



Kenneth W. Jenkins
County Executive

Department of Laboratories and Research

Aleksandar Milovanovic, M.D.
Medical Examiner & Acting Deputy Commissioner

ONBASE# 112421

Date: November 10, 2025

To: The Honorable Board of Acquisition and Contract

From: Aleksandar Milovanovic, M.D.
Pathologist – Medical Examiner
Acting Deputy Commissioner
Department of Laboratories & Research

Re: Authority to enter into a clinical affiliation agreement with Mercy University, pursuant to which the County will participate in the college's Physician Assistant Studies Program degree, for the development and implementation of clinical education programs for College students at the County facilities, for the period commencing upon execution of the agreement, to be renewed automatically for one-year terms, unless terminated by either party.

The County of Westchester (the "County"), acting by and through its Department of Laboratories and Research (the "Department"), requests authority to enter into a clinical affiliation agreement ("Agreement") with Mercy University ("Mercy University" or "College"), for the development and implementation of clinical education programs for Mercy College physician assistant students undertaking a graduate degree in Physician Assistant Studies at the County facilities.

Under the Agreement, the County and Mercy University will work in collaboration to develop and implement clinical education programs for College physician assistant students that conform to the Accreditation Review Commission – Physician Assistant (ARC-PA) guidelines.

Pursuant to the proposed Agreement, the County will provide quality training to students, implement the clinical education program, as directed by Mercy University and avail its facilities, equipment and supplies, including classrooms and storage space, cafeteria and library.

The Agreement will be for a term of one year commencing upon execution of same by the parties and renewing automatically for one-year renewals, unless terminated by either party upon 30 days prior written notice.

There is no cost to the County or Mercy University for the development and implementation of this program, however.

The goals and objectives of the proposed Agreement are to provide the clinical education experience necessary to educate Mercy University physician assistant students in a professional environment.

The goals and objectives are in the best interests of the County in terms of public health because this program will help train future physician assistants whose services are needed to ensure that local residents in the County are receiving proper healthcare services.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department.

As the Agreement does not constitute a procurement of goods or services, the requirements of the County Procurement Policy do not apply.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

AM/cmc

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/26/2025 - RAYMOND SCULPTURE SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into a clinical affiliation agreement ("Agreement") with Mercy University ("Mercy University"), for the development and implementation of clinical education programs for Mercy College physician assistant students undertaking a graduate degree in Physician Assistant Studies, at the County facilities, using County classrooms, equipment and supplies, for a one-year term commencing upon execution of the Agreement by both parties, with automatic one-year renewals, unless terminated by either party on 30 days prior written notice; and be it further

RESOLVED, that there will be no cost to the County or Mercy University in connection with this agreement; and be it further

RESOLVED, that the County Executive, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
					\$0.00

2. Budget Funding Year(s): Start Date: Execution End Date: auto-renewals (must match resolution)

3. Funding Source:

Federal	%	CFDA#(s)			
State	%	State ID#(s)			
Operating/ Tax Levy	%				
Capital	%				

4. Total NTE: \$0.00 (must match resolution)