



Kenneth W. Jenkins
County Executive

Department of Laboratories and Research

Aleksandar Milovanovic
Pathologist – Medical Examiner
Acting Deputy Commissioner

ONBASE #112537

TO: The Honorable Board of Acquisition and Contract

FROM: Aleksandar Milovanovic, M.D.
Pathologist – Medical Examiner
Acting Deputy Commissioner
Department of Laboratories and Research

DATE: November 20, 2025

RE: Authority for the County of Westchester, acting by and through its Department of Laboratories and Research, Division of Forensic Toxicology, to enter into an agreement with New York State, acting by and through its Governor's Traffic Safety Committee, to accept a grant in an amount not to exceed \$79,600.00 and to participate in the State's Highway Safety Program, for a term commencing retroactively on October 1, 2025 and continuing through September 30, 2026.

Authority is respectfully requested from your Honorable Board for the County of Westchester ("County"), acting by and through its Department of Laboratories and Research ("Department"), Division of Forensic Toxicology ("Division of Toxicology"), to enter into an agreement, HS1-2026-Westchester Co Lab 00107-(060) Contract Number C002816 ("Agreement"), with the State of New York ("State"), acting by and through its Governor's Traffic Safety Committee, to accept a grant in an amount not to exceed \$79,600.00 and to participate in the State's Highway Safety Program ("Program"), for a term commencing retroactively on October 1, 2025 and continuing through September 30, 2025.

The County has entered into similar grant agreements with the State in the past to participate in the Program. The public purpose of this Agreement is to promote the public safety and security of County residents through the Department's ability to provide timely DWI (Driving While Intoxicated) and DWAI (Driving While Ability Impaired) results, thereby expediting criminal case processing.

The objective of this Agreement is to accept federal funding to provide the County Law Enforcement community with timely and quality scientific DWI and DWAI results from the evidence submitted to the Division of Toxicology's laboratories. Timely analyses are extremely

important for prosecution in order to provide the citizens of the County with a higher degree of public safety by reducing highway crashes, injuries, and deaths on State and County roads. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

The Agreement will require the County to indemnify the State as follows:

“The [County] shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the [County] or its subcontractors pursuant to this [Agreement]. The [County] shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages and cost of every nature arising out of the provision of services pursuant to the [Agreement].”

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Since the Grant Agreement does not constitute a procurement of goods or services, it is not subject to the provisions of the Westchester County Procurement Policy and Procedures.

An appropriate Resolution is herewith attached for your Honorable Board’s consideration.

AM/DA/mcz
Attachment

RESOLUTION

Upon a communication from the Westchester County Department of Laboratories and Research, Pathologist – Medical Examiner, be it hereby

RESOLVED, that authority is hereby granted to the County of Westchester (“County”), acting by and through its Department of Laboratories and Research (“Department”), Division of Forensic Toxicology (“Division of Toxicology”), to enter into an agreement, HS1-2026-Westchester Co Lab 00107-(060) Contract Number C002816 (“Agreement”), with the State of New York (“State”), acting by and through its Governor’s Traffic Safety Committee, to accept a grant in an amount not to exceed \$79,600.00 and to participate in the State’s Highway Safety Program, for a term commencing retroactively on October 1, 2025 and continuing through September 30, 2026; and be it further

RESOLVED, that the County is hereby authorized to defend and indemnify the State as follows:

“The [County] shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the [County] or its subcontractors pursuant to this [Agreement]. The [County] shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages and cost of every nature arising out of the provision of services pursuant to the [Agreement].”

and be it further,

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents and take any actions reasonably necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub- Object | Trust Account | Dollars |
|------|------|--|------------------------|------------------|-------------|
| 263 | 31 | A353 | 9853 | T353 | \$79,600.00 |

Budget Funding Year(s) _____ Start Date 10/1/2025 End Date 09/30/2026
(must match resolution)

Funding Source _____ Tax Dollars _____

State Aid \$79,600.00

\$ 79,600.00 Federal Aid _____
(must match resolution) Other _____