



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, November 7, 2024

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### Attendees:

Commissioner of Finance	Karin Hablow
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Board of Legislators	Dylan Tragni
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Mr. Sculky said, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 10/31/24 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [109859](#) **County Executive/Office of Tourism** - Enter into a Film Permit with ITTF, LLC to authorize ITTF, LLC to utilize locations at Playland Park in Rye and at the Westchester County Center in White Plains, to film scenes for a feature film entitled "BFM", for the period from 10/2/24 - 10/7/24, for an estimated fee of \$61,135.

N. Caputo

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [109862](#) **Board of Legislators** - Enter into a first amendment to a "short-form" agreement with Aisling Irish Community Center, Inc., for the provision of senior care, youth development, cultural and social services to individuals and families, for a term commencing on 1/1/24 - 12/31/24, for an amount not to exceed \$30,000, in order to increase the not to exceed amount by \$20,000, to a new not to exceed amount of \$50,000.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [109893](#) **Board of Legislators** - Enter into an agreement with Elizabeth Mascia Child Care Center, Inc., pursuant to which Contractor shall provide its child care and early childhood education after-care program, for a term commencing retroactively on 1/1/24 - 12/31/24, in an amount not to exceed \$38,000.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [109894](#) **Board of Legislators** - Enter into an agreement with the Thomas H. Slater Center, Inc., pursuant to which the Center shall provide the County with services related to its Emergency Food Pantry Program, its Haitian Resource Center, and its Youth Enrichment Program, for a term commencing retroactively on 1/1/24 - 12/31/24, in an amount not to exceed \$77,964.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [109895](#) **Board of Legislators** - Enter into an agreement with the Westchester Children's Museum, for the provision of its Disconnect 2 Reconnect Program, for the period of 1/1/24 - 12/31/24, in an amount not to exceed \$50,000.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [109903](#) **Board of Legislators** - Amend an agreement with PKF O'Connor Davies, LLP ("PKFOD"), pursuant to which PKFOD was to provide the Board with an analytical review of, and preliminary findings and recommendations on, and then a final report with findings and recommendations on, the proposed County budget, for a term from 11/10/23 - 11/9/24, in order to, **1.)** extend the term by one (1) year, to a new termination date of 11/9/25, **2.)** increase the amount by \$176,000, to a new total amount not-to-exceed \$348,000, to pay for services during the first Option Term, and **3.)** reflect the fact that the County will have one (1) additional one (1) year option remaining.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [109904](#) **Board of Legislators - 1)** Amend an agreement with PKF O'Connor Davies, LLP ("PKFOD"), pursuant to which PKFOD was to provide the Board with professional auditing services for the County's financial statements, including both the specific audit services previously solicited by the County, which will include the County being entitled to six (6) Federal 'Uniform Guidance' compliance audits from 1/1/24 - 12/31/24, increasing its not-to-exceed amount by \$8,000 for services provided during the Initial Term, and **2)** exercise the first option under the same agreement, in order to extend its term by one (1) year, through 12/31/25, for an amount not-to-exceed \$560,000, for the services to be provided during that option year.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [109899](#) **Finance** - Renew an agreement with Triad Group, LLC, pursuant to which Triad will provide on-the-job injury/illness claim administration and case management services, for the period from 11/1/24 - 10/31/25, to be paid on a per-claim basis at the rates contained in Schedule "B-1", for an amount not-to-exceed \$645,000, and reimbursement of allocated loss adjustment expenses (ALAE) in an amount not-to-exceed \$575,000, for a total aggregate amount for this Final Option Period not-to-exceed \$1,220,000.

