

ID #112789

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: January 5, 2026

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **25-528**
Boiler and Burner Control Upgrades – Phase II
Central Heating Plant
Grasslands Campus
Valhalla, New York

Contractor: Richmar Controls & Service Company, Inc.
Amount: \$455,834.12

On December 17, 2025, the County of Westchester ("County") received and opened two (2) bids for Contract No. 25-528 for Boiler and Burner Control Upgrades – Phase II, Central Heating Plant, Grasslands Campus, Valhalla, New York.

Two (2) contractors submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by seventy-two (72) entities on the Empire State Purchasing Group website. In addition, emails were sent to those seventy-two (72) entities and to an additional one thousand one hundred and twenty (1,120) suppliers and contractors.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Richmar Controls & Service Company, Inc. submitted the low bid in the amount of \$455,834.12.

The low bidder has been investigated and it has been found that Richmar Controls & Service Company, Inc.:

☒ Performed satisfactory work in the past for the County.
☐ Past Experience found satisfactory.

Funds for this project are available in the:

☒ Capital Budget
☐ Non-Recurring Budget
☐ Operating Budget

The objective of this contract is to update the Boiler and Burner Control Systems at the Grasslands Campus' Central Heating Plant.

This contract is in the public's best interest because it ensures the continued functionality and increased efficiency of the equipment at the Grasslands Campus' Central Heating Plant.

The Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

It is my recommendation that Contract No. 25-528 be awarded to Richmar Controls & Service Company, Inc. in the amount of \$455,834.12.

RESOLUTION

CONTRACT NO. 25-528

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 25-528 for Boiler and Burner Control Upgrades – Phase II, Central Heating Plant, Grasslands Campus, Valhalla, New York, be and is hereby awarded to the low bidder, Richmar Controls & Service Company, Inc., Yonkers, New York in the amount of \$455,834.12 (2 bids); and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/Sub Object	Bond Act No.	Dollars
	346	46	B0114-05-C	6210-99	34-2025	\$455,834.12

Budget Funding Year(s): 2026
(must match resolution)

Start Date: February 12, 2026

End Date: February 12, 2028

Funding Source:

Tax Dollars 100% County

State Aid _____

\$455,834.12

Federal Aid _____

(must match resolution)

Other _____