



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #113279

DATE: March 18, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Authority for The County of Westchester to enter into an agreement with Community Service Associates, Inc., pursuant to which Community Service Associates, Inc. will provide meals to those most at risk in the Mount Vernon community, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026, for an amount not-to-exceed \$50,000.00, payable in two equal installments, pursuant to an approved budget.

Attached for your consideration is a Resolution, which, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Community Service Associates, Inc. (the "Contractor"), pursuant to which the Contractor will provide meals to those most at risk in the Mount Vernon community (the "Services"), for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026, for an amount not-to-exceed \$50,000.00, payable in two equal installments, pursuant to an approved budget.

Through its provision of the Services, the Contractor will provide nutritious dinner, four nights per week, to anyone in need with no eligibility criteria required. Additionally, along with dinner, the Contractor will provide each guest with a bagged lunch for the following day. The Contractor estimates that it is currently serving dinner to an average of 80 – 100 guests per night.

The goals and objectives of this Agreement are to provide nutritious meals to individuals in need in Mount Vernon and the surrounding area. The goals and objectives of this Agreement will serve a public purpose by promoting the public health, safety, and general welfare of County residents by providing individuals in need with access to nutritious meals.

The Agreement is exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xiv) thereof, which exempts “any procurement for the purpose of entering into a contract or contracts with not for profit organizations for the purposes of providing aid, care and support to persons in need of public assistance.”

Accordingly, it is respectfully requested and recommended that your Honorable Board approve the annexed Resolution.

VG/AR/sjc
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND CULKY, SECRETARY

(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULKY, SECRETARY