



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, December 19, 2024

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### Attendees:

Commissioner of Finance	Karin Hablow
Associate County Attorney	David Vutera
Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Mr. Sculky said, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 12/12/24 and the SEQR Review for agenda items.

#### **R. Sculky**

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [110112](#) **County Executive/Youth Bureau** - Amend an agreement with Ujamaa Community Development Corporation, for the provisions of operating its Grace After School Program, for a term commencing on 1/1/24 - 12/31/24, for an amount not to exceed \$47,380, in order to retroactively increase the amount by \$20,000, to a new not to exceed amount of \$67,380 and to approve an educational specialist, Leslie Reid-Cousins, Bronx, NY, as a subcontractor for the purpose of providing educational and curriculum development services for the Grace After School Program.

E. McFadden

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [110143](#) **County Executive** - Exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with The Westchester County Association Inc., for the provision of project management and related services under the "Healthcare Talent Pipeline Program"

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [110142](#) **County Executive** - Enter into an agreement with The Westchester County Association Inc. for the provision of project management and related services under the "Healthcare Talent Pipeline Program," which seeks to train up to 100 unemployed and underemployed participants and place approximately 50 of such participants in healthcare jobs, for a term from 1/1/25 - 12/31/25, for an amount not-to-exceed \$250,000.00.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [110087](#) **Board of Elections** - Contract Nos. BOE 24M (Z-1), BOE 24M (Z-2) and BOE 24M(Z-3) for 2025 and 2026 Primary, Special, Early and General Election Moving Services for Voting Machines, E-Poll Books and Printers, Cabinets, PPE, Supply Bags, Privacy Booths and Peripheral Markers between the County Warehouse and Various Polling Place Locations in Westchester County. Award to the Low Bidder, Whalen's Moving & Storage of Westchester, LLC., NY, as follows: \$137,354 for ZONE 1 - Cortlandt, Ossining, Peeskill, Somers and Yorktown \$132,522 for ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Castle, North Salem, Mount Pleasant and Pound Ridge \$168,818.00 for ZONE 3 - Greenburgh, Harrison and White Plains, in the total amount not to exceed \$438,694.

T. Nelson  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [110104](#) **Board of Elections** - Contract Nos. BOE 24H (Z-3), BOE 24H (Z-5) and BOE 24H(Z-6) for 2025 and 2026 Primary, Early, Special and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County. Award to the First Lowest Bidder, Smart Moving & Storage, Inc., Yonkers, NY, as follows: \$92,150.00 for ZONE 3 - Greenburgh, Harrison and White Plains, \$53,070 for ZONE 5 - Eastchester, Pelham, Mount Vernon and Scarsdale \$65,046 / for ZONE 6 - Yonkers, in the total amount not to exceed \$210,266.

T. Nelson  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [110105](#) **Board of Elections** - Contract Nos. BOE 24H (Z-1), BOE 24H (Z-2) and BOE24H (Z-4) for 2025 and 2026 Primary, Early, Special and General Election Moving Services and Storage of Handicapped Accessibility Equipment, ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown, Contract No. BOE 24H (Z-1); ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Castle, North Salem, Mount Pleasant and Pound Ridge, Contract No. BOE 24H (Z-2); and Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City; Contract No. BOE 24H (Z-4). Award to the Second Lowest Bidder, AM-PM Super Movers, Inc., Bronx, NY.

T. Nelson  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [110120](#) **Board of Elections** - Enter into an Emergency Contract with Phoenix Graphics Inc. to print direct mail postcards for the BOE and deliver same to the White Plains Post Office for mailing, for a term commencing retroactively on 10/1/24 - 10/31/24, for an amount not-to-exceed \$71,175, payable in full upon execution of the agreement.

T. Nelson  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [109981](#) **County Attorney** - Settle the lawsuit of MARILYN TORRES v. COUNTY OF WESTCHESTER, in the amount of \$74,500.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [110116](#) **County Attorney / Risk Management** - Enter into insurance agreements with New York Municipal Insurance Reciprocal for "All Risk" Property Insurance, and with National Fire Insurance Company of Harford for Boiler and Machinery Insurance, through the brokerage firm Brown & Brown of New York, Inc. from 1/1/25 - 1/1/26 in the amount of \$2,099,687.81.

