

113409

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: April 6, 2026

SUBJECT: Authority for the County of Westchester to enter into Agreement No. 26-907, with Mott MacDonald NY, Inc., for Engineering Services in connection with Improvements to Westchester Avenue, C.R. 62, City of White Plains and Town of Harrison, New York for an amount not to exceed \$220,000.00, and to approve the use of three (3) subconsultants.

Authority of your Honorable Board is hereby requested for the County of Westchester (the "County") acting by and through its Department of Public Works and Transportation (the "Department") to enter into Agreement No. 26-907 (the "Agreement") with Mott MacDonald NY, Inc. (the "Consultant"), 120 White Plains Road, Tarrytown, New York 10591, for Engineering Services in connection with Improvements to Westchester Avenue, C.R. 62, City of White Plains and Town of Harrison, New York. The Consultant shall provide design services associated with this project. Design Services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. The County also reserves the right to amend this agreement with the Consultant at a future date to provide for construction phase services including but not limited to construction administration services and project close-out services.

The objective of this project will be to rehabilitate Westchester Avenue, County Road ("C.R.") 62, Eastbound, between Corporate Park Drive and Purchase Street (NYS Route 120), and Westbound, between Purchase Street and Anderson Hill Road, a total distance of approximately 4.2 miles. This work is necessary due to extensive deterioration of the roadway. Westchester Avenue, C.R. 62 has an annual average daily traffic count ("AADT") of 12,315 and a pavement condition index ("PCI") of 64 as inspected in 2022. The PCI rating is a pavement condition rating with a range of 0 to 100, with 0 signifying that the roadway requires full reconstruction and 100 signifying that the roadway is new. The rehabilitation work shall include, but not be limited to, the following items: milling; resurfacing; new curbing; guiderail replacement; minor bus stops improvements; new traffic signal loops; new pavement markings and related work. This Agreement will benefit the public as it will enhance the functionality of the roadway ensuring its safe use by the public.

Since the estimated fee for professional services was greater than \$250,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on July 15, 2024, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on October 7, 2024 whereby DTS Provident Design Engineering, LLP; Hudson Valley Engineering Associates, P.C. d/b/a HVEA Engineers; Mott MacDonald NY, Inc.; T & B Engineering & Landscape Architecture, P.C. and Tristate Planning Engineering & Land Surveying, P.C. were selected to possibly perform said services. On June 30, 2025, a request for proposal ("RFP") was sent to the qualified firms and subsequently three (3) proposals were received on August 14, 2025.

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After reviewing the proposals, and based on the evaluation criteria set forth in the RFP, including technical merit and net cost, the Professional Selection Board at its meeting held January 27, 2026, selected Mott MacDonald NY, Inc., as the number one firm to perform engineering services in connection with the Improvements to Westchester Avenue, C.R. 62, City of White Plains and Town of Harrison, New York, for a total fee of \$220,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, the Consultant has requested the utilization of the following subconsultants: Robinson Aerial Surveys, Inc., for New Aerial Planimetric and Topographic Survey Services, 1 Edgeview Drive, Hackettstown, New Jersey 07840; Total Traffic Services, for Traffic Control Services, 525 Route 73 North, Suite 104, Marlton, New Jersey 08053; and Tri-State Drilling Technologies, Inc., for Collection of Asphalt Cores, 94 Gardiners Avenue #388, Levittown, New York, 11756.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/GSK/AS/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that approval is hereby granted for the County of Westchester (the “County”) acting by and through its Department of Public Works and Transportation (the “Department”) to enter into Agreement No. 26-907 (the “Agreement”) with the firm of Mott MacDonald NY, Inc. (the “Consultant”), 120 White Plains Road, Tarrytown, New York 10591, for Engineering Services, in connection with Improvements to Westchester Avenue, C.R. 62, City of White Plains and Town of Harrison, New York. The Consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the Consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. The County also reserves the right to amend this agreement with the Consultant at a future date to provide for construction phase services including but not limited to construction administration services and project close-out services; and be it further

RESOLVED, that for services rendered in accordance with the Consultant’s proposal, a total compensation of \$220,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Robinson Aerial Surveys, Inc., for New Aerial Planimetric and Topographic Survey Services, 1 Edgeview Drive, Hackettstown, New Jersey 07840; Total Traffic Services, for Traffic Control Services, 525 Route 73 North, Suite 104, Marlton, New Jersey 08053; and Tri-State Drilling Technologies, Inc., for Collection of Asphalt Cores, 94 Gardiners Avenue #388, Levittown, New York, 11756; and be it further

RESOLVED, that the Agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2031; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 26-907

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	366	46	RB226-01-E	6120-03	BA #243-2023	\$ 220,000.00

Budget Funding Year(s): 2026 Start Date: 04/15/26 End Date: 12/31/31
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: _____
 State Aid: _____
\$220,000.00 Federal Aid: _____ Vendor No.: _____
(must match resolution) Other: _____ Encumbrance No.: _____