



## ONBASE: 109984

TO: The Honorable Board of Acquisition and Contract

FROM: Aleksandar Milovanovic, M.D.  
Pathologist / Medical Examiner  
Department of Labs & Research

DATE: November 19, 2024

RE: Authority for the County of Westchester to enter into a grant agreement with the United States Department of Justice in order to receive the amount of \$386,892.00 in federal funds for the Department of Laboratories and Research to participate in the Forensic Casework DNA Backlog Reduction Program from October 1, 2024 through September 30, 2026.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Laboratories and Research, Division of Forensic Toxicology (the "Department") to enter into a grant agreement with the United States Department of Justice (the "USDOJ") to accept federal funds in an amount of \$386,892.00 pursuant to which the Department will participate in the Forensic Casework DNA Backlog Reduction Program (the "Program") for the period from October 1, 2024 through September 30, 2026.

The Agreement has the public purpose of promoting public safety for County residents by enhancing DNA analysis and thereby expediting criminal case processing.

The goals and objectives of this Program are to provide the County's law enforcement community with an increased output and a faster turnaround time for DNA sample analyses and evidence submitted to the Department. Faster turnaround and its related reduction of backlogged cases will allow law enforcement agencies to investigate crimes in a more timely and efficient manner and will provide the County's citizens with a higher degree of public safety.

Funded items include supplies to conduct DNA analysis, the purchase of equipment used in the processing of DNA samples collected at crime scenes, service contracts for the maintenance and repair of existing DNA equipment and DNA kits. In addition, funding will pay for full-time or part-time laboratory employees who will assist in processing, recording, screening, and/or analyzing forensic DNA and/or DNA database samples as well as costs

associated with continuing education training of the DNA staff. This training is required by the FBI for the laboratory to maintain its Combined DNA Indexing System status.

Success in fulfilling the goals and objectives of this grant agreement will be spelled out in semi-annual progress report narratives, which will be provided to the USDOJ.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

An appropriate Resolution is attached for your Honorable Board's consideration.

AM/DA/mcz  
attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/05/2024 - RAYMOND SCULK, SECRETARY

**RESOLUTION**

Upon a communication from the Pathologist/Medical Examiner, be it hereby

**RESOLVED**, that authority is hereby granted to the County of Westchester (the “County”), acting by and through its Department of Laboratories and Research, Division of Forensic Toxicology (the “Department”) to enter into a grant agreement with the United States Department of Justice pursuant to which the County will accept \$386,892.00 in federal funds for the Department to participate in the Forensic Casework DNA Backlog Reduction Program for the period from October 1, 2024 through September 30, 2026; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents and take any actions reasonably necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	31	T860 – A860	9852	T860	\$386,892.00

Budget Funding Year(s) \_\_\_\_\_ Start Date 10/1/2024 End Date 09/30/2026  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
State Aid \$386,892.00  
\$ 386,892.00 Federal Aid \$100% \$386,892.00  
(must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - RAYMOND S. SULLIVAN, SECRETARY