



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #111630

DATE: July 31, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Request for authority to enter into an agreement with the Northeast STEM Starter Academy at Mt. Vernon, Inc., for the provision of the Summer STEM Camp program, for a term commencing January 1, 2025 and continuing through December 31, 2025, for an amount not to exceed \$45,064.00 payable pursuant to an approved budget.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County") to enter into an agreement ("Agreement") with Northeast STEM Starter Academy at Mt. Vernon, Inc. ("Northeast STEM"), pursuant to which Northeast Stem will provide its Summer STEM Camp program for a term commencing January 1, 2025 and continuing through December 31, 2025. In consideration for services rendered, Northeast STEM shall be paid an amount not to exceed \$45,064.00, payable in two equal installments, after submission by the Contractor of two (2) invoices, pursuant to an approved budget. The Contractor shall submit an invoice in support of the first installment within thirty (30) days of full execution of the Agreement, and shall submit a second invoice in support of the second installment on or about October 1, 2025.

Pursuant to the terms of the proposed Agreement, Northeast STEM will provide a Summer STEM Camp Program for the children of Mt. Vernon and the surrounding communities within Westchester County. The program includes students from 3rd through 10th graders. The students will participate in three different STEM related classes each day, including robotics, coding, physics, engineering, math and science, and other STEM-focused learning. The students will be provided with breakfast, lunch, and a mid-afternoon snack each of the fifteen program days. The NSSA will continue to

employ exceptional high-school and college educators to deliver hands-on instruction-based learning.

The proposed Agreement will serve a public purpose by introducing the marvels of science to children on a systematic, frequent and regularly scheduled basis, enabling at-risk students to experience, explore and personalize the resulting discoveries. Science centers embedded in the community, embraced by the school system and freely available to children, parents and teachers alike have proven to be successful interveners needed in the metropolitan and impoverished areas around the country. The Northeast STEM Starter Academy will seek to create a center that will provide students with access and exposure to enriched STEM learning that can empower them with the desire, motivation and skills needed to pursue careers as doctors, scientists, technologists and engineers.

The Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(xviii) thereof.

Attached for your consideration is a proposed Resolution.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/21/2025 - RAYMOND CULLY, SECRETARY

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Northeast STEM Starter Academy at Mt. Vernon, Inc. ("Northeast STEM"), pursuant to which Northeast Stem will provide its Summer STEM Camp program for a term commencing January 1, 2025 and continuing through December 31, 2025 (the "Agreement"). In consideration for services rendered, Northeast STEM shall be paid an amount not to exceed \$45,064.00 pursuant to an approved budget, payable in two equal installments, after submission by the Contractor of two (2) invoices, pursuant to an approved budget. The Contractor shall submit an invoice in support of the first installment within thirty (30) days of full execution of the Agreement, and shall submit a second invoice in support of the second installment on or about October 1, 2025; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Northeast STEM, then Northeast STEM shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$45,064.00

Budget Funding Year(s)
(must match resolution)

Start Date 1/1/25 End Date 12/31/25

Funding Source

Tax Dollars \$45,064.00

State Aid _____

\$45,064.00

Federal Aid _____

(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/21/2025 - RAYMOND SCULKY, SECRETARY