



On Base: **110896**

Date: April 9, 2025

To: Board of Acquisition and Contract

From: Belinda S. Miles  
President

Re: Authority to amend a Resolution approved on May 30, 2024 which authorized the County of Westchester, acting by and through Westchester Community College, to exempt from the Westchester County Procurement Policy an Agreement with Corporate Cost Control, Inc. for the provision of consultant services in connection with unemployment claims administration and related matters, pursuant to Section 3(a)xxi thereof, in order to change the name of the vendor from Corporate Cost Control, Inc. to Experian Employer Services, Inc.

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By resolution approved on May 30, 2024 (the "May 30<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester, acting by and through Westchester Community College, to exempt from the Westchester County Procurement Policy (the "Policy"), pursuant to Section 3(a) xxi thereof, a contract with Corporate Cost Control, Inc. ("CCC") for the provision of consultant services in connection with unemployment claims administration and related matters, including, but not limited to, unemployment insurance hearings and reporting, for a term commencing January 1, 2024 through December 31, 2026, in an amount of \$11,295.00, payable quarterly (the "Agreement"). The Agreement has not yet been executed.

Several years ago, CCC was acquired by Experian Employer Services, Inc. ("Experian"). However, CCC did not inform the College of the acquisition until after the May 30<sup>th</sup> Resolution was approved. Because the Agreement is with Experian and not with CCC, it will be necessary amend the May 30<sup>th</sup> Resolution to reflect the vendor's new name.

Accordingly, authority is respectfully requested to amend the May 30<sup>th</sup> Resolution for the limited purpose of reflecting the vendor's new name, Experian Employer Services, Inc.

Except as otherwise specifically amended hereby, all remaining terms and conditions of the May 30<sup>th</sup> Resolution shall remain in full force and effect.

An appropriate resolution is hereby submitted for your consideration.

## RESOLUTION

RESOLVED, that the resolution approved on May 30, 2024 (the "May 30<sup>th</sup> Resolution"), which determined, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, that application of the procedural requirements contained therein, including the necessity of soliciting price quotations, was neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Corporate Cost Control, Inc. for consultant services in connection with unemployment claims administration and related matters, is hereby amended by changing the name of the vendor from Corporate Cost Control, Inc. to Experian Employer Services, Inc.; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other terms and conditions contained in the May 30<sup>th</sup> Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/17/2025 - RAYMOND SCULKY, SECRETARY