

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, July 3, 2025

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Vedat Gashi, and Ms. Christina Rampata

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Board of Legislators	Dylan Tragni
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins asked, "For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"

Mr. Sculky responded, "Yes I have."

Mr. Jenkins said, "I understand that the Deputy Budget Director wishes to make a motion."

Ms. Rampata said, "I move to add item 30, Onbase ID 111419, Authority to (a) rescind a resolution approved on June 26, 2025 which awarded Contract No. DSS3042-25, for security escort services for personnel of the Department of Social Services of the County of Westchester to the low bidder, R&D Strategies, Security Company LLC as they failed to complete and return the awarded contract and (b) award DSS3042-25 to the second-lowest bidder, Century Protective Services Inc, in the total amount of \$3,959,280.00 for the full possible term of the contract, comprised of an amount of \$1,853,280.00 for the initial term of two (2) days less than three (3) full years, commencing on July 3, 2025; an amount of \$673,920.00 for the County's first one (1) year option thereafter, if exercised; an amount of \$702,000.00 for the County's second one (1) year option thereafter, if exercised; and an amount of \$730,080.00 for the

County's third one (1) year option thereafter, if exercised; and with all amounts being payable pursuant to the cost terms specified in the bid solicitation and bid of Century."

Mr. Gashi seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 6/26/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [111370](#) **County Executive / Board of Legislators** - Enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS") pursuant to which WJCS shall provide a series of senior citizen programs, early childhood development and enrichment educational programs and health-related service programs, for a term commencing retroactively on 1/1/25 - 12/31/25, in an amount not to exceed \$154,750.

K. Jenkins

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [111379](#) **Human Resources** - Enter into an agreement with Partners in Safety, Inc., for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services for a period of five (5) years, commencing 8/1/25 - 7/31/30, for a total amount not to exceed \$1,325,310. Approval of Quest Diagnostics Clinical Labs, Inc., Laboratory Corporation of America and MEDTOX Scientific, Inc., for Partners in Safety, as subcontractors.

L. Denig

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [111189](#) **County Attorney** - Purchase an insurance policy from the New York Municipal Insurance Reciprocal ("NYMIR"), through the brokerage firm of Brown & Brown of New York, Inc., for 'Business Auto' insurance for the 'Small Bus' and 'Paratransit' fleets, for the policy period from 8/22/25 - 8/22/26, for an amount of \$620,012 and that for a total of 124 vehicles comprising the Fleets, the New Policy will provide both, **a.)** \$11,000,000 of 'first dollar' liability coverage, which is comprised of \$1,000,000 in primary liability coverage and \$10,000,000 in excess liability coverage, and **b.)** physical damage coverage for the actual cash value or cost of repair (whichever is less) for each covered vehicle, not to exceed the value of each vehicle, and subject to a deductible for each vehicle, which deductible will vary based upon each vehicle but will not exceed \$2,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [111248](#) **County Attorney** - Purchase, **a.)** an insurance policy from Starr Indemnity & Liability Company for cyber liability coverage, and **b.)** an excess insurance policy for cyber liability coverage from Crum & Forster Specialty Insurance Company, each of which will be purchased through the brokerage firm of Marsh USA, LLC and have a policy period from 7/11/25 - 7/11/26, for a total amount of \$360,786 for both policies plus all associated taxes, fees, and other costs.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [111386](#) **County Attorney / Information Technology** - Amend an agreement with Computer Sciences Corporation ("CSC"), pursuant to which CSC provides maintenance services for the County's 'Assure Claims' risk management software system, for a term that will continue through 6/30/25, by extending its term to a new expiration date of 8/31/25, for an additional amount not-to-exceed \$5,310, payable in full in advance, to pay for the Services during the extended term.

