



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #109862

DATE: October 22, 2024

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to enter into a first amendment to an agreement with Aisling Irish Community Center, Inc., for the provision of senior care, youth development, cultural and social services to individuals and families, for a term commencing on January 1, 2024 and continuing through December 31, 2024, for an amount not to exceed Thirty Thousand (\$30,000.00) Dollars, in order to increase the not to exceed amount by Twenty Thousand (\$20,000.00) Dollars to a new total of Fifty Thousand (\$50,000.00) Dollars, payable pursuant to an approved budget.

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On or about March 25, 2024, the County of Westchester (the "County"), entered into a "short-form" contract with Aisling Irish Center, Inc. (the "Contractor") for the provision of providing senior care, youth development, cultural and social services to individuals and families, for a term commencing on January 1, 2024 and continuing through December 31, 2024, for an amount not to exceed Thirty Thousand, (\$30,000.00) Dollars, pursuant to an approved budget (the "Agreement").

The Contractor has been successfully providing services, which includes senior services. The County wishes that the Contractor increase the amount of senior services provided, and, in particular, increase the Contractor's senior homebound meal delivery services. To date, the Contractor has served over 222 seniors, 33 of whom receive meals delivered directly to their homes. The Contractor has been providing such services, and the County wishes for the Contractor to continue providing such services pursuant to the Agreement.

In order to compensate Contractor for the additional services rendered and for additional services that will be provided through the remaining term of the Agreement, the County seeks to enter into a first amendment in order to increase the not to exceed amount by Twenty Thousand (\$20,000.00) Dollars to a new total of Fifty Thousand (\$50,000.00) Dollars, payable pursuant to an approved budget.

As your Honorable Board is aware, amendments to “short-form” contracts that result in increases which exceed the \$35,000 threshold for “short-form” contracts and/or term extensions beyond the one (1) year threshold, must first be approved by your Honorable Board. As such, since the not to exceed amount of the Agreement will now exceed the \$35,000.00 threshold, the authority of your Honorable Board is required.

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County, acting by and through its Board of Legislators, to enter into a first amendment to the Agreement (the “First Amendment”) in order to increase the not to exceed amount to Fifty Thousand (\$50,000.00) Dollars, pursuant to an approved budget.

The Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Sections 3(a)(xiii), Section 3(a)(xviii), and Section 3(a)(xix).

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement will remain in full force and effect.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

VG/AR/mb  
Attachment

**RESOLUTION**

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into a first amendment to a "short-form" agreement with Aisling Irish Community Center, Inc., (the "Contractor"), for the provision of senior care, youth development, cultural and social services to individuals and families, for a term commencing on January 1, 2024 and continuing through December 31, 2024, for an amount not to exceed Thirty Thousand (\$30,000.00) Dollars, in order to increase the not to exceed amount by Twenty Thousand, (\$20,000.00) Dollars to a new not to exceed amount of Fifty Thousand (\$50,000.00) Dollars, payable pursuant to an approved budget (the "First Amendment"); and be it further

**RESOLVED**, that the First Amendment is subject to County appropriations; and be it further

**RESOLVED**, that this First Amendment is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Contractor, then Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Agreement: \$30,000.00  
First Amendment: \$20,000.00  
Total: \$50,000.00

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2509	0010	5100	\$20,000.00

Budget Funding Year(s)      Start Date 1/1/24      End Date 12/31/24  
(must match resolution)

