

112119**DATE:** September 30, 2025**TO:** Board of Acquisition and Contract**FROM:** Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into agreements with each of the Contractors set forth in the attached Schedule "A", for the purpose of providing homemaker and housekeeper services, with the Contractors having the option to provide consumer directed in-home services to frail, homebound Westchester County seniors under the Expanded In-Home Services for the Elderly Program, for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, in a total aggregate amount not to exceed \$2,471,470.00, comprised of \$1,866,826.00 in state funds and \$604,644.00 in County tax dollars for all Contractors providing the Services, payable at negotiated hourly rates for each Contractor and subject to appropriations.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into agreements (the "Agreements") with each of the Contractors (individually a "Contractor", and collectively the "Contractors") set forth in the attached Schedule "A", for the purpose of providing homemaker and housekeeper services, with the Contractors having the option to provide consumer-directed in-home services to frail, homebound County seniors (collectively the "Services") under the Expanded In-Home Services for the Elderly Program (the "Program"). The Agreements shall be for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, in a total aggregate amount not to exceed \$2,471,470.00, comprised of \$1,866,826.00 in state funds and \$604,644.00 in County tax dollars for all Contractors providing the Services, payable at negotiated hourly rates for each Contractor and subject to appropriations.

The Contractors will be paid at negotiated hourly rates. Paying negotiated rates to the Contractors versus being at or below the Medicaid rates for the Program is authorized by the New York State Office for the Aging ("NYSOFA") pursuant to Program Instruction, Number 15-PI-19, dated October 22, 2015. It should be noted that your Honorable Board has approved a similar resolution authorizing that home care agencies be paid negotiated rates in order to keep these Programs solvent and buoyant.

The Programs benefit caregivers and care receivers by easing the burden on caregivers through the provision of consumer directed in-home services, and homemaker and housekeeper services.

The proposed Agreements will serve a public purpose by providing services that enable seniors to remain at home, as most seniors would prefer, thereby preventing premature institutionalization, which would come at greater expense and in a less desired environment.

The goals and objectives of the proposed Agreements are to help seniors remain in their homes and communities through the provision of quality home care services that will also serve to provide relief to their caregiver(s).

The goals and objectives of the proposed Agreements are in the best interests of the County in terms of health because the Services to be provided with the grant funds will offer improved health and quality of life for the frail elderly and their caregivers by easing their burden through the provision of consumer directed in-home services, and homemaker and housekeeper services. The goals and objectives of the proposed Agreements are also in the best interests of the County in terms of fiscal responsibility because they effectively allow seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the proposed Agreements will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality of the Services they are receiving and their satisfaction with the Services. In addition, the Department's staff monitors and reviews case managers' client case records and records of service at the agencies providing these services, using forms approved by NYSOFA. Review of the Program is done annually by a County monitor, as well as a monitor from NYSOFA.

The proposed Agreements are exempt from the Westchester County Procurement Policy & Procedures (the "Policy"), pursuant to Section 3(a)(viii) thereof, which exempts from procurement contracts "for medical or health-related services and contracts with health workers, or agencies engaging healthcare workers, including dentists, home health and personal care aides." The proposed Agreements are also exempt from the Policy, pursuant to Section 3(a)(xix) thereof, which exempts from procurement contracts "with persons to provide direct services to senior citizens."

Accordingly, I most respectfully recommend your Honorable Board's approval of the attached Resolution.

MC/BL/mcz

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), is hereby authorized to enter into agreements (the "Agreements") with each of the Contractors (individually a "Contractor", collectively the "Contractors") set forth in the attached Schedule "A", for the purpose of providing homemaker and housekeeper services, with the Contractors having the option to provide consumer-directed in-home services to frail, homebound County seniors (collectively the "Services") under the Expanded In-Home Services for the Elderly Program, for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, in a total aggregate amount not-to-exceed \$2,471,470.00, comprised of \$1,866,826.00 in state funds and \$604,644.00 in County tax dollars for all Contractors providing the Services, payable pursuant to negotiated hourly rates for each Contractor; and be it further

RESOLVED, that the Agreements are subject to County Appropriations; and be it further

RESOLVED, that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate one or more of the Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to one or more of the Contractors, then such Contractors shall have the right to terminate their respective Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

BUDGET BOX FOLLOWS

Agreements: \$2,471,470.00

Account to be charged:	Fund	Dept.	Major Program, Program & Phase or Unit	Sub-Unit	Object/Sub Object	Trust Account:	Dollars
EISEP	263	85	A048	GRNT	4380	T048	\$1,866,826
COUNTY	101	24	1000	1000	4957	N/A	\$604,644

Budget Funding
Year(s):
(must match
resolution)

2025 - 2026

Start Date 4/1/2025

End Date 3/31/2026

Funding Source

County Tax
Dollars:

\$604,644

\$2,471,470

State Aid:

\$1,866,826

(must match
resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/2025 - RAYMOND SCULKY, SECRETARY

SCHEDULE "A"

CONSUMER DIRECTED IN-HOME SERVICES, AND HOMEMAKER & HOUSEKEEPER SERVICES Program Period: April 1, 2025 through March 31, 2026

Aggregate not-to-exceed amount of \$2,471,470 for ALL Contractors
To be reimbursed based on agreed-upon Negotiated Rates according to actual services provided

CONTRACTORS:
Able Health Care Service, Inc.
Always Compassionate Home Care, Inc.
Any-Time Home Care, Inc.
Caring Professionals, Inc.
Community Care Companions Inc.
Community Health Aide Services Inc.
Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
Supportive Home Care, LLC d/b/a Care365