



OnBase: 112116

October 06, 2025

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority to amend a resolution approved on August 21, 2025, which authorized the County of Westchester, acting by and through Westchester Community College, to enter into an agreement with Port Chester – Rye Union Free School District, whereby the College was to provide college-level courses in Health and Fitness for Life to Students at Port Chester High School, for a term commencing on September 1, 2025 and continuing through August 30, 2026, for an amount not-to-exceed \$38,500.00, in order to: i) expand the scope of the agreement to include the County's provision of additional campus visits and instructional supplies; and ii) increase the not-to-exceed amount authorized thereunder by an additional amount of \$3,835.00, from an amount not-to-exceed \$38,500.00 to a new total amount not-to-exceed \$42,335.00.

By resolution approved on August 21, 2025 (Resolution No. 111566; the "August 21st Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Westchester Community College (the "College"), to enter into an agreement with the Port Chester – Rye Union Free School District (the "School District"), whereby the College was to provide college-level courses in Health and Fitness for Life to Students at Port Chester High School, for a term commencing on September 1, 2025 and continuing through August 30, 2026, for an amount not-to-exceed Thirty-Eight Thousand and Five Hundred Dollars (\$38,500.00), to be paid by the School District to the County (the "Agreement"). The Agreement has not yet been executed.

Following approval of the August 21st Resolution, the School District, acting by and through its Board of Education, requested that the College provide additional campus visits and instructional supplies. In consideration for providing

the additional services requested, the School District will pay the College an additional amount of Three Thousand, Eight Hundred Thirty-Five Dollars (\$3,835.00), thereby increasing the total amount payable to the College under the Agreement to an amount not-to-exceed Forty-Two Thousand Three Hundred Thirty-Five Dollars (\$42,335.00).

Accordingly, authority is now respectfully requested to amend the August 21st Resolution in order to: i) expand the scope of the Agreement to include the County's provision of additional campus visits and instructional supplies; and ii) increase the amount to be paid to the College by an additional amount of Three Thousand, Eight Hundred Thirty-Five Dollars (\$3,835.00), from an amount not-to-exceed Thirty-Eight Thousand Five Hundred Dollars (\$38,500.00), to a new total amount not-to-exceed Forty-Two Thousand Three Hundred Thirty-Five Dollars (\$42,335.00).

This agreement is exempt from the operation of the Westchester County Procurement Policy pursuant to Section 3(a)(iii) in that it is an agreement with a political subdivision of the State of New York. The agreement is authorized pursuant to Section 6306.8 of the Education Law in that it is an agreement for a cooperative educational program with a school district. This is not a service that the Yonkers Public School could have performed for itself and therefore does not require Board of Legislators approval.

Except as otherwise specifically amended hereby, all other terms and conditions set forth in the August 21st Resolution shall remain in full force and effect.

Accordingly, I recommend adoption of the attached resolution.

BSM/cm
Encls

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby:

RESOLVED, that the Resolution approved on August 21, 2025 (the “August 21st Resolution”), which authorized the County of Westchester (the “County”), acting by and through Westchester Community College (the “College”), to enter into an agreement (the “Agreement”) with Port Chester – Rye Union Free School District (the “School District”), whereby the College was to provide college-level courses in Health and Fitness for Life to Students at Port Chester High School, for a term commencing on September 1, 2025 and continuing through August 30, 2026, for a total amount not-to-exceed \$38,500.00, to be paid by the School District to the County, is hereby amended in order to: i) expand the scope of the Agreement to include the County’s provision of additional campus visits and instructional supplies; and ii) increase the not-to-exceed amount authorized thereunder by an additional amount of Three Thousand, Eight Hundred Thirty-Five Dollars (\$3,835), from an amount not-to-exceed Thirty-Eight Thousand Five Hundred Dollars (\$38,500.00), to an new total amount not-to-exceed Forty-Two Thousand Three Hundred Thirty-Five Dollars (\$42,335.00); and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other terms and conditions set forth in the August 21st Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Potential Revenue Dollars
	010	1030				4911600	\$3,835.00

Budget Funding Year(s) 2025/26 Start Date 9/1/2025 End Date 8/31/2026
(must match resolution)

Funding Source	Tax Dollars _____
	State Aid _____
<u>\$3,835.00</u>	Federal Aid _____
(must match resolution)	
Other:	(Revenue) <u>\$3,835.00</u>

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY