



Office of the District Attorney
County of Westchester

MEMORANDUM

OnBase: 113037

Date: 02/11/2026

To: Honorable Board of Acquisition & Contract

From: Susan Cacace
District Attorney, County of Westchester

Subject: Authority for the County of Westchester, acting by and through its District Attorney's Office, to enter into an assignment agreement with Bradford J. Gonzalez-Sussman, as Assignor, and BJGS Government Affairs LLC, as Assignee, pursuant to which the County will consent to the assignment of its agreement with Mr. Gonzalez-Sussman to BJGS Government Affairs LLC for the provision of intergovernmental consulting services to assist and guide the DA's Office on government, administrative, and regulatory matters with additional work in community affairs, for the period from May 29, 2025 through May 28, 2026, effective upon execution of the assignment agreement by all parties and approval by the Office of the Westchester County Attorney.

The County of Westchester (the "County"), acting by and through its District Attorney's Office (the "DA's Office"), issued a request for proposals ("RFP") on April 2, 2025 seeking qualified proposers to provide intergovernmental consulting services (the "Services"). In response to the RFP, one (1) proposal was received from Bradford J. Gonzalez-Sussman ("Mr. Gonzalez-Sussman"). The proposal was carefully reviewed and it was determined that Mr. Gonzalez-Sussman, acting in his capacity as an individual, met all of the criteria set forth in the RFP.

By resolution approved on May 22, 2025, your Honorable Board authorized the County, acting by and through its DA's Office, to enter into an agreement (the "Agreement") with Mr. Gonzalez-Sussman to provide the Services, for a one (1) year period commencing upon execution, in an amount not to exceed \$132,000.00, payable pursuant to an approved fee schedule and subject to appropriations, with the County having the sole option to extend the Agreement for an additional one (1) year period. The Agreement was subsequently executed.

Thereafter, Mr. Gonzalez-Sussman notified the County that, effective January 1, 2026, he would cease operating in his individual capacity, and would thereafter conduct business through BJGS Government Affairs LLC, a single-member limited liability company, of which Mr. Gonzalez-Sussman is the sole member, with such change constituting a conversion in business entity form only and not a change in control or responsibility for performance under the Agreement. The DA's Office has been advised that there will only be a change in the type of legal entity performing the work under the Agreement, and that the same consultant will be used to provide the Services.

Accordingly, authority is now requested from your Honorable Board for the County, acting by and through its DA's Office, to enter into an assignment agreement (the "Assignment Agreement") with Mr. Gonzalez-Sussman, as Assignor, and BJGS Government Affairs LLC, as Assignee, pursuant to which the County will consent to the assignment of the Agreement from Mr. Gonzalez-Sussman to BJGS Government Affairs LLC for the provision of the Services, for the period from May 29, 2025 through May 28, 2026, effective upon execution of the Assignment Agreement by all parties and approval by the Office of the Westchester County Attorney.

All other terms and conditions of the Agreement will remain unchanged and in full force and effect.

Therefore, authority is requested to enter into the Assignment Agreement and consent to the assignment of the Agreement from Mr. Gonzalez-Sussman to BJGS Government Affairs LLC. Approval of the attached Resolution by your Honorable Board is respectfully requested.

SC/CJF/mcz

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND S. SULK, SECRETARY

RESOLUTION

Upon a communication from the Westchester County District Attorney, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its District Attorney’s Office, is hereby authorized to enter into an assignment agreement (the “Assignment Agreement”) with Bradford J. Gonzalez-Sussman (“Mr. Gonzalez-Sussman”), as Assignor, and BJGS Government Affairs LLC, as Assignee, pursuant to which the County will consent to the assignment of its agreement (the “Agreement”) with Mr. Gonzalez-Sussman to BJGS Government Affairs LLC for the provision of intergovernmental consulting services to assist and guide the DA’s Office on government, administrative, and regulatory matters with additional work in community affairs, for the period from May 29, 2025 through May 28, 2026, effective upon execution of the Assignment Agreement by all parties and approval by the Office of the Westchester County Attorney; and be it further

RESOLVED, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	37	707Y	4380	T707	20,485.00
263	37	707Z	4380	T707	111,515.00

Budget Funding Year(s) 2025-26 Start Date 05/29/2025 End Date 05/28/2026
(must match resolution)

Funding Source
\$ 132,000.00
(must match resolution)

Tax Dollars: _____
State Aid: \$132,000.00
Federal Aid: _____
Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND S. DUKAKIS, SECRETARY