J. Nonna  
K. Davenport

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [110128](#) **County Attorney** - Amend an agreement with The Legal Aid Society of Westchester County for the provision of legal services for indigent persons and services pursuant to certain New York State Office of Indigent Legal Services grants and distributions with a term commencing on 1/1/24 - 12/31/24, in an aggregate amount not to exceed \$17,184,999 in order to increase the not to exceed amount pursuant to Paragraph 7(b) of the Agreement for services performed by the Legal Aid Society in connection with the NYS Office of Indigent Legal Services grants and distributions, in an amount not to exceed \$459,457, in connection with a grant award from the New York State Division of Criminal Justice Services for legal services provided to indigent persons, from a not to exceed amount of \$5,227,117.80, to a new not to exceed amount of \$5,686,574.80.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [110160](#) **County Attorney** - Enter into an agreement with the Office of the Administrative Judge, Ninth Judicial District (“District”) to fund a Housing Court Guardian Ad Litem (“GAL”) program, under the proposed agreement, the County will provide funding of no less than \$75,000.00 annually, beginning January 1, 2025. The term of the agreement will continue until terminated in writing by either party. For each completed assignment, a GAL will receive a flat fee of \$750.00 and this fee is subject to modification by the District.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [110129](#) **Human Resources** - Amend an agreement with Human Resources Research Organization, for the provision of providing consulting services to the County by providing assistance in its project of updating the Westchester County’s Department of Correction Officer Medical guidelines, which are used to evaluate Westchester County correction officer applications, in an amount not to exceed \$75,000, for the term 1/1/24 - 12/31/24, in order to extend the term of the agreement through 4/30/25, at no additional cost to the County.

L. Denig

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [109971](#) **Social Services** - Enter into an agreement (DSS3000-25) with Congregations Linked in Urban Strategy To Effect Renewal Inc. (“CLUSTER”), pursuant to which CLUSTER will operate the Keeping Employment Yields Success to a Home Program, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$200,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [109972](#) **Social Services** - Enter into an agreement (DSS3005-25) with Lifting Up Westchester, Inc. **1)** to operate an emergency shelter as well as an overnight drop-in shelter for single homeless women outside the Department’s regular shelter system at a facility known as the Samaritan House located at 33 Church Street, White Plains, New York; and **2)** to operate an emergency shelter as well as an overnight drop-in shelter for single homeless men outside the Department’s regular shelter system at a facility known as the Open Arms Shelter located at 86 East Post Road, White Plains, New York, for the period from January 1, 2025 through December 31, 2025, for an amount not to exceed \$3,180,561.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [109973](#) **Social Services** - Enter into an agreement (DSS3004-25) with Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill, for the operation of a 24-hour adult shelter program for up to nineteen (19) homeless single men and women, an overnight warming site/drop-in center and a daytime cooling center during extreme heat days for up to seven homeless single males/females at a facility known as Jan Peek House located at 200 North Water Street, Peekskill, New York, for the period from 2/1/25 - 1/31/26, in an amount not to exceed \$1,327,405.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [109974](#) **Social Services** - Enter into an agreement (DSS6000-25) with The Children's Village, Inc. to provide crisis respite care and services at the Runaway and Homeless Youth Shelter to youth at risk of foster care placement, for the period from 1/1/25 - 12/31/25, in an amount not to exceed \$444,332.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [109975](#) **Social Services** - Enter into an agreement (DSS6002-25) with The Children's Village, Inc. to provide its Safe Harbor Program; a multi-faceted approach to support and serve youth who have been sexually exploited, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$100,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [109976](#) **Social Services** - Enter into an agreement (DSS6001-25) with The Children's Village, Inc. to provide a Multi Systemic Therapy Program, a community-based intensive case management program for families with adolescents who are exhibiting truancy, academic problems, curfew non-compliance, non-compliance with directives at home and other anti-social behaviors, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$1,281,250.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [109985](#) **Social Services** - Amend an agreement (DSS3012-B-23) with the Westchester Community Opportunity Program, Inc., for the provision of all services needed to operate an emergency overnight shelter, and day program, for up to eighty (80) single adults, at 19 Washington Avenue in the City of New Rochelle, and amend the agreement by **1)** extending its term by one (1) year, 1/1/25 - 12/31/25, and **2)** increasing the amount by \$1,117,589 to pay for the services during the Second Amendment.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [109991](#) **Social Services** - Enter into an agreement (DSS6004-25) with Family Services of Westchester, Inc. to provide the Family Strengthening Program to families with children at risk of foster care placement, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$352,434.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [110002](#) **Social Services** - Enter into an agreement (DSS6012-25) with the Westchester Institute for Human Development, to administer an Educational Care Coordination program for children in family foster care, for the period of 1/1/25 - 12/31/25, for an amount not to exceed \$290,124.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [110003](#) **Social Services** - Enter into an agreement (DSS6013-25) with the Westchester Institute for Human Development ("WIHD"), pursuant to which WIHD will administer the "Project IMPACT" program that will promote permanency, safety and well-being for children with parents, who have cognitive or learning disabilities, and are at risk of foster care placement, for the period of 1/1/25 - 12/31/25, for an amount not to exceed \$441,105.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

