



Memorandum
Department of Public Works and Transportation

102723

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works & Transportation

DATE: August 8, 2023

SUBJECT: Agreement No. 23-930, Nu Psi Zeta Chapter of Zeta Phi Beta Sorority, Inc.,
Peekskill, New York, in the Adopt-A-Road Program

Attached for your consideration is a Resolution, which if approved, would authorize the County to enter into an Agreement with Nu Psi Zeta Chapter of Zeta Phi Beta Sorority, Inc., for participation in the Adopt-A-Road Program. The Agreement will cover the time period from September 7, 2023 to September 6, 2025.

The Agreement will allow Nu Psi Zeta Chapter of Zeta Phi Beta Sorority, Inc., to conduct activities of the roadside maintenance nature on County Road No. 25-I, West Main Street, from Route 9 to North Division Street, Peekskill, New York, a length of 0.50 miles.

The goals and objectives of this agreement are to provide a litter free roadway, which will benefit the traveling public and the environment, thereby addressing the County Executive's priority area of Health and Environment (HE). This agreement will also help promote the importance of community service by residents.

The Department will track and monitor the success of this program by scheduling and providing safety briefings with the participants, and performing on-site inspections as needed.

I believe the Resolution is in the best interest of the County and, therefore, recommend approval of the Resolution.

HJG:MRD/md

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the County of Westchester is authorized to enter into a Permit Agreement with Nu Psi Zeta Chapter of Zeta Phi Beta Sorority, Inc., 1701 Park Street, Peekskill, New York 10566 for participation in the Adopt-A-Road Program. The period will cover September 7, 2023 to September 6, 2025 to conduct the program, including maintaining the appearance of a specific segment of the County roadway system, namely, County Road No. 25-I, West Main Street, from Route 9 to North Division Street, Peekskill, New York, a length of 0.50 miles; and be it further

RESOLVED, that under this Permit Agreement the Permittee shall conduct activities of a roadside maintenance nature at no cost to the County as approved by the Commissioner of Public Works and Transportation. The Party acknowledges and accepts the nature of the activity and the terms and conditions of the Permit Agreement; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute and deliver said Agreement and perform such other actions as may be necessary to effectuate the purpose hereof.

Agreement No. 23-930

Account to be
Charged/Credited

| Fund | Dept. | Major Program, Program & Phase or Unit | Object/ Sub Object | Trust Account | Dollars |
|------|-------|--|-----------------------|------------------|---------|
| | | | | | N/A |
| | | | | | |
| | | | | | |
| | | | | | |

Budget Funding Year(s) _____ Start Date _____ End Date _____
(must match resolution)

Funding Source: Tax Dollars N/A Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$ _____ Federal Aid _____ Vendor No.: _____
(must match resolution)

Other _____

Encumbrance No.: _____