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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: June 10, 2025

SUBJECT: Authorization to extend the term of Agreement No. 17-930 with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. d/b/a H2M architects + engineers retroactively from December 31, 2024 until December 31, 2028

Authority of your Honorable Board is requested to extend the term of Agreement No. 17-930 ("Agreement") between the County of Westchester ("County") and H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. d/b/a H2M architects + engineers ("Consultant"), 538 Broad Hollow Road, 4th Floor East, Melville, New York 11747, in connection with engineering services for the Phase I and Phase II Roof Replacement Program, Port Chester Water Resource Recovery Facility, Port Chester, New York, retroactively from December 31, 2024 until December 31, 2028. The original Agreement dated January 11, 2018, wherein the Consultant was to provide design and construction administration services associated with the Phase I Roof Replacement Program, Mamaroneck, Peekskill, and Port Chester Water Resource Recovery Facilities was for a total amount not to exceed \$694,272.46. The Original Agreement completion date was December 31, 2022.

The Agreement was thereafter amended pursuant to a Resolution approved August 2, 2018, ("First Amendment") to provide for: (1) additional design services of solar panels associated with the Phase I Roof Replacement Program at Mamaroneck, Peekskill, and Port Chester Water Resource Recovery Facilities; (2) design and construction administration services associated with the Phase II Roof Replacement Program at Yonkers Joint Water Resource Recovery Facility, Yonkers, New York and (3)) extending the completion date of the Agreement to December 31, 2023. The Agreement fee was increased by an additional \$836,000.00 to an amended amount not-to-exceed \$1,530,272.46.

The Agreement was thereafter further amended pursuant to a Resolution approved April 30, 2020, ("Second Amendment") to provide for additional design and construction administration services associated with Phase II Roof Replacement Program, Yonkers Joint Water Resource Recovery Facility, Yonkers, New York. The Agreement fee was increased by an additional \$252,500.00 to an amended amount not-to-exceed \$1,782,772.46. The Agreement completion date was extended to December 31, 2024.

The engineering services included in the original Agreement have been in progress. The County has been satisfied with the quality of services provided to date. However, coordination with other projects at the facility has caused a delay in overall design completion. A construction contract will be going out to bid shortly and subsequently awarded. Therefore, the professional services of the Consultant will be required beyond December 31, 2024 in order to provide the remaining engineering services and construction administration services associated with the project.

Authority of your Honorable Board is therefore requested to further amend the existing Agreement with the Consultant to extend the end date of the Agreement retroactively from December 31, 2024 until December 31, 2028 with no increase in the not-to-exceed amount of \$1,782,772.46.

Board of Acquisition and Contract
Agreement No. 17-930, Second Amendment
Phase I and Phase II Roof Replacement Program
Port Chester Water Resource Recovery Facility
Port Chester, New York
H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC d/b/a H2M architects + engineers
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The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement for the Department project contained herein.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/VFK/LR/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), be and is hereby authorized to further amend Agreement No. 17-930 ("Agreement") with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. &/b/a H2M architects + engineers ("Consultant"), 538 Broad Hollow Road, 4th Floor East, Melville, New York 11747, in connection with engineering services for the Phase I and Phase II Roof Replacement Rehabilitation, Port Chester Water Resource Recovery Facility, Port Chester, New York by extending the term retroactively from December 31, 2024 until December 31, 2028; and be it further

RESOLVED, that all other terms and conditions of the Agreement, including the not to exceed amount of \$1,782,772.46 shall remain the same; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	694,272.46	(Design and CA Services – Phase I Roof Replacement)
First Amendment		836,000.00	(Final Design of Solar Panels – Phase I; Design and CA Services – Phase II; & Term Extension to 12/31/2023)
Second Amendment		252,500.00	(Additional Design and CA Services – Phase II Roof Replacement & Term Extension to 12/31/2024)
This Amendment		0.00	(Term Extension to 12/31/2028)
TOTAL	\$	1,782,772.46	

Agreement No. 17-930

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SY030-03-E	6120-03	BA #13-2020	N/A
	322	60	SY030-03-I	6120-05	BA #13-2020	N/A

Budget Funding Year(s): 2025 Start Date: 01/11/18 End Date: 12/31/28
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
State Aid: _____ Social Security No.: _____
\$N/A Federal Aid: _____ Vendor No.: _____
(must match resolution) Other: _____ Encumbrance No.: _____