

113322

DATE March 25, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution to exempt the procurement of an agreement from the Westchester County Procurement Policy and Procedure pursuant to Section 3(a) xxi for an agreement with Westchester Residential Opportunities, Inc., for a fair housing and asset building program.

Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (xxi) thereof, the procurement of an agreement between the County of Westchester (the "County") and Westchester Residential Opportunities, Inc., (the "WRO").

The County will retain the services of WRO to provide a fair housing and asset building program for low- and moderate-income individuals and families interested in becoming homebuyers. The term of this contract shall commence retroactively on January 1, 2026, and continue through December 31, 2026, for an amount not to exceed \$38,469.00.

This agreement will serve a public purpose as it will assist the County in meeting its obligations to affirmatively furthering fair housing activities, which is in the best interest of the County.

The goal and objective of this agreement is to promote fair and affordable housing opportunities.

Ordinarily, Section 5(b) of the Procurement Policy requires the County to solicit written quotations from no fewer than three persons customarily providing such services in order to procure this type of service. However, pursuant to Section 3(a) xxi, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. Given the position of WRO as a provider of unique affordable housing services, and in light of the above facts, it is proposed that the best interest of the County would be served by exempting the procurement of a contract with WRO from the Procurement Policy.

Accordingly, a resolution to exempt the procurement of Westchester Residential Opportunities, Inc., is hereby submitted for your consideration.

I recommend approval of this exemption.

BPL/je

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/02/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements set forth therein, including the necessity of soliciting written quotations, is not in the best interest of the County of Westchester in connection with the procurement of an agreement with Westchester Residential Opportunities, Inc. to provide a fair housing and asset building program for a term commencing retroactively on January 1, 2026, and continuing through December 31, 2026.

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