J. Nonna

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [111325](#) **Information Technology** - Amend the 8/14/20 License Agreement No. IT-1607, with the Town of Bedford, pursuant to which the County, among other things, granted a license to the Town and its sublicensees to operate their public safety radio equipment and antennas on the County tower and in the County shelter located at the 75 Guard Hill Road in the Town, in order to modify the Town's radio equipment and antennas at the Site, namely to modify its radio equipment in the County shelter and install a GPS antenna on the County's transmission-line support (cable ice bridge) between the County shelter and County tower, commencing upon execution through to 3/25/46.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [111353](#) **Planning** - Amend an agreement with the Housing Action Council, Inc. (the "HAC"), as previously amended, pursuant to which HAC agreed to provide marketing and property management services for certain properties approved for purchase by the County, in order to increase the dollar amount of \$2,922,934 to \$2,952,934 an increase of \$30,000.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [111389](#) **Planning** - Amend an agreement with the Port Chester Carver Center for site restorations of its parking lot, in order to increase the dollar amount from \$200,000 to \$358,585, an increase of \$158,585.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [111402](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Housing Action Council, Inc.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [111405](#) **Planning** - Enter into an agreement with the Housing Action Council, Inc. (the "HAC"), pursuant to which HAC will provide technical assistance to not-for-profit organizations, municipalities and housing boards to develop fair & affordable housing developments and programs, in an amount not to exceed \$138,689, for a term beginning 1/1/25 - 12/31/25.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [111334](#) **Health** - Amend a 3/27/25 Resolution to further contract with Public Health Solutions to accept additional funding for the Early Intervention Services - TriCounty program grant, for the seventh one-year budget period of 3/1/25 - 2/28/26 in the amount not-to-exceed \$26,719, be hereby amended to further amend the contract, in order to increase the amount of funding authorized by \$99,909, for a total revised amount not-to-exceed \$126,628.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [111398](#) **Health - 1)** Enter into a three-party Lead Remediation Agreement with Sharon Hanson, the Participant and Lead Professionals, Inc., the Contractor, pursuant to which the Contractor will perform lead remediation services on Participant's property located at 361 South 5th Avenue, 1st Floor, 2nd Floor, 3rd Floor, Mount Vernon, New York 10550, in accordance the New York State Leading in Lead Prevention Pilot Program for the period upon execution of the agreement between all parties through 3/31/26, in an amount not-to-exceed \$80,000; and **2)** enter into a Local Program Administrator Agreement with the Participant, pursuant to which the County will provide an amount not-to-exceed \$80,000 to assist the Participant with the direct costs of lead remediation to be performed on Participant's property, as well as any eligible related costs, including tenant relocation costs, in exchange for which the Participant will execute a Declaration of Interest which will be secured as a recorded lien on the property and that the term of the LPA will commence upon execution of the LPA by both parties and will continue for a period of five (5) years thereafter, or until the term of the DOI expires, whichever is later.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [111409](#) **Social Services** -Enter into License Agreement No. DSS3049-25 with Hercules Corp. ("Hercules"), pursuant to which Hercules will be given a revocable license for the use of the laundry room in the building at 21 Fountain Place in New Rochelle, New York, (the "Facility") which room shall be used solely for the purpose of installing and operating card-metered laundry equipment, for the period from 7/1/25 - 5/31/27, with the licensee paying the County ninety percent (90%) of all gross receipts collected in excess of \$2,250 per quarter, with said amount being comprised of \$750.00 per month.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [111364](#) **Labs and Research** - Amend a 10/2/19 agreement with the Westchester County Health Care Corporation ("WCHCC"), whereby the County, through the Department's microbiology lab, provides WCHCC with donor milk bank testing to ensure that safe, pasteurized human donor milk is available for infant consumption, by retroactively extending the term of the agreement through 10/1/29, unless sooner terminated as provided in the agreement and that in consideration for services rendered, WCHCC shall pay the County the sum of ten (\$10.00) per sample analyzed. This fee may be changed by the County at the beginning of each calendar year by giving WCHCC at least 60 days' advance written notice.

A. Milovanovic

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [111336](#) **District Attorney** - Enter into a grant agreement, known as Contract No. C485202, the New York State Division of Criminal Justice Services (the "DCJS") to accept a grant with respect to Project ID No. GD25-1092-D00, in an amount not to exceed \$364,750 in State funds, for the District Attorney's Office to operate The Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Program, for the period from 3/1/25 - 3/31/26.

