



**113860**

DATE: June 4, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.  
Commissioner of Health

SUBJECT: Request for authority for the County of Westchester to enter into an agreement with Open Door Family Medical Center, Inc., dba Open Door Care Network (“Open Door”), pursuant to which Open Door will provide expansion of primary medical care and preventive health services and outreach services for its most vulnerable uninsured and underinsured patients for the period from June 1, 2026 and continuing through December 31, 2026, for an amount not to exceed \$100,000 payable quarterly in accordance with an approved budget.

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Authority is respectfully requested for the County of Westchester (“County”), acting by and through its Department of Health (“Department”), to enter into an agreement with Open Door Family Medical Center, Inc., dba Open Door Care Network (“Open Door”), pursuant to which Open Door will provide expansion of primary medical care and preventive health services and outreach services for its most vulnerable uninsured and underinsured patients, for the period from June 1, 2026 and continuing through December 31, 2026, for an amount not to exceed \$100,000 payable quarterly in accordance with an approved budget (the “Agreement”).

The proposed Agreement will serve a public purpose by expanding and providing the above described services to vulnerable uninsured and underinsured patients to ensure healthier communities through re-engagement of care and fact-based health education in a safe environment.

The goals and objectives of the Agreement are to conduct outreach and provide access to care and supportive services, with a focus on: mental and behavioral health, patient advocacy, care navigation and diet and wellness support; support chronic disease self-management programs; and maintain referral pathways from the Department to Open Door. The expected outcome is to improve the overall health, well-being and welfare of these patients.

This Agreement will be tracked and monitored by the Department by reviewing quarterly summary reports of patient care visit metrics by category, staff time involved and expenses for all services provided.

This procurement is exempt from the requirements of the County Procurement Policy pursuant to Section 3(a)(viii) thereof.

Accordingly, I most respectfully recommend approval of the attached Resolution.

## RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Health, be it hereby:

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Health (“Department”), is hereby authorized to enter into an agreement with Open Door Family Medical Center, Inc., dba Open Door Care Network (“Open Door”), pursuant to which Open Door will provide expansion of primary medical care and preventive health services and outreach services for its most vulnerable uninsured and underinsured patients, for the period from June 1, 2026 and continuing through December 31, 2026, for an amount not to exceed \$100,000 payable quarterly in accordance with an approved budget (the “Agreement”); and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