23. [110009](#) **Social Services** - Enter into an agreement (DSS6030-25) with the Family Services Society of Yonkers, Inc. to provide the Kinship Support Program for approximately seventy-five (75) children and their caregivers, for the period from 1/1/25 - 12/31/25, in an amount not-to-exceed \$100,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

24. [110028](#) **Social Services** - Enter into an agreement (DSS6021-25) with T.C. Investigations, LLC to conduct field investigations and searches to locate children in foster care placement that have been declared AWOL by the Westchester County Department of Social Services, for the period from 1/1/25 - 12/31/25, in an amount not to exceed \$70,000, to be paid at a rate of \$100/hour payable on a monthly basis.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

25. [110029](#) **Social Services** - Enter into an agreement (DSS6029-25) with the Young Women's Christian Association of Yonkers to operate its P.E.A.R.L. (Prevention, Empowerment, Academics, Recreation and Leadership) Program, to provide a structured program for economically disadvantaged female youth who are at risk of foster care and preventive services, for the program period 1/1/25 - 12/31/25, in a total amount not to exceed \$46,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

26. [110038](#) **Social Services** - Enter into an agreement (DSS3008-25) with Westchester Community Opportunity Program, Inc. to operate the Grasslands Homeless Shelter "GHS"), including provision of related services and provision of shelter monitoring and transportation services for homeless 'level 2' and 'level 3' sex offenders who have been placed at GHS, for the period from 1/1/25 - 12/31/25, for an amount not-to-exceed \$5,110,956.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

27. [110040](#) **Social Services** - Enter into an agreement (DSS3039-25) with Greater Mental Health of New York, Inc. to operate the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments, and coordinated plans for treatment, housing and employment for homeless single adults, and mobile clinician services to provide clients utilizing drop-in shelters with assessments and referrals, for the period from 4/1/25 - 3/31/26, for an amount not-to-exceed \$627,988.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**



28. [110046](#) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement (DSS6017-25) with Contreras Translation and Interpretation Services, Inc.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

29. [110047](#) **Social Services** - Enter into an agreement (DSS3010-25) with Westhab, Inc., to operate a Housing Resources for Adults Program (HRA) at Windham Residence in Yonkers to provide transitional shelter and related services for homeless and employable single adults, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$142,110.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

30. [110050](#) **Social Services** - Enter into an agreement (DSS3009-25) with Westchester Community Opportunity Program, Inc., to operate a warming and cooling center known as the Oasis Annex for up to forty (40) women at 22 East First Street in Mount Vernon, New York, for the term 2/1/25 - 1/31/26, in an amount not to exceed \$710,200.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