K. Hablow

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [109779](#) **Information Technology** - Amend a license agreement with the Bedford Central School District (the "School District"), dated September 7, 2005, for the use of property owned by the School District and located at Fox Lane Road and South Bedford Road in Mount Kisco, New York (the "Site") for the placement of County owned radio antennas and related equipment, as amended by the First Amendment, dated April 6, 2011, the Second Amendment, dated March 25, 2016, and the Third Amendment dated March 23, 2022 (collectively referred to as the "Agreement"), as follows: (i) to modify the designated space and Facilities at the Site to be utilized by the County for the installation, modification, operation and maintenance of equipment at the Site, including but not limited to (i) the installation of two (2) additional microwave dishes, (ii) the removal of two (2) antennas, and (iii) the replacement of one (1) antenna, (ii) to permit the installation of radio equipment utilized by the Bedford Police Department in the County facilities at the Site, and (iii) to grant to the County the right to trim the trees within the designated tree trimming areas upon the County providing at least 10 days' written notice to the School District prior to each trimming.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [109911](#) **Information Technology** - Amend the 12/27/18 Agreement No. IT-1559 with Motorola Solutions, Inc., for the replacement, expansion and evolution of the County's first responder and transit (Bee Line Bus) Voice Radio Communications Systems, as amended, to (i) agree to Change Order Nos. 28-52 as set forth below and to the amendment to the Work for Stages 1 and 2 as set forth in Change Order Nos. 28-52; (ii) decrease the not to exceed amount for Stages 1 and 2 by \$53,957.17, bringing the new total not to exceed amount for Stages 1 and 2 to \$45,414,870.53; and (iii) replace the budget and payment schedule in Schedule "C" of the agreement with a new Schedule "C" which is consistent with the Change Orders approved herein.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [109912](#) **Information Technology / Public Safety** - Amend the 10/10/24 Resolution which authorized the County to amend the agreement (IT-1724), dated 9/29/22, with Intergraph Corporation, which does business under the name of its Hexagon Safety, Infrastructure, & Geospatial division (Hexagon”), to amend the scope of work to add data conversion services and remove Query Interface to Legacy RMS Systems, as set forth in Change Order No. 1, and increase the original not to exceed amount of \$4,687,315 **by** \$112,553.62, for a new not to exceed of \$4,799,868.62, in order to also add the reduction in the years 2-5 maintenance costs to the County, in the amount \$341,319.25 for an overall reduction in the original not to exceed by \$228,765.63, for new total not to exceed amount of \$4,458,549.37.

M. Beirne  
T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [109913](#) **Information Technology** - Based upon the Honorable Board’s review of the Short Environmental Assessment Form and for the reasons set forth therein, this Board finds that there will be no significant adverse impact on the environment from the proposed amendment to license agreement IT-724, dated September 7, 2005, as amended by the First Amendment, dated April 6, 2011, the Second Amendment, dated March 25, 2016, and the Third Amendment dated March 23, 2022, for use of property owned by the Bedford Central School District (the “School District”) and located at Fox Lane Road and South Bedford Road in Mount Kisco, New York (the “Site”) for the placement of County owned radio antennas and related equipment.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [109830](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Hydroenvironmental Solutions, Inc.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [109831](#) **Planning** - Amend an agreement with Hydroenvironmental Solutions, Inc., for the provision of a geological study of the water supply at Hilltop Hanover Farm and Environmental Center, commencing retroactively on 12/15/23 - 12/14/24, in an amount not to exceed \$34,520, in order to extend the expiration date from 12/14/23 - 12/14/25.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [109863](#) **Planning** - Enter into an agreement with Swanderlynn T. Simpson and Lindi Construction Group Inc., pursuant to which the Contractor will make repairs to and for the benefit of the low and moderate-income residents of the multi-family rental property located at 18 Roosevelt Square West in the City of Mt. Vernon, for a term commencing on 11/15/24 - 11/14/25 and in consideration for services rendered, the County will pay the Contractor, the total not to exceed an amount of \$200,000 in Landlord Tenant Assistance Program funding.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [109865](#) **Planning** - Enter into an agreement with Christopher R. Ribeiro & Liliana N. Ribeiro and Altavista Lead Improvement Inc., pursuant to which the Contractor will make repairs to and for the benefit of the low and moderate-income residents of two units at the property located at 5 Liberty Way in the Town of Somers, for a term commencing on 11/15/24 - 11/14/25 and in consideration for services rendered, the County will pay the Contractor, the total not to exceed an amount of \$42,000 in Landlord Tenant Assistance Program (LTAP) funding.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [109866](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Lead Professionals, Inc.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [109867](#) **Planning** - Amend an agreement with Lead Professionals, Inc. and Arran Skinner, pursuant to which the Contractor will make repairs to the property located at 500 Nelson Avenue in the City of Peekskill, in order to increase the dollar amount from \$53,250 to \$97,775.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [109900](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Barton and Loguidice, D.P.C.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [109901](#) **Planning** - Amend an agreement between the County and Barton and Loguidice, D.P.C., commencing retroactively on 11/1/23 - 10/31/24, in an amount not to exceed \$35,000 for floodplain management planning, in order to extend the expiration date to 4/30/25.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [109889](#) **Social Services - 1)** Enter into a subaward agreement, (DSS3035A-24) with Caring for the Homeless Of Peekskill Inc. ("CHOP"), pursuant to which CHOP will be subawarded \$607,635 from the funds that would be made available to the County under the Grant Agreement, for the period from 8/1/24 - 7/31/25, and under which agreement CHOP would be responsible for providing two (2) transitional housing units and a minimum of sixteen (16) rapid re-housing units, and related supportive services, for victims of domestic violence; and **2)** an agreement (DSS3035B-24) with My Sisters' Place, Inc. ("MSP"), pursuant to which MSP will provide the services of a domestic violence counselor, for an amount not to exceed \$56,690, for the period from 8/1/24 - 7/31/25, under the listed terms and conditions.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [109909](#) **Social Services** - Amend each of the three (3) listed agreements for recruitment, job training, employment, and related supportive services, for youths ages 18 to 24, living in targeted communities in the City of Mount Vernon, with the goal of reducing the incidence of gun violence, by, **1)** extending the term of each agreement by one (1) year, to a new expiration date of 3/31/24, and **(2)** increasing the not-to-exceed amount of each of the agreements, for a total aggregate increase of \$204,999, to pay for services during the extended term of each agreement.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

