

George Latimer
County Executive

Vincent Kopicki, P.E.
Commissioner

109668

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner

DATE: August 8, 2024

RE: Authorization to enter into Agreement #EF-2406 with Barton & Loguidice, D.P.C. to provide a Waste Reduction Study and Report for a term from August 30, 2024 through August 29, 2025, for an amount not to exceed \$70,000, payable pursuant to an approved budget.

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into Agreement # EF-2406 with Barton & Loguidice, D.P.C. ("B&L"), 1 Pinewood Business Center, 247 Route 100, Suite 2000D, Somers, New York 10589, in an amount not to exceed Seventy Thousand Dollars (\$70,000.00), for the development of a Waste Reduction Study and Report. The Agreement shall be for a lump sum of Fifty Thousand Dollars (\$50,000.00) for all tasks included in the Request for Proposals, with an additional Twenty Thousand (\$20,000.00) allotment for additional items, if any, identified during the study, payable in accordance with an approved budget. The Agreement is for a term commencing on August 30, 2024, and terminating on August 29, 2025.

In accordance with the County Procurement Policy, the Department of Environmental Facilities ("Department") on behalf of Refuse Disposal District No. 1 ("District"), distributed a Request for Proposals ("RFP") on March 7, 2024. The RFP was sent to firms who are known to perform these services and it was also posted on the County's RFP site. Proposals were received from four (4) vendors:

Barton & Loguidice- \$50,000
Cornerstone/Tetra Tech- \$90,000
SLR- \$149,800
Zero Waste Associates- \$85,855

The proposals were evaluated by a review committee of County employees based upon

the RFP's criteria. The relevant factors included, but were not limited to: the vendor's understanding of the RFP, relevant experience, Zero Waste Certification, pricing, and familiarity with the laws of New York State and the waste management operations of the County. Based on this evaluation, B&L's proposal was ranked first.

The work to be completed by B&L includes a review of the current waste management practices employed by the District in accordance with Chapter 825 of the Laws of Westchester County (the "Source Separation Law"), and a report to make suggestions as to additional programs or program improvements to reduce waste and increase recycling in the County.

This Agreement shall fulfill a public purpose as the services provided under this Agreement promote the public health and welfare by working to improve waste management practices, thereby promoting public health policies and compliance with environmental laws. The consulting work will be monitored by representatives of the Department throughout the Agreement term.

It is recommended that your Honorable Board approve the proposed resolution authorizing the County to enter into Agreement No. EF-2406 with Barton & Loguidice, D.P.C. in an amount not to exceed \$70,000.00, payable in pursuant to an approved budget, and subject to appropriations.

VFK/MJR/dlv
Encl.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2024 - RAYMOND SCULLY, SECRETARY

RESOLUTION

Agreement No. EF-2406

Upon communication from the Commissioner of the Department of Environmental Facilities, be it hereby:

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into Agreement No. EF-2406 with Barton & Loguidice, D.P.C., 1 Pinewood Business Center, 247 Route 100, Suite 2000D, Somers, New York 10589, in an amount not to exceed Seventy Thousand Dollars (\$70,000.00), for the development of a Waste Reduction Study and Report. The Agreement shall be for a lump sum of Fifty Thousand Dollars (\$50,000.00) for all tasks included in the Request for Proposals, with an additional Twenty Thousand (\$20,000.00) allotment for additional items, if any, identified during the study, payable pursuant to an approved budget and subject to appropriations. The Agreement is for a term commencing on August 30, 2024, and terminating on August 29, 2025, to be paid pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total NTE Amount: \$70,000.00

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	251	60	7600	4420		\$70,000.00

Budget Funding Year(s) 2024-2025 Start Date 08/30/2024 End Date 08/29/2025
 (must match resolution)

Funding Source Tax Dollars \$70,000.00
 State Aid _____
NTE \$70,000.00 Federal Aid _____
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2024 - RANDY SCULLY, SECRETARY