31. [110052](#) **Social Services** - Enter into an agreement (DSS6027-25) with Westchester Jewish Community Services, Inc., through its Treatment Center for Trauma and Abuse, to provide comprehensive trauma treatment to child victims of sexual abuse and their families, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$85,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

32. [110059](#) **Social Services** - Enter into an agreement (DSS6031-25) with North American Family Institute, Inc., to provide a Family and Police Training program to ameliorate the relationship between Westchester residents and their local police force(s), for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$50,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

33. [110060](#) **Social Services** - Enter into an agreement (DSS6032-25) with Neighbors Link Corp., to provide a Youth Police Initiative training program that equips both DSS employees and local police departments with the cultural awareness skills needed to best serve Westchester residents, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$50,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

34. [110063](#) **Social Services** - Enter into an agreement (DSS3011-25) with the Youth Shelter Program of Westchester, Inc., to operate an alternative to incarceration program entitled the Mount Vernon Emerging Adult Justice Initiative for individuals aged 18 to 25 in the adult criminal court system, for the term 1/1/25 - 12/31/25, in an amount not to exceed \$104,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

35. [110065](#) **Social Services** - Enter into an agreement (DSS7006-25) with Hillside Food Outreach, Inc. to provide the County preparation and delivery services of monthly nutritional support to eligible low-income, homebound residents of Westchester County who cannot access food pantries, and also residents of Westchester County who can access food pantries, but are not consistently able to access food that is specific to their medical needs, for the period from 1/1/25 - 12/31/25, for an amount not to exceed \$165,600.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

36. [110074](#) **Social Services / County Executive/Real Estate** - Amend Lease Agreement No. DSS3025-A-23 with 101 North Broadway LLC, pursuant to which it leased the premises at 101 North Broadway in Yonkers, New York, which were to be used to provide an emergency overnight shelter and other housing, and thereby extend the term of the lease agreement by one (1) year, to a new expiration date of 2/28/26, for a total rent amount of \$498,084.89, payable as a monthly rent of \$41,507.07, during the extended term, plus certain additional costs.

L. Townes

C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

37. [110082](#) **Social Services** - Enter into an agreement (DSS3036A-24) with The Children's Village, Inc. to provide a Continuum of Care program entitled "Stepping Stones", a transitional housing program for twelve homeless young adults between the ages of 18 and 24, pursuant to HUD's Continuum of Care Stepping Stones, for the period from 12/1/24 - 11/30/25, pursuant to United States Department of Housing and Urban Development Continuum of Care Stepping Stones initiative, in an amount not to exceed \$319,124.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

38. [110095](#) **Social Services** - Enter into an agreement (DSS3012-25) with the Urban League of Westchester County, Inc., to provide Educational Advocacy Services for Homeless Families services, in an amount not to exceed \$1,290,000, for the term commencing on 1/1/25 - 12/31/27, with the County having the sole option, at its complete discretion, to extend the term of the agreement upon the same terms and conditions for up to three additional one-year terms thereafter, in the amount of \$475,031 for the first option year, \$492,316 for the second option year, \$510,222 for the third option year.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

39. [110125](#) **Social Services** - Enter into an agreement with Hope's Door, Inc. to operate an emergency shelter known as Hope's Door Shelter for adult women and their minor children residing in the northern zone of the County of Westchester who are victims of domestic violence, for an initial term of one (1) year commencing on 1/1/25 - 12/31/25, for an amount not to exceed \$735,236.32 to be paid monthly at an approximated per diem of \$136.74. Following the expiration of the Initial Term, the County, at its sole option, may renew the agreement for up to four (4) additional terms of one (1) year each in the not-to-exceed amounts listed.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

40. [110126](#) **Social Services** - Enter into an agreement with My Sisters' Place, Inc. to operate an emergency shelter known as My Sisters' Place for adult women and their minor children residing in the southern zone of the County of Westchester who are victims of domestic violence, for an initial term of one (1) year commencing in 1/1/25 - 12/31/25, for an amount not to exceed \$582,945 to be paid monthly at an approximated per diem of \$136.74. Following the expiration of the Initial Term, the County, at its sole option, may renew the agreement for up to four (4) additional terms of one (1) year each in the not-to-exceed amounts listed and the contract per diem rate of \$136.74 is subject to change as may be prescribed by the New York State Office of Children and Family Services;

