

103363

September 15, 2023

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner
Department of Social Services

RE: Authority to amend a Resolution for Authority to Advertise for Security Services at the Grasslands Shelter at 25 Operations Drive, Valhalla Campus, Valhalla, New York 10595 by changing the contract commencement date from October 1, 2023 to January 1, 2024 and changing the DSS Contract Number from Contract No. DSS 3036-23, to Contract No. DSS-3000-24

By resolution approved on August 17, 2023 (the "August 17th Resolution"), your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services (the "Department"), to advertise for bids in connection with a proposed contract for Security Services at the Grasslands Shelter at 25 Operations Drive, Valhalla Campus, Valhalla, New York 10595 (CONTRACT NO. DSS 3036-23). The August 17th Resolution further provided, *inter alia*, that the contract would be for an initial term of two (2) years commencing on October 1, 2023, with the County having the option to extend the contract for up to four (4) additional terms of one (1) year each.

Due to an administrative delay, the bid document was not issued in a timely manner, thus requiring the commencement date of the contract to be pushed back to January 1, 2024. Additionally, since the contract will now commence in 2024, the Department has assigned it a new contract number.

Accordingly, authority is respectfully requested to amend the August 17th Resolution for Authority to Advertise for Security Services at the Grasslands Shelter, in order to: (1) change the contract commencement date from October 1, 2023 to January 1, 2024; and (2) change the DSS Contract Number from Contract No. DSS 3036-23, to Contract No. DSS-3000-24.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the August 17th Resolution shall remain in full force and effect.

The goals and objectives of the proposed Agreement will serve a public purpose by providing security guard services including daily supervision, all security functions including but not limited to staffing, operation of security equipment and emergency procedures at 25 Operations Drive at the Grasslands Shelter.

The goals and objectives of the proposed Agreement are in the best interests of the County in terms of public safety and/or welfare, as it will enable the Department to maintain the building security to promote the safety of its occupants, and in turn, the residents of the County who are affected by services provided and administered by staff who occupy the buildings where the security patrol.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department.

Accordingly, I most respectfully recommend approval of the attached Resolution.

LGT/JE/jpg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2023 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner, Department of Social Services, be it hereby:

RESOLVED, that the resolution approved on August 17, 2023 (the "August 17th Resolution"), which authorized the County's Commissioner of Social Services to solicit bids by public advertisement on the following contract:

CONTRACT NO. DSS 3036-23
Security Services for the Grassland Shelter at
25 Operations Drive, Valhalla Campus,
Valhalla, New York 10595

is hereby amended by reflecting a new DSS Contract Number as follows:

CONTRACT NO. DSS 3000-24
Security Services for the Grassland Shelter at
25 Operations Drive, Valhalla Campus,
Valhalla, New York 10595

and be it further

RESOLVED, that the August 17th Resolution, is hereby further amended by changing the contract commencement date from October 1, 2023 to January 1, 2024; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the August 17th Resolution shall remain in full force and effect; and be it further

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
					N/A

2. Budget Funding Year(s): N/A
 Start Date: N/A End Date: N/A
 (must match resolution)

3. Funding Source:

Federal	N/A	CFDA#(s)			
State	N/A	State ID#(s)			
Operating/ Tax Levy	N/A				
Capital	N/A				

4. Total NTE: N/A
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/21/2023 - RAYMOND SCULKY, SECRETARY