



**Office of the District Attorney
County of Westchester**

MEMORANDUM

OnBase ID# 112915

Date: January 28, 2026

To: Board of Acquisition and Contract

From: Susan Cacace
District Attorney

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement, from Data Vision Group, LLC, of additional programming and implementation services for further enhancements to the enterprise case management system known as 'PRO', under a first amendment to its agreement to provide custom programming and implementation for future enhancements to 'PRO', for an additional amount not-to-exceed \$14,449.00.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement, from Data Vision Group, LLC ("DVG"), of additional custom programming and implementation services for further enhancements to the enterprise case management system known as 'PRO' (the "New Enhancements"), under a first amendment to DVG's agreement to provide custom programming and implementation for future enhancements to 'PRO' (the "Agreement"), for an additional amount not-to-exceed \$14,449.00, payable at the existing hourly rate, for services actually performed.

At the time of the authorization and execution of the Agreement, the Office of the District Attorney (the "DA's Office") intended that the enhancements to be provided thereunder would include both certain already-known enhancements and future enhancements that would be identified subsequently and then be requested by the DA's Office.

The DA's Office has now determined that additional funds are needed for further enhancements, in the form of the New Enhancements, in order to improve 'PRO'. The services for the New Enhancements would be performed at the same hourly rate specified in the Agreement for the original enhancements.

Based upon DVG's work to create 'PRO' and create previous enhancements to 'PRO', DVG will be able to most quickly and expertly perform the work necessary in order to provide the New Enhancements. It would take additional time, and quite possibly cause the County to

incur additional cost, to have another contractor familiarize itself with the programming of 'PRO', which would be expected to occur before such a contractor could even begin to perform the work necessary in order to provide the New Enhancements.

Therefore, it is proposed that the best interests of the County would be served by exempting the procurement of the New Enhancements, under the proposed First Amendment, from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend the adoption of the attached resolution.

SC/OK/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/05/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the District Attorney, be it hereby:

RESOLVED, that PURSUANT TO SECTION 3(A)(XXI) OF THE WESTCHESTER COUNTY PROCUREMENT POLICY AND PROCEDURES, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester (the "County") in connection with the procurement, from Data Vision Group, LLC, of additional programming and implementation services for further enhancements to the enterprise case management system known as 'PRO', under a first amendment to its agreement to provide custom programming and implementation for future enhancements to 'PRO', for an additional amount not-to-exceed \$14,449.00, payable at the existing hourly rate, for services actually performed.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/05/2026 - RAYMOND SCUDIA, SECRETARY