

County of Westchester
Board of Acquisition and Contract
Meeting Minutes - Final

Thursday, August 21, 2025

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Vedat Gashi, and Mr. Lawrence
C. Soule

Attendees:

Commissioner of Finance
Associate County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Karin Hablow
Dave Vutera
Greg Casciato
Santiago Caceres
Lisa Hochman
Raymond Sculky
Lindsay Jackson

Mr. Jenkins presided.

Mr. Jenkins said “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky replied, "Yes, I have."

Acquisition & Contract.

Minutes of the meeting 8/14/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [111630](#) **Board of Legislators** - Enter into an agreement with the Northeast STEM Starter Academy at Mt. Vernon, Inc. ("Northeast STEM"), pursuant to which Northeast Stem will provide its Summer STEM Camp program, for a term commencing 1/1/25 - 12/31/25. In consideration for services rendered, Northeast STEM shall be paid an amount not to exceed \$45,064, half due and payable upon contract execution and half due and payable on or about 10/1/25.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [111631](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with African American Chamber of Commerce of the Hudson Valley Inc., for the provision of a variety of programs for children and adults that foster economic empowerment, education and community engagement, for a term commencing retroactively on 1/1/25 - 12/31/25, in an amount not to exceed \$20,000.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [111632](#) **Board of Legislators** - Enter into an agreement with the Young Women's Christian Association of Yonkers to provide a series of educational and developmental programs / services promoting the physical, mental and emotional health of County residents, for a term commencing retroactively on 1/1/25 - 12/31/25, for an amount not to exceed \$39,676.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [111633](#) **Board of Legislators** - Enter into an agreement with Hit a Home Run Against Drugs, Inc., for the provision of youth services, for a term commencing 1/1/25 - 12/31/25, for an amount not to exceed \$68,734.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [111583](#) **County Attorney / Information Technology** -Enter into an agreement with Computer Sciences Corporation, pursuant to which it will provide the cloud-based version of its 'Assure Claims' risk management software system as a service, together with implementation, training, and maintenance services, for the period from 9/1/25 - 6/30/30, for a total amount not-to-exceed \$320,517.88.

J. Nonna
M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [111641](#) **County Attorney - 1)** Amend a grant agreement with the New York State Office of Indigent Legal Services for the Second Statewide Expansion of Hurrell-Harring grant, in order to increase the amount of the grant from \$8,451,219.48 to \$8,958,292.65; and **2)** amend an agreement with The Legal Aid Society of Westchester County, in order to increase the not to exceed amount from \$3,421,769.34, to a new amount not to exceed \$3,649,002.51, that the work plan for the Grant Agreement will be amended to reflect this additional funding and that the amount allocated to the County Independent Office of Assigned Counsel will be increased from an amount not to exceed \$5,029,450.14, to a new amount not to exceed \$5,309,290.14.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [111500](#) **Social Services** - Enter into an agreement ("the proposed Agreement," DSS2001PD-25) with Adelphi University ("Adelphi"), pursuant to which Adelphi's social work students and Department employees enrolled in Adelphi's social work program will participate in a field education/internship placement at the Department, delivering quality care to the Department's clients, for the period from 9/1/25 - 8/31/26, for which there will be no monetary compensation paid to the County for its participation in this program.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [111501](#) **Social Services** - Enter into an agreement (“the proposed Agreement,” DSS2002PD-25) with Grand Canyon University (“Grand Canyon”), pursuant to which Department employees enrolled in Grand Canyon’s social work program will participate in a field education/internship placement at the Department, delivering quality care to the Department’s clients, for a period commencing retroactively on 5/14/25 - 5/1/30, for which there will be no monetary compensation paid to the County for its participation in this program.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [111628](#) **Social Services** - **1)** Amend a grant agreement with the New York State Office of Temporary and Disability Assistance for the Rental Supplement Program, in an amount not to exceed \$3,029,553, for the period commencing retroactively on 4/1/25 - 3/31/26; and **2)** amend an agreement with Community Housing Innovations, Inc. (DSS3030-C-22) for the provision of the Program, in an amount not to exceed \$3,029,553, for the period commencing retroactively on 4/1/25 - 3/31/26.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [111659](#) **Health** - **1)** Enter into a three-party Lead Remediation Agreement with Sophia Graham-Bowen, the Participant and Altavista Lead Improvement, Inc., the Contractor, pursuant to which the Contractor will perform lead remediation services on Participant’s property located at 28 North 9th Avenue, 2nd Floor, Mount Vernon, New York 10550 in accordance the New York State Leading in Lead Prevention Pilot Program, for the period upon execution of the agreement between all parties through March 31st, 2026 in an amount not-to-exceed \$40,000; and **2)** enter into a Local Program Administrator Agreement with the Participant, pursuant to which the County will provide an amount not-to-exceed \$40,000 to assist the Participant with the direct costs of lead remediation to be performed on Participant’s property, as well as any eligible related costs, including tenant relocation costs, in exchange for which the Participant will execute a Declaration of Interest which will be secured as a recorded lien on the property.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [111660](#) **Health - 1)** Enter into a three-party Lead Remediation Agreement with 14-16 Martens Place Corp., the Participant and Lead Professionals, Inc., the Contractor, pursuant to which the Contractor will perform lead remediation services on Participant's property located at 14-16 Martens Place, Apt. E1, Mount Vernon, New York 10550 in accordance the New York State Leading in Lead Prevention Pilot Program, for the period upon execution of the agreement between all parties through March 31st, 2026 in an amount not-to-exceed \$40,000; and **2)** enter into a Local Program Administrator Agreement with the Participant, pursuant to which the County will provide an amount not-to-exceed \$40,000 to assist the Participant with the direct costs of lead remediation to be performed on Participant's property, as well as any eligible related costs, including tenant relocation costs, in exchange for which the Participant will execute a Declaration of Interest which will be secured as a recorded lien on the property.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [111566](#) **College** - Enter into an agreement with the Port Chester - Rye Union Free School District, whereby the College will provide college-level courses in Health and Fitness for Life to students at Port Chester High School, for a term commencing on 9/1/25 - 8/30/26 and in consideration for the college-level course provided, the School District will pay the College a total amount not-to-exceed of \$38,500.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [111618](#) **DPW/Transportation** - Enter into a license agreement with Seasafe Aero Services, Inc., for the use of space in Building 4 at Westchester County Airport, for the term from 8/1/25 - 7/31/30, with the County's option to renew the license for five more years with the licensed premises to consist of approximately **3,500** square feet of space located in **Building 4** and approximately **9,000** square feet of paved surface for vehicular parking in the vicinity of the building. Seasafe will use the space for airport ground service equipment (GSE) maintenance and repair services; and as consideration for the use of the licensed premises, Seasafe shall pay the County a license fee at a rate of \$35.00 per square foot, equating to a total of \$122,500 in the first year of the term (\$10,208.33 monthly), for a total amount of \$612,500, under the listed terms and conditions.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [111622](#) **DPW/Transportation** - Contract No. 18-525 with Mengler Mechanical, Inc., for Aeration and Heating System Upgrade, Peekskill Wastewater Treatment Plant, Peekskill, New York. Approval of the ten (10) listed subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: August 21, 2025