



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #113026

DATE: February 11, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority for The County of Westchester to amend a “short-form” contract with Sikhs of Westchester, Inc., pursuant to which Sikhs of Westchester, Inc. agreed to provide various community oriented programs aimed at promoting social equity, cultural awareness and humanitarian aid, for a term commencing on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$8,000.00, in order to retroactively extend the term of the agreement from December 31, 2025 through December 31, 2026.

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On or about June 6, 2025, the County of Westchester (the “County”) entered into a “short-form” contract with Sikhs of Westchester, Inc. (the “Contractor”), pursuant to which the Contractor agreed to provide various community oriented programs aimed at promoting social equity, cultural awareness and humanitarian aid (the “Services”), for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for an amount not-to-exceed \$8,000.00, payable pursuant to an approved budget (the “Agreement”).

The Agreement with the Contractor expired on December 31, 2025. However, the Contractor recently informed the County that, due to various unforeseen delays, it has been unable to complete all Services contracted for under the Agreement. The County has been satisfied with the quality of Services provided by the Contractor to date, and therefore desires to amend the Agreement by extending its term through December 31, 2026, to allow the Contractor to complete the Services at no additional cost to the County.

As your Honorable Board is aware, amendments to short-form contracts which result in increases which exceed the \$35,000.00 threshold for short-form contracts and/or term extensions beyond the one (1) year threshold, must first be approved by your Honorable Board. Since the term of the Agreement will now exceed the one (1) year threshold, the authority of your Honorable Board is required. Accordingly, authority is respectfully requested to amend the Agreement with the Contractor in order to retroactively extend the term thereof from December 31, 2025 through December 31, 2026 (the "First Amendment").

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement will remain in full force and effect.

The goals and objectives of the proposed First Amendment are to provide Westchester County residents with access to programs that are designed to address and support individuals experiencing pressing issues such as food insecurity, social isolation, discrimination, and economic hardship.

The goals and objectives of the proposed First Amendment will serve a public purpose by providing Westchester County residents with access to programming designed to address and support individuals experiencing pressing issues such as food insecurity, social isolation, discrimination, and economic hardship, thereby promoting the public health, safety and general welfare of Westchester County residents.

This proposed First Amendment is exempt from the requirements of the Westchester County Procurement Policy pursuant to section 3(a)xvi thereof, which exempts "any procurement for the purpose of entering into a contract or contracts with not for profit organizations for the purpose of providing aid, care and support to persons in need of public assistance."

Accordingly, your favorable action on the annexed Resolution is most restfully urged and recommended.

VG/AR/sjc  
Attachment