23. [109890](#) **College** - Enter into an agreement and acting by and through Westchester Community College's Workforce Development and Community Education Division ("WDCE") with Pearson, Inc. doing business as Pearson Vue ("Pearson"), whereby the WDCE would serve as a testing center for General Educational Development ("GED") tests as provided by GED Testing Service LLC and other tests, for the period beginning 11/1/24 and continuing until terminated by either party, with Pearson to pay the College for the administration of the tests.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

24. [109891](#) **College** - Enter into an agreement with Thompson & Bender LLC, for the provision of full-service advertising services for Westchester Community College, for the period 11/1/24 - 10/31/29, at a total cost not to exceed \$370,000, under the listed terms and conditions.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**



25. [109847](#) **Public Safety** - 1) Enter into an agreement with New York State STOP-DWI Foundation, Inc. pursuant to which the Foundation will reimburse the County in an amount not-to-exceed \$47,000 to run special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for a term commencing on 10/1/24 - 9/30/25; and 2) Enter into agreements with one or more Westchester County municipal corporations, through their respective police departments, to implement the provisions of the reimbursement agreement by running special enforcement details that will conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for the period from 10/1/24 - 9/30/25, in a total aggregate amount not-to-exceed \$47,000.

T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

26. [109887](#) **Probation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Francine Perretta, for the provision of providing assistance updating and developing policies to comply with New York State Law, Division of Criminal Justice mandates and the rules and regulations of the Office of Probation and Correctional Alternatives, commencing on 11/14/24 - 11/13/25, for an amount not to exceed \$20,000.

R. Pozzi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

27. [109825](#) **DPW/Transportation** - Contract No. 16-517 with Remus Industries/Laura Li Industries, JV Inc., Ossining, NY, for Dam Rehabilitation, Sal J. Prezioso Mountain Lakes Park, Town of North Salem, New York. Acceptance of completed work and approval of Final Contract Amount of \$5,704,343.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

28. [109826](#) **DPW/Transportation** - Contract No. 22-505-Rev., with S&L Plumbing & Heating Corp., White Plains, NY, for Installation of Building Management System (BMS) and Associated Work, Department of Public Works and Transportation Operations Facility, 35 Woods Road, Grasslands Campus, Valhalla, New York. Acceptance of completed work and approval of Final Contract Amount of \$318,047.55.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

29. [109879](#) **DPW/Transportation** - Enter into Agreement No. 24-935 with the United States Department of Energy (“USDOE”) to accept an equipment rebate through the Energy Efficiency & Conservation Block Grant program, in an amount not to exceed \$282,250, for a performance period from 6/30/24 - 6/30/26, for the purpose of funding a portion of the County’s implementation of its Climate Action Plan and the County is authorized to indemnify the USDOE, as listed.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

30. [109880](#) **DPW/Transportation** - Contract No. WCA 24006 for Metasys System Service and Maintenance, Westchester County Airport, Town of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

31. [109881](#) **DPW/Transportation** - Amend Agreement No. 19- 907 with D&B Engineers and Architects, P.C. , White Plains, NY, in connection with Playland Pool Rehabilitation, Playland Park, Rye, New York. The Consultant shall provide additional design services during construction and construction administration services associated with this project, and for the additional services rendered, the Consultant shall be paid a fee of \$222,000, increasing the total maximum fee to \$4,812,000, with the completion date of the agreement to be extended to 12/31/29.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

32. [109882](#) **DPW/Transportation** - Amend Agreement No. 17-932 with LiRo Architects + Planners, P.C. NY, NY, be amended retroactively from 12/31/22 to provide for additional engineering services in connection with the Building Renovations, Mount Vernon District Office and Mount Vernon District Office Annex, Mount Vernon, New York, and for the additional services rendered in accordance with the Consultant’s proposal, LiRo Architects + Planners, P.C., shall be paid a fee of \$183,014, increasing the total maximum fee to \$723,986, with the completion date of the agreement to be extended to 12/31/28.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned . All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written .

Signed: *Raymond Sculky*, Secretary

Dated: 11/07/2024