

Westchester County

George Latimer
County Executive

Department of Probation
Rocco A. Pozzi
Commissioner

INSERT # 109627

DATE:

TO: Honorable Members
Board of Acquisition and Contract

FROM: Rocco A. Pozzi
Commissioner of Probation

RE: Authority for the County of Westchester to amend a resolution approved on April 4, 2024 which authorized the County to enter into an agreement with Sonesta White Plains Downtown pursuant to which Sonesta would provide catering and event host services for the Department of Probation to hold an educational dinner for a term commencing on September 1, 2024 and expiring on December 1, 2024 for an amount not to exceed \$30,000.00, in order to change the date of the event from September 1, 2024 through December 1, 2024, to September 19, 2024 to on or about September 26, 2024.

By resolution approved on April 4, 2024 (the "Prior Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Probation (the "Department"), to enter into an agreement ("Agreement") with Sonesta White Plains Downtown ("Sonesta"), pursuant to which Sonesta would provide catering and event host services for the Department to hold an educational dinner for a term commencing on September 1, 2024 and expiring on December 31, 2024. The Agreement has not yet been executed.

Authority of your Honorable Board is hereby requested to amend the Prior Resolution, by changing the date of the event from September 1, 2024 through December 1, 2024, to September 19, 2024 to on or about September 26, 2024.

Except for the date change, all other terms set forth in the Prior Resolution are to remain the same.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that the resolution approved on April 4, 2024 (“Prior Resolution”) which authorized the County of Westchester (“County”), acting by and through the Department of Probation (“Department”), to enter into an agreement (“Agreement”) with Sonesta White Plains Downtown (“Sonesta”), pursuant to which Sonesta would provide catering and event host services for the Department to hold an educational dinner for a term commencing on September 1, 2024 and expiring on December 31, 2024 for an amount not to exceed \$30,000.00, is hereby amended by changing the date of the event from September 1, 2024 through December 1, 2024, to September 19, 2024 to on or about September 26, 2024; and be it further

RESOLVED, that all other terms and conditions of the Prior Resolution shall remain the same; and be it further

RESOLVED, that the County Executive, or his duly appointed designee, is hereby authorized and empowered to execute any documents and take such actions as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
101	39	1000	4360		30,000.00

Budget Funding Year(s) 2024 Start Date 9/19/2024 End Date 9/26/2024

(must match resolution)

Funding Source	Tax Dollars	<u>30,000.00</u>
	State Aid	_____
	Federal Aid	_____
	Other	_____

\$ _____
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2024 - RAYMOND SCULKY, SECRETARY