



Memorandum  
**Department of Public Works and Transportation**

**111057**

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** May 5, 2025

**SUBJECT:** Authority to exercise the County's option to extend the term of an agreement with New York State Industries for the Disabled, Inc. for one (1) year option period, thereby increasing the amount of the agreement by \$140,934.00 and extending the term of the agreement through December 31, 2025 (Contract No. 23-212, A1)

By resolution approved on November 22, 2023 (the "November 22<sup>nd</sup> Resolution"), your Honorable Board awarded Contract No. 23-212 to New York State Industries for the Disabled, Inc. ("NYSID"). The November 22<sup>nd</sup> Resolution authorized the County of Westchester (the "County") to enter into Contract No. 23-212 with NYSID, pursuant to which NYSID was to provide janitorial services for the second floor of the facility at 10 County Center Road ("Premises") in White Plains (the "Services") in the amount of \$172,746.44, for the period from September 1 2023 through December 31, 2024, ("Contract No. 23-212" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the one (1) year renewal option and extend the termination date of the Agreement from December 31, 2024 to December 31, 2025; and 2) increase the amount of the Agreement by \$140,934.00 from an amount of \$172,746.44 to a new total amount not to exceed \$313,680.44

All other terms and conditions of the November 22<sup>nd</sup> Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining clean and sanitary conditions within the Premises.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

## CONTRACT NO. 23-212

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County is authorized to 1) exercise its 1 (1) year renewal option for Contract No. 23-212 with New York State Industries for the Disabled, Inc. ("NYSID") to provide a provide janitorial services for the second floor of the facility at 10 County Center Road in White Plains (the "Services") and extend the termination date of the Agreement from December 31, 2024 to December 31, 2025; and 2) increase the amount of the Agreement by \$140,934.00 from an amount of \$172,746.44 to a new amount not to exceed \$313,680.44; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the November 22<sup>nd</sup> Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$	\$172,746.44
This Amendment		<u>\$140,934.00</u>
TOTAL	\$	\$313,680.44

Account to be Charged/Credited	Fund		Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
		Dept.				
	101	46	3300	4320-3348		\$ 140,934.00 (2025)

**Budget Funding Year(s):** 2025  
(must match resolution)

**Start Date:** January 1, 2025

**End Date:** December 31, 2025

**Funding Source:** **Tax Dollars** 100% County

**State Aid** \_\_\_\_\_

\$140,934.00  
(must match resolution) **Federal Aid** \_\_\_\_\_

**Other** \_\_\_\_\_