

110139

Date: December 17, 2024

To: Honorable Members of the Board of Acquisition and Contract

From: Ernest McFadden
Executive Director, Youth Bureau

Re: Authority to amend an agreement with the National Association for the Advancement of Colored People, for services, by its Peekskill branch, to provide tobacco education programs, for the period from November 1, 2023 through October 31, 2024, by, 1.) extending its term by two (2) months, to a new expiration date of December 31, 2024, without any increase in its existing \$35,000.00 not-to-exceed amount; and 2.) correcting the name of the contractor within the agreement.

By a 'short form' authorization fully approved on January 24, 2024 (SFC #69401), the County of Westchester (the "County") was authorized to enter into an agreement with the National Association for the Advancement of Colored People (the "NAACP"), pursuant to which the Peekskill branch of the NAACP was to perform services to provide tobacco education programs (the "Services"), for the period from November 1, 2023 through October 31, 2024, for a total amount not-to-exceed \$35,000.00, payable pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The NAACP recently requested an additional two (2) months to fully perform the Services, without any increase in the existing \$35,000.00 not-to-exceed amount of the Agreement. The County is agreeable to providing the NAACP with the additional time that it has requested.

Due to an administrative matter, the Agreement recites a different corporate name than the NAACP's actual, legal corporate name. The County, therefore, desires to correct this situation.

Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by, 1.) extending its term by two (2) months, to a new expiration date of December 31, 2024, and 2.) correcting the name of the contractor within the Agreement, to "National Association for the Advancement of Colored People, doing business as NAACP Peekskill NY Branch 2170" (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by ensuring that the County is provided with the Services for which it contracted, by providing the NAACP with additional time for its performance.

The goal and objective of the proposed First Amendment is to ensure that the County is provided with the Services for which it contracted, by providing the NAACP with additional time for its performance.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of fiscal responsibility, as ensuring that the County is provided with the Services for which it contracted, by providing the NAACP with additional time for its performance, without any increase in the existing not-to-exceed amount of the Agreement, is fiscally prudent.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of the Youth Bureau.

The proposed First Amendment does not constitute procurement.

I respectfully recommend the adoption of the attached resolution.

EM/JQM/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/02/2025 - RAYMOND S. JONES, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Youth Bureau, be it hereby:

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to amend its agreement with the National Association for the Advancement of Colored People (the “NAACP”), pursuant to which the Peekskill branch of the NAACP was to perform services to provide tobacco education programs to LGBTQ+ youths (the “Services”), for the period from November 1, 2023 through October 31, 2024, for a total amount not-to-exceed \$35,000.00, payable pursuant to an approved budget, (the “Agreement”) by. 1.) extending its term by two (2) months, to a new expiration date of December 31, 2024, and 2.) correcting the name of the contractor within the Agreement, to “National Association for the Advancement of Colored People, doing business as NAACP Peekskill NY Branch 2170” (the “First Amendment”); and be it further

RESOLVED, that except as hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further resolved; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Original Agreement: \$35,000.00
 This Amendment \$ 0.00
Total: **\$35,000.00**

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
					N/A

Budget Funding Year(s): _____ Start Date: 11/01/2023 End Date: 12/31/2024
 (must match resolution)

Funding Source Tax Dollars: _____
 N/A State Aid: _____
 (must match resolution) Federal Aid: _____
 Other: _____