S. Cacace

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [111296](#) **College** - Enter into affiliation agreements with the listed providers and entities for supervised laboratory/clinical education and instruction for matriculated College Students in the Veterinary Technology Program. However, in accordance with the terms of the agreements, the College shall agree, in a form similar to the following, to defend, indemnify and hold the Veterinary Providers harmless from and against any and all damages, liability, claims, costs, losses, or injuries to persons or property of whatever kind or nature, suits or costs, including reasonable attorney's fees, which arise out of or are directly or indirectly related to the actions or inactions of the College, its faculty, students, officers or employees, including, but not limited to, any actions brought against the other parties by any faculty or students of the College, and any third parties.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [111331](#) **College** - Amend an agreement with George Brown College ("GBC"), to expand the scope of the agreement to include Solar Energy Technician, and Solar Panel Installer distance education certificate programs for students enrolled through WCC and the College shall retain twenty-five (25%) percent of the Tuition and Module fees.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [111344](#) **Parks** - 1) Enter into an agreement with New York New Jersey Trail Conference to accept a grant in the amount of \$15,000 to be used by the County to conduct a controlled burn at Ward Pound Ridge Reservation to eradicate invasive woody saplings and vines for a term commencing upon contract execution and continuing through 12/31/25; and 2) enter into an agreement with Star Tree Wildfire Protection, LLC, pursuant to which it will conduct the controlled burn at Ward Pound Ridge Reservation, for a term commencing upon contract execution and continuing until the burn has been completed, but in no event later than 12/31/25, for an amount not-to-exceed \$15,000.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [111351](#) **Parks** - Retroactively enter into an agreement (the "NYS Swim Grant Agreement") with the New York State Department of State Division of Local Government Services to accept funding in the amount not to exceed \$125,000 under the NYS Statewide Investment in More Swimming Program, for the period of 4/1/24 - 9/30/25, in order to hire and train seasonal lifeguards.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [111414](#) **Parks** - Enter into License Agreement No. PRC-1472 with Zamperla, Inc., for Zamperla to provide and place the Dragonator ride (the "Ride") at Playland Park located in Rye, New York, for a term commencing upon execution of the agreement and expiring ninety (90) days after the last day of the 2025 operating season or 12/31/25, whichever occur first and grant the County the option in its sole discretion to purchase the Ride for \$575,000.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [111303](#) **DPW/Transportation** - Contract No. 17-540 with Gianfia Corp., for Rehabilitation of Commerce Street, C.R. No. 9, From Stevens Avenue to Liberty Street, A Distance of 1.23 Miles, Mount Pleasant, New York. Acceptance of completed work and approval of Final Contract Amount of \$5,133,962.50.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [111304](#) **DPW/Transportation** - Contract No. 21-501 with ELQ Industries, Inc., for Reconstruction of Parking Lots, Driveways, and Sidewalks, and New Electric Vehicle Charging Stations, 100 East First Street and 450 Saw Mill River Road, City of Mount Vernon and Village of Ardsley, New York. Approval of Central Industries, Inc. (WBE), Yonkers, NY; Sealcoat U.S.A. Inc., Yonkers, NY and Verde Electric Maintenance Corp., Mount Vernon, NY, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [111305](#) **DPW/Transportation** - Contract No. 24-512 with Laura Li Industries, LLC (WBE) for Rehabilitation of Seven Bridges Road, C.R. 21, From McKesson Hill Road to NYS Route 133 a Distance of 1.21 Miles Town of New Castle, New York. Approval of Central Industries, Inc. (WBE), Yonkers, NY and A&K Slip Forming Inc. (WBE), Cobleskill, NY, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [111306](#) **DPW/Transportation** - Contract No. 24-515 with Laura Li Industries, LLC (WBE) for Roadway Milling, Resurfacing and Additional Improvements, Murray Avenue, CR#74, Town of Mamaroneck; McLean Avenue, CR#127, City of Yonkers; South Ridge Street, CR#54B, Village of Rye Brook; and Columbus Avenue, CR#64-II, Town of Mount Pleasant; A Total Distance of 1.89 Miles, Westchester County, New York. Approval of A&K Slip Forming Inc. (WBE), Cobleskill, NY; Sealcoat U.S.A Inc., Yonkers, NY and Verde Electric Maintenance Corp., Mount Vernon, NY, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [111327](#) **DPW/Transportation** - Contract No. 23-531 for LED Lighting Upgrades, Bronx River Parkway, Westchester County, New York. Award to the Low Bidder, J.T. Oronzio General Contracting & Development, Inc., (WBE), Armonk, New York in the amount of \$477,669. (3 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [111328](#) **DPW/Transportation** - Contract No. 24-507 to Replace Bus Wash System, Alphonso J. Cerrato Bus Maintenance Facility, Grasslands Campus, Valhalla, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [111329](#) **DPW/Transportation** - Contract No. 25-206 for Coating Installation and Repairs, Norwood E. Jackson Correctional Center, Grasslands Campus, Valhalla, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [111330](#) **DPW/Transportation** - Contract No. 25-207 for Service Contract for Automotive Repairs to Ford Fleet Vehicles, Department of Public Works and Transportation, Westchester County, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

29. [111349](#) **DEF** - Contract No. EF-2308 with ELQ Industries, Inc., New Rochelle, NY, for the West Third Street Pump Station and Sanitary Sewer Project, Hutchinson Valley Sewer District, City of Mount Vernon, New York. Acceptance of completed work and approval of Final Contract Amount of \$7,095,469.05.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

30. **111419 Social Services** - (a) Rescind a resolution approved on 6/26/25 which awarded Contract No. DSS3042-25, for Security Escort Services for Personnel of the Department of Social Services of the County of Westchester to the low bidder, R&D Strategies, Security Company LLC as they failed to complete and return the awarded contract; and (b) Award Contract No. DSS3042-25 to the Second-Lowest Bidder, Century Protective Services Inc., in the total amount of \$3,959,280 for the full possible term of the contract, comprised of an amount of \$1,853,280, for the initial term of two (2) days less than three (3) full years, commencing on July 3, 2025; an amount of \$673,920 for the County's first one (1) year option thereafter, if exercised; an amount of \$702,000 for the County's second one (1) year option thereafter, if exercised; and an amount of \$730,080 for the County's third one (1) year option thereafter, if exercised; and with all amounts being payable pursuant to the cost terms specified in the bid solicitation and bid of Century. (3 bids)

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 07/03/2025