

OnBase ID #114277

DATE: August 11, 2026

TO: Honorable Member of the Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

SUBJECT: Authorization to Enter into an Agreement with Aron Security, Inc. d/b/a Arrow Security for Security Services at the Woodfield Cottage Juvenile Detention Center, 20 Hammond House Road, Valhalla, New York through the U.S. General Services Administration Contract Number GS-07F-0673X, for a period commencing on October 1, 2026 and continuing through September 30, 2027, in an amount not to exceed \$1,606,326.08, with the County having the option to renew the agreement by sending a written notice to renew prior to the expiration of the initial term, for an additional one (1) year term upon the same terms and conditions and an amount not to exceed \$1,702,705.65. (Contract No. 26-208)

Section 104 (2) of the New York General Municipal Law authorizes the County of Westchester (the "County") to obtain security services ("Security Services") directly through the U.S. General Services Administration ("GSA") supply schedules pursuant to the local preparedness acquisition act, P.L. 1190248, as an alternative to public bidding.

GSA Contract Number GS-07F-0673X ("GSA Contract") with Aron Security Inc. d/b/a Arrow Security, 300 West Main Street, Smithtown, NY 11787-2611 ("Arrow") provides for Security Services.

Section 104 (2) of the New York General Municipal Law provides, that, prior to making such purchase, the board shall consider whether such purchases will result in cost savings after all factors, including charges for services, material, and delivery have been considered. The Department of Public Works reviewed the rates of Arrow under the GSA Contract for the security work required at Woodfield Cottage Juvenile Detention Center, 20 Hammond House Road, Valhalla, New York ("Woodfield Cottage") and determined that there would be cost savings in supplementing security forces to save costs associated with fines and damages.

Therefore, I recommend the County enter into an agreement (the "Agreement") with Arrow for unarmed Security Services at Woodfield Cottage through the GSA Contract for a period commencing on October 1, 2026 and continuing through September 30, 2027, in an amount not to exceed \$1,606,326.08, with the County having the option to renew the Agreement for an additional one (1) year term commencing on August 15, 2027 and continuing through August 14, 2028 ("Renewal Term") upon the same terms and conditions, for the not-to-exceed amount of \$1,702,705.65 for the Renewal Term, by sending written notice ("Notice to Renew") to Arrow prior to the expiration of the initial term, subject to receiving approval from your Honorable Board to exercise the option to renew.

If your Honorable Board authorizes the County to exercise its option to renew the Agreement for the Renewal Term, the Department shall be permitted to exercise the option by sending Notice to Renew to Arrow, and upon Arrow's receipt of the Notice to Renew, the Agreement shall automatically renew for the Renewal Term for the not to exceed amount of \$1,702,705.08, and all of the terms and conditions of the Agreement shall apply during the Renewal Term.

Arrow will agree to pay at a minimum the applicable prevailing rates for wages and supplements as required by the New York State Department of Labor for unarmed security guards.

The hourly billing rates to be charged the County by Arrow will be the applicable prevailing rates for wages and supplements for unarmed security guards, plus a mark-up of either: (i) 65.90%, for security guards assigned to a designated security post, or (ii) 149.02% for security guards designated as site managers; provided, however, in no event will the hourly billing rates, plus the mark-up, charged the County exceed the applicable prices set forth in GSA Contract Number GS-07F-063X.

The objective of this contract is to provide security personnel to Woodfield Detention Facility to supplement the existing security personnel.

This contract is in the public's best interest because it will promote the health and safety of the general public by supplementing Woodfield Detention Facility full time security forces in order to provide adequate coverage at the facility.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget, and department staff and will be reviewed regularly to ensure that funds are used appropriately.

A Resolution to accomplish the foregoing is attached.

HG/sjc
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Public Works, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Public Works and Transportation (the “Department”), is hereby authorized to enter into an agreement (the “Agreement”) with Aron Security, Inc. d/b/a Arrow Security, 300 West main Street, Smithtown, NY 11787-2611 (the “Contractor”) for unarmed Security Services at Woodfield Cottage Juvenile Detention Center, 20 Hammond House Road, Valhalla, New York, through the GSA Contract Number GS-07F-0673X (“GSA Contract”), for a period commencing on October 1, 2026 and continuing through September 30, 2027, in an amount not to exceed \$1,606,326.08, with the County having the option to renew the Agreement for an additional one (1) year term commencing on August 15, 2027 and continuing through August 14, 2028 (“Renewal Term”) upon the same terms and conditions, for the not-to-exceed amount of \$1,702,705.65 for the Renewal Term; and be it further

RESOLVED, that the County’s exercise of its option to renew shall be subject to its receipt of approval from this Honorable Board, and if such approval is authorized in the future, the Department will be permitted to exercise the option by sending written notice to renew (“Notice to Renew”) to the Contractor, and, upon the Contractor’s receipt of the Notice to Renew, the Agreement shall automatically renew for the Renewal Term for the not to exceed amount of \$1,702,705.08, and all of the terms and conditions of the Agreement shall apply during the Renewal Term; and be it further

RESOLVED, Arrow shall be required to pay, at a minimum, the applicable prevailing rates for wages and supplements for unarmed security guards as required by the New York State Department of Labor; and be it further

RESOLVED, the hourly billing rates charged the County shall be the applicable prevailing wage rates and supplements in effect at the time the services are performed for unarmed security guards, plus a mark-up of either: (i) 65.90%, for unarmed security guards assigned to a designated security post, or (ii) 149.02% for unarmed security guards designated as site managers; provided, however, in no event shall the hourly billing rates, plus mark-up, charged the County exceed the applicable prices set forth in the GSA Contract; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	101	39	2000	4380		\$ 401,580.08 (2026)
	101	39	2000	4380		\$ 1,204,746.00 (2027)

Budget Funding Year(s): 2026-2027 Start Date: October 1, 2026 End Date: September 30, 2027
(must match resolution)

Funding Source Tax Dollars: 100%
State Aid: _____
\$ 1,606,326.08 Federal Aid: _____
(must match resolution) Other _____