

113652

Date: May 6, 2026

To: The Honorable Board of Acquisition and Contract

From: Kenneth W. Jenkins
Westchester County Executive

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with The Westchester County Association Inc., for the provision of outreach and recruiting services under the “Healthcare Talent Pipeline Program” to 50 unemployed and underemployed participants seeking healthcare jobs.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (“Procurement Policy”), pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with The Westchester County Association Inc. (“WCA”), to provide outreach and recruitment services under the “Healthcare Talent Pipeline Program” (“HTPP Program” or “Program”) to approximately 50 participants seeking healthcare jobs, for a term from February 1, 2026 through January 31, 2027, for an amount not-to-exceed \$50,000.00, payable pursuant to an approved budget.

Ordinarily, pursuant to Section 5 of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such services. However, WCA is the leading economic development and business advocacy organization serving Westchester County and the region. WCA has long served to connect the healthcare sector, as a key economic sector, with the rest of the professional and political community in Westchester. WCA has also played a critical role in advocating for, promoting policies, communicating information and providing education and training services in several economic sectors, including healthcare. Moreover, WCA has significant experience partnering with the Westchester-Putnam Local Workforce Development Board, employers, colleges and other education/training providers to recruit, train and hire employees in Westchester County. As such, WCA is uniquely qualified to help create a sustainable pipeline of locally educated and trained healthcare talent through this Program.

Pursuant to Section 3(a)(xxi), the Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the County’s interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

KWJ/cmc

RESOLUTION

Upon a communication from the Westchester County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with The Westchester County Association Inc. to provide outreach and recruitment services to approximately 50 participants seeking healthcare jobs, under the “Healthcare Talent Pipeline Program,” for a term from February 1, 2026 through January 31, 2027, for an amount not-to-exceed \$50,000.00.

