

113401

DATE: April 2, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Town of Cortlandt, pursuant to which the Town shall undertake a 24-Passenger Bus Replacement Project for a term commencing on May 1, 2026 and continuing through April 30, 2027, for an amount not to exceed \$75,000 in Community Development Block Grant Program funds, payable pursuant to an approved budget

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the Town of Cortlandt (the "Town"), pursuant to which the Town shall undertake a 24-Passenger Bus Replacement Project (the "Project"). In consideration for performing the Project, the County will pay the Town an amount not to exceed \$75,000 in Community Development Block Grant ("CDBG") funds, pursuant to an approved budget. The term of the Agreement shall commence on May 1, 2026 and continue through April 30, 2027.

The Project includes the replacement of the Town's existing bus, which has exceeded its useful life, with a new 24-passenger bus and related equipment necessary to provide reliable transportation services for individuals with developmental disabilities who participate in Nor-West programs, enabling them to attend off-site programs, appointments, and events.

The goal and objective of the Project is to improve public services by providing safe and reliable transportation for individuals, including those with developmental disabilities, to attend off-site programs, appointments, and community activities. The Project will be monitored by staff from the Westchester County Department of Planning to ensure compliance with all contractual and CDBG requirements.

This procurement complies with the County of Westchester Procurement Policy and Procedures, specifically Section 3(a) xvi, which exempts contracts for the disbursement of grants or loans under the Community Development Block Grant Program.

Act # 12-2022, adopted June 30, 2022, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan to include the FY 2022 Action Plan, and to accept such Grants.

On June 30, 2022, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,164,264 in Community Development Block Grant (CDBG) funds.

Act # 56-2023, adopted March 21, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an application to the United States Department of Housing and Urban Development ("HUD") from federal sources, Community Development Block Grant, HOME Investment Partnership Program and Emergency Solutions Grant and amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

BPL/je/pv
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT # 12-2022 - RAYMOND SULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester ("County"), is hereby authorized to enter into an agreement with the Town of Cortlandt (the "Town"), pursuant to which the Town shall purchase a new 24-passenger bus used to transport individuals with developmental disabilities who participate in Nor-West programs to attend events, programs, and activities, for a term commencing May 1, 2026, and continuing through April 30, 2027; and be it further

RESOLVED: that in consideration for performing said services, the County shall pay the Town an amount not to exceed \$75,000 in Community Development Block Grant Program ("CDBG") funds, payable pursuant to an approved budget; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067Y	4380	T067	\$60,520.19
263	19	067X	4380	T067	\$14,479.81

Budget Funding Year(s) FY 2022 & 2023 Start Date May 1, 2026 End April 30, 2027
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$75,000.00
(must match resolution)

Federal Aid \$75,000.00 – U.S. Department of Housing and Urban Development

Other _____