17, 2025, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Vanasse Hangen Brustlin, Inc. (the "Contractor") for on-call planning consultant services to support Planning Department programs, including Housing and Community Development, Environmental Planning and Flood Mitigation, Land Use Planning, Design, and Transportation Planning. Under the agreement, the Contractor is required to prepare status reports and submit deliverables in accordance with a schedule established by department staff. As consideration for services rendered, the County will pay the Contractor an amount not to exceed \$150,000, pursuant to an approved budget. The term of the agreement will commence on July 15, 2025, and continue through July 14, 2026. Please note that the County has not yet executed this agreement.

The parties now wish to amend the July 17<sup>th</sup> Resolution to change the name of the Contractor from Vanasse Hangen Brustlin, Inc. to VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C.

Except as specifically amended herein, all other terms and conditions of the July 17 Resolution shall remain in full force and effect.

The goal of this agreement remains to provide essential services and benefits to the residents of Westchester County, including promoting fiscal responsibility, public safety and security, and environmental protection.

Staff will provide oversight of the project from the Westchester County Department of Planning, who will review all payment requests to ensure compliance with the agreement.

I respectfully recommend the approval of this Amendment.

BLP/sd/je  
Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the resolution approved on July 17, 2025 (the "July 17<sup>th</sup> Resolution"), which authorized the County of Westchester to enter into an agreement with Vanasse Hangen Brustlin, Inc. (the "Contractor"), is hereby amended to reflect a change in the Contractor's name from Vanasse Hangen Brustlin, Inc. to VHB Engineering, Surveying, Landscape Architecture, and Geology, P.C.; and be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions of the July 17<sup>th</sup> Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take any and all actions necessary to effectuate the purposes of this resolution.

Original Agreement	\$150,000.00
This Amendment	\$ 0.00
	<u>\$150,000.00</u>

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
101	19	0100	4380	n/a	\$0.00

Budget Funding Year(s) FY 2025 Start Date July 15, 2025 End Date July 14, 2026  
(must match resolution)

Funding Source Tax Dollars \$0.00

State Aid \_\_\_\_\_

**\$0.00**  
(must match resolution)

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_