



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #110998

DATE: April 16, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority for the County of Westchester to enter into an agreement with Hope Community Services, Inc. for the provision of its Hands on HOPE and Back to School Essentials programs to deliver community workshops and back-to-school essentials to local, underserved children for the period from January 1, 2025 through December 31, 2025, in an amount not to exceed \$46,532.00.

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Authority is hereby requested from your Honorable Board for the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Hope Community Services, Inc. ("HCS") for the provision of its Hands on HOPE and Back to School Essentials programs (the "Programs") to deliver community workshops and back-to-school essentials to local children for the period from January 1, 2025 through December 31, 2025, in an amount not to exceed \$46,532.00, to be paid pursuant to an approved budget and subject to appropriations.

Pursuant to the proposed agreement, HCS shall provide its Hands on HOPE and Back to School Essentials programs. The Hands on HOPE program will expose children in grades 3rd to 8th with hands-on, real-world experiences such as the Running a Restaurant workshop, which will introduce children to the unseen, coordinated systems that make a restaurant successful. Children will have the opportunity to work together to create meals while learning about teamwork and structure. Other workshops will explore the legal profession, art, marketing, agriculture, and healthcare.

Additionally, the Back to School Essentials program will provide children of New Rochelle with back-to-school essentials such as sneakers, shoes, socks, and underwear for the upcoming school year as well as a back-to-school essential event in New Rochelle with food, games, and music.

The goals and objectives of the proposed Agreement are to (1) deliver community workshops to children in grades 3rd to 8th so that they can obtain valuable life experience and meaningful exposure to different career opportunities, and (2) provide underserved children in the County with back-to-school essentials, so that the children and families served can focus on the start of the academic year and not on budget-breaking essential items such as sneakers, socks, and underwear.

The proposed Agreement will serve a public purpose by providing underserved children in the County with community workshops and back-to-school essentials thereby contributing to their positive growth and success in the future.

The goals and objectives of the proposed Agreement and its progress will be tracked and monitored by the Board of Legislators pursuant to performance reports and evaluations.

The proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3 (a)(xviii) thereof.

It is therefore respectfully requested and recommended that your Honorable Board approve the annexed Resolution.

VG/AR/mcz

## RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that the County of Westchester (the "County") is authorized to enter into an agreement with Hope Community Services, Inc. ("HCS") for the provision of its Hands on Hope and Back to School Essentials programs to deliver community workshops and back-to-school essentials to local children for the period from January 1, 2025 through December 31, 2025, in an amount not to exceed \$46,532.00, to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that the Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to HCS, then HCS shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take such actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub-Object	Dollars
101	52	2508	0010	5100	\$16,532.00
101	52	2509	0010	5100	\$30,000.00

Budget Funding Year(s) \_\_\_\_\_ Start Date 1/1/25 End Date 12/31/25  
(must match resolution)

Funding Source \_\_\_\_\_ Tax Dollars \$46,532.00

State Aid \_\_\_\_\_

\$46,532.00 Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_