

Memorandum

Department of Public Safety

Office of Drug Abuse Prevention & STOP DWI

#112380

Date: October 31, 2025

To: The Honorable Board of Acquisition and Contract

From: Terrance Raynor
Commissioner – Sheriff of Public Safety

RE: Request for authority to enter into an agreement with Student Assistance Services Corporation, pursuant to which Student Assistance Services Corporation will provide the educational program Reduce Our Adolescents' Drinking, Drugging and Driving, the Westchester Youth Leadership Task Force, and other related programs and services in selected high schools throughout Westchester County, for a term commencing on January 1, 2026 and continuing through December 31, 2026, in an amount not to exceed \$400,000.00.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Public Safety, Office of Drug Abuse Prevention and STOP-DWI, to enter into an agreement with Student Assistance Services Corporation ("SAS") pursuant to which SAS will provide the Reduce Our Adolescents' Drinking, Drugging and Driving ("ROADD") program, the Westchester Youth Leadership Task Force, and other related educational programs and services in selected high schools throughout Westchester County, for a term commencing on January 1, 2026 and continuing through December 31, 2026, for an amount not to exceed \$400,000.00, payable in accordance with an approved payment schedule (the "Agreement").

This Agreement is necessary to continue the current level of in-school services to high school students served by ROADD counselors. Westchester teenagers have exhibited increased alcohol and drug use as well as other risky behaviors. The services provided under this contract will enable the County to continue to offer in-school educational and counseling services to area high schools, which will teach students alternatives to drinking, drugging and driving while impaired.

This Agreement is exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a) xviii thereof, which exempts "any procurement for the

purpose of entering into a contract or contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advance of the moral, physical, mental and social well being of the youth of Westchester County.”.

The goals and objectives of the proposed Agreement are to increase knowledge related to alcohol, marijuana, and other drugs and driving among the target population; to increase perception of the risk of harm of driving under the influence of alcohol, marijuana, and other drugs among the target population; and to increase behavioral intention to avoid using alcohol, marijuana and other drugs among the target population.

Progress towards achieving these goals and objectives will be measured through a pre/post-test design. The pre-test is administered to students in the first session. The post-test is administered in the last session. All surveys are completely anonymous, confidential and voluntary. A letter to parents/guardians is sent home prior to the start of program to allow them to exclude their child(ren) from the survey administration. Achievement of the goals and objectives of this project will be tracked and monitored by the Stop-DWI Program staff by meeting monthly with the SAS staff and high school counselors.

This educational project is funded entirely by the STOP-DWI Program at **no cost to the taxpayers or the participating schools**. STOP-DWI funds education and enforcement activities designed to prevent intoxicated and drugged driving in Westchester County. The County has experienced a significant decline in DWI deaths as a result of STOP-DWI projects. STOP-DWI is funded by return to the County of all fines paid by those convicted of violating the driving while intoxicated laws.

Authority for the County to enter into the Agreement for the purposes as herein described is most respectfully requested.

TR/PT/sjc
Attachment

RESOLUTION

Upon a communication from the Commissioner-Sheriff of Public Safety, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Public Safety, Office of Drug Abuse Prevention and STOP-DWI, is authorized to enter into an agreement (the “Agreement”) with Student Assistance Services Corporation (“SAS”), pursuant to which SAS will provide the educational program Reduce Our Adolescents’ Drinking, Drugging and Driving, the Westchester Youth Task Force and other related programs and services in selected high schools throughout Westchester County, for a term commencing on January 1, 2026 and continuing through December 31, 2026, for an amount not to exceed \$400,000.00, payable in accordance with an approved payment schedule; and be it further

RESOLVED, that this Agreement is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the ‘State Budget’) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or Adoptions(s), to conduct an analysis of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all action necessary and appropriate to effectuate the purpose hereof

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
711	71	004B	4380	T004	\$400,000.00

Budget Funding Year(s) **2026** Start Date: **January 1, 2026** End Date: **December 31, 2026** (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$400,000.00 Federal Aid _____

(must match resolution) Other: Stop-DWI Fines and Funding law VTL s/s 1192-1194