



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112747

DATE: December 22, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Westchester Community Opportunity Program, Inc., pursuant to which it will provide housing-related services, including food services, needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County, for the period from December 8, 2025 through January 7, 2026, for an amount not-to-exceed \$114,803.00.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will provide housing-related services, including food services, needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County, for the period from December 8, 2025 through January 7, 2026, for an amount not-to-exceed \$114,803.00, payable pursuant to an approved budget (the "Agreement").

The proposed Agreement will serve a public purpose by providing the County with services needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County.

The goal and objective of the proposed Agreement is to provide the County with services needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of health and safety, as providing the County with services needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County, which will help ensure that such persons, during their immediate period of crisis, will have services that they need.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department of Social Services.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof.

I respectfully recommend the adoption of the attached resolution.

LGT/JE/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/23/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will provide housing-related services, including food services, needed to assist victims of a recent fire, including services that are necessary while the persons are in temporary housing provided by the County, for the period from December 8, 2025 through January 7, 2026, for an amount not-to-exceed \$114,803.00, payable pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of the New York State Budget ("State Budget") proposed and adopted during the term of the contracts. The Agreement shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions necessary and appropriate to effectuate the purposes of this resolution.

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$114,803.00

1. Budget Funding Year(s): 2025-26

Start Date: 12/08/2025 End Date: 01/07/2026
(must match resolution)

2. Funding Source:

Federal	0%	CFDA#(s)			
State	0%	State ID#(s)			
Operating/Tax Levy	100%				
Capital					

3. Total NTE: \$114,803.00
(must match resolution)