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

41. [110137](#) **Social Services** - Contract No. DSS2000HR-25 for Temporary Personnel Services For The Department Of Social Services. Award to the Low Bidder Beatty's Services, Inc., in the amount of \$1,582,078.68. (5 bids)

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

42. [110098](#) **Senior Programs and Services** - Enter into an agreement with the State of New York, acting by and through its Office for the Aging, to accept a grant in the sum of \$10,800 in state funds pursuant to the Health Insurance Information, Counseling and Assistance Volunteer Stipend Program, for the term commencing retroactive to 4/1/23 - 3/31/24.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

43. [110118](#) **Community Mental Health** - Enter into agreements with PEOPLE: Projects to Empower and Organize the Psychiatrically Labeled, Inc., Westchester Jewish Community Services, Inc. and Family Services of Westchester, Inc. (individually, the "MCRT Provider" and collectively, the "MCRT Providers"), in order to implement "Mobile Crisis Response Teams" in the seven (7) listed catchment areas of Westchester County, to assist law enforcement, or serve as an alternative to law enforcement response, in addressing mental health, developmental disabilities, substance misuse, and co-occurring issues in Westchester County, for the specified not-to-exceed amounts.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

44. [110039](#) **Health** - Enter into an agreement with the Tandym Group, LLC, to provide temporary per diem licensed and support staff positions for Westchester County Department of Health STI, TB and immunization clinics and community vaccination clinics, all positions as needed, for a term commencing retroactive to 1/1/25 - 12/31/25, in an amount not-to-exceed \$50,000, payable at the stated contract rates in Schedule "A".

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

45. [110084](#) **Labs and Research** - Extend an agreement with HumanEdge, Inc., to provide temporary laboratory technicians/professionals to the County, for services to be performed for the Department of Laboratories and Research, for the period from 1/1/24 - 12/31/24, for an amount not-to-exceed \$273,000, with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods, on specified cost terms, by extending the term of the agreement, for the period from 1/1/25 - 12/31/25, for an amount not-to-exceed \$273,000.

A. Milovanovic

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

46. [110107](#) **College** - Enter into a sub-recipient agreement with the Research Foundation for the State University of New York through a grant acquired from the Lumina Foundation for a Project entitled "Funding Support for Essential Community College Transfer Practices", for the period 10/7/24 - 12/31/24 with the College to receive up to \$10,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

47. [110131](#) **College** - Enter into an agreement with DSI Medical Services, Inc., to provide drug testing and background checks for the healthcare students enrolled in the College's Workforce Development & Community Education department. Commencing on or about 11/1/24 and shall terminate 10/31/27, in an amount not to exceed \$56,250.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

48. [110034](#) **Public Safety** - Enter into an agreement with the New York State Department of Criminal Justice Services to accept a grant in the amount of \$172,413, under its FY23 Domestic Terrorism Prevention Grant Program, to build and enhance the County's ability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management teams and the development of comprehensive Domestic Terrorism Prevention Plans, for a term commencing on 9/1/24 - 8/31/26.

T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

49. [110035](#) **Public Safety** - Enter into an agreement with the New York State Department of Homeland Security and Emergency Services to accept a grant in the amount of \$1,157,187 under its FY2024 Urban Area Security Initiative, to purchase various communications equipment, Chemical, Biological, Radiological, Nuclear and Explosive response, detection and mitigation equipment, personnel costs, and training services, for a term commencing on 9/1/24 - 8/31/27.

T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

50. [110132](#) **Planning** - Enter into a loan agreement with MacQuesten Development LLC, its successors and/or assigns, or any entity created to carry out and fund the purposes of the proposed transaction (the "Developer"), whereby the County will loan the Developer an amount not to exceed \$9,000,000 in loan funds from the County Affordable Housing Investment Fund, also known as the County Housing Flex Fund Program, is hereby amended in order to change the method of interest calculation on the loan from compounded annually to simple interest.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

51. [110113](#) **Probation** - Enter into an agreement with Together for Youth, to provide and operate a non-secure juvenile detention site and program for up to four (4) youths, for an amount not-to-exceed \$841,504.60, for the period from 1/31/24 - 12/31/25 under the listed terms and conditions.

