

ID #112866

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: January 15, 2026
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with DY Consulting Engineer, P.C. d/b/a DY Consultants, an MBE and DBE firm, in connection with Engineering Services for Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York (#26-903)

Authority of your Honorable Board is requested to obtain a proposal and negotiate a fee in connection with engineering services for Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to provide services for implementing a Pavement Management Plan (“PMP”) for the airside pavements, including runways, taxiways, and aprons at the Westchester County Airport. This work is necessary due to extensive deterioration of the pavement. The project work shall include, but is not limited to, the following items: condition evaluation, database implementation, multi-year capital improvement planning, and staff training. These improvements will ensure compliance with Federal Aviation Administration (“FAA”) requirements. This agreement will benefit the public as it will maintain safe aircraft operations at the Westchester County Airport.

The County may be eligible for future reimbursement by Federal Aviation Administration (“FAA”) funds for this contract. Therefore, in accordance with FAA requirements, on August 29, 2025, a Request for Qualifications (“RFQ”) was advertised in the New York State Contract Reporter. A total of seven (7) responses to the RFQ were received on September 23, 2025. After careful review of the submitted qualifications, the Professional Selection Board on December 1, 2025, ranked the firm of DY Consulting Engineer, P.C. d/b/a DY Consultants, an MBE and DBE firm, 40 Wall Street, Suite 500, New York, New York 10005, as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the FAA and the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and negotiate a fee with DY Consulting Engineer, P.C. d/b/a DY Consultants, an MBE and DBE firm, 40 Wall Street, Suite 500, New York, New York 10005, for engineering services for Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

Agreement No. 26-903

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
161	44	4110	4420-APDS	N/A	

Budget Funding Year(s): 2026 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
Social Security No.: _____
State Aid: _____
Federal Aid: 90% FAA Vendor No.: _____
(must match resolution) Encumbrance No.: _____

Other: 10% Airport Special Revenue Fund