

ID #111927

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** September 23, 2025

**SUBJECT:** Authority to exercise the County's option to extend the term of an agreement with Advanced Testing Systems Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$247,651.67 and extending the term of the agreement through March 31, 2028 (Contract No. 22-212)

By resolution approved on March 23, 2023 (the "March 23, 2023 Resolution"), your Honorable Board awarded Contract No. 22-212 to Advanced Testing Systems Inc. ("Advanced Testing"). The March 23, 2023 Resolution authorized the County of Westchester (the "County") to enter into Contract No. 22-212 with Advanced Testing, pursuant to which Advanced Testing was to provide a Maintenance and Service of Medium Voltage Switchgear, Grasslands Campus, Valhalla, New York in the amount of \$371,477.50, for the period from April 1, 2023 through March 31, 2026, ("Contract No. 22-212" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from March 31, 2026 to March 31, 2028; and 2) increase the amount of the Agreement by \$247,651.67 from an amount of \$371,477.50 to a new total amount not to exceed \$619,129.17.

All other terms and conditions of the March 23, 2023 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

# RESOLUTION

## CONTRACT NO. 22-212

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County is authorized to 1) exercise its two (2) year renewal option for Contract No. 22-212 with Advanced Testing Systems Inc., Bethel, Connecticut to provide a Maintenance and Service of Medium Voltage Switchgear, Grasslands Campus, Valhalla, New York and extend the termination date of the Agreement from March 31, 2026 to March 31, 2028; and 2) increase the amount of the Agreement by \$247,651.67 from an amount of \$371,477.50 to a new amount not to exceed \$619,129.17; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the March 23, 2023 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

|                    |    |                   |
|--------------------|----|-------------------|
| Original Agreement | \$ | 371,477.50        |
| This Amendment     |    | <u>247,651.67</u> |
| TOTAL              | \$ | 619,129.17        |

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars             |
|--------------------------------|------|-------|--|--------------------|---------------|---------------------|
|                                | 101  | 46    | 3400                                   | 4380               |               | \$ 92,870.67 (2026) |
|                                | 101  | 46    | 3400                                   | 4380               |               | \$123,825.00 (2027) |
|                                | 101  | 46    | 3400                                   | 4380               |               | \$ 30,956.00 (2028) |

**Budget Funding Year(s):** 2026-2028      **Start Date:** April 1, 2026      **End Date:** March 31, 2028  
(must match resolution)

|                         |                                       |
|-------------------------|---------------------------------------|
| <b>Funding Source:</b>  | <b>Tax Dollars</b> <u>100% County</u> |
|                         | <b>State Aid</b> _____                |
| <u>\$247,651.67</u>     | <b>Federal Aid</b> _____              |
| (must match resolution) | <b>Other</b> _____                    |