R. Pozzi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

52. [109979](#) **Parks** - Enter into a license agreement with the Pound Ridge Fire District, for the maintenance of a trailer and an all-terrain vehicle, in a portion of the Ward Pound Ridge Reservation to assist the District in connection with the District's fire protection and rescue services in the northern portion of the Reservation, for a term to commence on 1/1/25 - 12/31/29 and the District shall pay the County a license fee of One Dollar (\$1.00).

K. O'Connor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

53. [109878](#) **DPW/Transportation / County Executive/Office for the Disabled** - Amend Agreement No. DOTOP04-20 with ACT Now Limousine Services Inc., to provide paratransit car services for a term from 1/1/20 - 12/31/24, with the County having an option to renew the term for five additional years, in order to exercise the renewal option from 1/1/25 - 12/31/29, and increase the not to exceed amount of the agreement by an additional \$22,475,000, to a new amount not to exceed \$37,783,310.

H. Greechan  
E. Latainer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

54. [109982](#) **DPW/Transportation** - Consent to the assignment of Contract No. 22-201, for maintenance services for the County's Andover Direct Digital Control (DDC) Systems, at various County Public Works facilities, from Energy Management of Facilities, Inc. d/b/a EMF, Briarcliff Manor, NY, to Technical Building Services, Inc., a Stark Tech Business, Ballston Spa, NY, effective upon execution of the Assignment Contract by all parties and approval of same by the Office of the County Attorney and that as a condition for the granting of the County's consent to this assignment, Technical Building Services, Inc., a Stark Tech Business, will comply with all contract provisions.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

55. [110013](#) **DPW/Transportation** - Contract No. 20-513 with PCI Industries Corp., for Rehabilitation of Pelham Parkway (C.R. #70), From Fulton Avenue Bridge to Boston Post Road, A Total Distance of Approximately 0.30 Miles, Village of Pelham Manor, New York. Acceptance of completed work and approval of Final Contract Amount of \$921,645.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

56. [110121](#) **DPW/Transportation** - Amend Contract No. 20-517 with Kiewit Infrastructure Co., for Rehabilitation of Glen Island Approach Bridge over New Rochelle Harbor, (BIN 3348880) New Rochelle, in order to remove from the scope of work the operation of both the temporary bridge and permanent bridge. Approval of Change Order No. 1 reducing the contract price by the amount of \$1,363,320, bringing the total contract amount not to exceed to \$78,306,746.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

57. [110127](#) **DPW/Transportation** - Enter into Lease Agreement No. 25-900 with the State of New York, acting by and through its Office of General Services ("OGS"), for a period of five (5) years, commencing 1/1/25, with a County option to renew for an additional five (5) year term, in order to lease approximately 10,176 square feet of space located within the secure building known as the Hudson Valley Transportation Management Center at 200 Bradhurst Avenue, Hawthorne, New York of which the County's Emergency Operations Center ("EOC") will occupy 8,048 square feet, and the data center and offices for the Department of Emergency Services will take up the remaining 2,128 square feet, in an amount not to exceed \$2,431,278.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

58. [110162](#) **DPW/Transportation** - Enter into an agreement with Air Culinaire Worldwide, LLC ("Air Culinaire"), pursuant to which Air Culinaire will be given a revocable license for the use of 2,700 rentable square feet of space in Building #1 at Westchester County Airport (the "Airport"), which shall be used by Air Culinaire solely as a kitchen for corporate aircraft catering and catering ordered by the Airport, plus a reserved vehicular parking area in vicinity of Building #1 (the "License Agreement"); for a period of five (5) years, commencing on January 1, 2025, with the County having one (1) option for an additional five (5) year period, commencing on January 1, 2030 in the amount of \$430,040.01.

