



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

110975

DATE: April 21, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to exercise the County's second one-year option under its agreement with LexisNexis Risk Solutions FL Inc., pursuant to which it was to provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs, for the period from June 1, 2021 through May 31, 2025, with the County having the option, in its sole discretion, to extend the term of the agreement for one (1) additional one (1) year period, for an amount not-to-exceed \$87,600.00, and thereby extend its term by one (1) year, to a new termination date of May 31, 2026.

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By a resolution approved on July 22, 2021, your Honorable Board authorized the County of Westchester (the "County") to, among other things, (1.) enter into an agreement (the "Original Agreement") with LexisNexis Risk Solutions FL Inc. ("Lexis"), pursuant to which Lexis was to provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs (the "Services"), for an amount not-to-exceed \$65,700.00, payable at a rate of \$1,825.00 per month, for a period commencing on June 1, 2021, or such later date as might be agreed by the parties, and continuing for three (3) years thereafter (the "Initial Term"), with the County having the option, in its sole discretion, to extend the term of the Original Agreement for up to two (2) additional one (1) year periods thereafter on the same terms and conditions as the Initial Term, including the rate of \$1,825.00 per month for the Services, (each an "Option Term") which would cause the total not-to-exceed amount for each Option Term to be \$21,900.00; and (2) enter into such agreements, whether subsumed within the Original Agreement or otherwise, with Lexis 'affiliates', possibly including, but not necessarily limited to, LexisNexis Risk Solutions Inc., as might be required by Lexis as part of its provision of the Services.

The Original Agreement was subsequently executed, with the Initial Term ultimately commencing on June 1, 2021. Accordingly, the Initial Term was set to expire on May 31, 2024.

By a resolution approved on May 9, 2024, your Honorable Board authorized the County to exercise its first one-year option under the Original Agreement and thereby, 1.) extend its term by one (1) year, to a new termination date of May 31, 2025; 2.) increase its not-to-exceed amount by \$21,900.00, to a new total not-to-exceed amount of \$87,600.00, to pay for the Services during the first Option Term, and payable as specified in the Original Agreement for the first Option Term; and 3.) reflect the fact that the County would have one (1) remaining one (1) year option under the Original Agreement (the "First Option Exercise"). The First Option Exercise was subsequently effectuated.

The County continues to require the Services. Although federal funds are expended on the Original Agreement, as modified by the First Option Exercise, (the "Agreement") and it is subject to various federal requirements, the procurement action of an option-exercise under the Agreement does not necessitate the performance of a cost or price analysis, in accordance with 2 CFR 200.324(a), as the value at issue is below the federally-specified 'Simplified Acquisition Threshold' of \$250,000.00.

Accordingly, the County respectfully requests authority from your Honorable Board to exercise its second one-year option under the Agreement and thereby, 1.) extend its term by one (1) year, to a new termination date of May 31, 2026; 2.) increase its not-to-exceed amount by \$21,900.00, to a new total not-to-exceed amount of \$109,500.00, to pay for the Services during the second Option Term, and payable as specified in the Agreement for the second Option Term; and 3.) reflect the fact that the County will not have any options remaining under the Agreement (the "Second Option Exercise", DSS7009-B-21).

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed Second Option Exercise will serve a public purpose by enabling the County to continue to receive the Services, which will provide assistance in the detection and prevention of fraud in various public programs.

The goal and objective of the proposed Second Option Exercise is to enable the County to continue to receive the Services, which will provide assistance in the detection and prevention of fraud in various public programs.

The goal and objective of the proposed Second Option Exercise is in the best interests of the County in terms of fiscal responsibility, as the County continuing to receive the Services will ensure that the County has access to useful tools designed to help reduce fraud and waste in various public programs.

The goal and objective of the proposed Second Option Exercise will be tracked and monitored by the staff of the Department of Social Services.

I respectfully recommend the adoption of the attached resolution.

LGT/MV/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/01/2025 - RAYMOND SCULKY, SECRETARY

## **RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to exercise its second one-year option under its agreement with LexisNexis Risk Solutions FL Inc. ("Lexis"), pursuant to which Lexis was to provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs (the "Services"), for an amount not-to-exceed \$87,600.00, payable at a rate of \$1,825.00 per month, for the periods from June 1, 2021 through May 31, 2024 (the "Initial Term") and June 1, 2024 through May 31, 2025, with the County having the option, in its sole discretion, to extend the term of the Agreement for one (1) additional one (1) year period thereafter on the same terms and conditions as the Initial Term, including the rate of \$1,825.00 per month for the Services, (the "Second Option Term") which would cause the total not-to-exceed amount for the Second Option Term to be \$21,900.00, (the "Agreement") and thereby, 1.) extend its term by one (1) year, to a new termination date of May 31, 2026; 2.) increase its not-to-exceed amount by \$21,900.00, to a new total not-to-exceed amount of \$109,500.00, to pay for the Services during the Second Option Term, and payable as specified in the Agreement for the Second Option Term; and 3.) reflect the fact that the County will not have any options remaining under the Agreement (the "Second Option Exercise", DSS7009-B-21); and be it further

**RESOLVED**, that except as specifically hereby authorized to be modified by the Second Option Exercise, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Original Amount: \$65,700  
 First Option: \$21,900  
 This Second Option: \$21,900  
 New Total: \$109,500

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	4000:4300	4420:09		\$21,900

**2. Budget Funding Year(s):** 2025 - 2026  
 Start Date: June 1, 2025 End Date: May 31, 2026  
 (must match resolution)

**3. Funding Source:**

Federal	38%	CFDA#(s)	N/A		
State	23%	State ID#(s)	N/A		
Operating/ Tax Levy	39%				
Capital					

**4. Total NTE: \$21,900**  
 (must match resolution)