H. Greechan

**This Resolution was held over by BOL to the Board of Acquisition and Contract**



59. [110144](#) **Planning** - Amend a resolution which authorized the County of Westchester to, inter alia, enter into a loan agreement with Kearney Realty & Development Group Inc., its successors and/or assigns, or any entity created to carry out and fund the purposes of the proposed transaction (the "Developer"), whereby the County will loan the Developer an amount not to exceed \$5,500,000 in loan funds from the County Affordable Housing Investment Fund, also known as the County Housing Flex Fund Program for the purpose of constructing 82 affordable units that will affirmatively further fair housing at 21-23 Park Avenue, Yonkers, New York, in order to modify the length of the loan term to meet the requirements of the permanent lender from 32 years, including a two-year construction period, to 34 years including a four-year construction period.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

60. [109987](#) **DEF** - Amend an agreement with Zion Environmental, LLC to provide hydrogeological sampling and reporting for the Sprout Brook Disposal Facility, Cortlandt Manor, New York, in order to exercise the County's renewal option for the term from 1/1/25 - 12/31/26, for an amount not to exceed \$35,000 per year payable at approved rates.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

61. [110141](#) **Social Services** - Exercise its first one-year option under the agreement with West-H.E.L.P., Inc. ("WestHELP"), pursuant to which WestHELP was to provide and operate a family shelter at 240 Franklin Avenue in Mount Vernon, New York, as a 'Tier II Shelter for Families' (the "Services") for the period from January 1, 2024 through December 31, 2024 (the "Initial Term"), for an amount not-to-exceed \$3,480,281.73 for the Initial Term, payable pursuant to an approved budget, with the County having the sole option to extend the term by up to five (5) additional one (1) year periods (each an "Option Term") on the same terms as the Initial Term, except for the different not-to-exceed amounts specified below:
- | Period | Not-To-Exceed Amount | Option Term         |
|--------|----------------------|---------------------|
| #1     | \$3,615,741.66       | (1/1/25 - 12/31/25) |
| #2     | \$3,761,475.68       | (1/1/26 - 12/31/26) |
| #3     | \$3,919,034.07       | (1/1/27 - 12/31/27) |
| #4     | \$4,090,262.04       | (1/1/28 - 12/31/28) |
| #5     | \$4,277,358.25       | (1/1/29 - 12/31/29) |
- (the "Agreement") and, therefore, 1.) extend the term of the Agreement by one (1) year, to a new termination date of December 31, 2025; 2.) increase the not-to-exceed amount of the Agreement by \$3,615,741.66, in order to pay for the Services during the first Option Term; and 3.) reflect the fact that the County will have four (4) remaining one (1) year options (the "First Amendment", DSS3022-A-24).

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

62. [110164](#) **Social Services** - Enter into an agreement (DSS3015-24; the "Agreement") with Westhab, Inc. ("Westhab"), pursuant to which Westhab will provide services to operate the Coachman Family Center as a 'Tier II Shelter for Families', as defined in 18 NYCRR Part 900, as well as operate emergency overnight shelter capacity within the Coachman Family Center, for adults with children, on an as-needed basis, as such need is determined by the County, for an amount not-to-exceed \$11,098,232.00 for the period from January 1, 2025 through December 31, 2026 (the "Initial Term"), consisting of the following annual not-to-exceed amounts, all of which will be payable pursuant to an approved budget: Year Not-To-Exceed Amount 1.) Year #1 (1/1/25 - 12/31/25) \$5,416,406.00 2.) Year #2 (1/1/26 - 12/31/26) \$5,681,826.00 and with the County having the option, in its sole discretion, to extend the term for up to three (3) additional one (1) year periods thereafter on the same terms as the Initial Term (each an "Option Term"), except for different cost terms for each Option Term, with the following respective not-to-exceed amounts for each Option Term: Term Not-To-Exceed Amount 1.) Option Term #1 (1/1/27 - 12/31/27) \$5,954,578.00 2.) Option Term #2 (1/1/28 - 12/31/28) \$6,244,718.00 3.) Option Term #3 (1/1/29 - 12/31/29) \$6,555,463.00.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 12/19/2024