

ID #112667

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: December 5, 2025

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. **25-215**
Service Contract for Auto-Body Repair Work
Medium and Heavy Trucks
Department of Public Works and Transportation
Westchester County, New York

Contractor: A&J Towing & Auto Body Inc.
Amount: \$336,000.00

On November 19, 2025, the County of Westchester ("County") received and opened one (1) bid for Contract No. 25-215 for Service Contract for Auto-Body Repair Work, Medium and Heavy Trucks, Department of Public Works and Transportation, Westchester County, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by twelve (12) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those twelve (12) entities and to an additional fifty-one (51) suppliers and contractors.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that A&J Towing & Auto Body Inc. submitted the sole bid in the amount of \$336,000.00.

The sole bidder has been investigated and it has been found that A&J Towing & Auto Body Inc.:

- ☒ Performed satisfactory work in the past for the County.
☐ Past Experience has been investigated and found satisfactory.

Funds for this project are available in the:

- ☐ Capital Budget
☐ Non-Recurring Budget
☒ Operating Budget

The objective of this contract is to repair damaged Department of Public Works and Transportation fleet vehicles.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring that damaged County fleet vehicles are repaired to meet all safety standards.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and Department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 25-215 be awarded to A&J Towing & Auto Body Inc. in the amount of \$336,000.00, subject to appropriations.

RESOLUTION

CONTRACT NO. 25-215

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 25-215 for Service Contract for Auto-Body Repair Work, Medium and Heavy Trucks, Department of Public Works and Transportation, Westchester County, New York be and is hereby awarded to the sole bidder, A&J Towing & Auto Body Inc., Yonkers, New York in the amount of \$336,000.00 (1 bid); and be it further

RESOLVED, that as set forth in the Contract No. 25-215 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	6500	4010		\$ 70,000.00 (2026)
	101	46	6500	4010		\$ 112,000.00 (2027)
	101	46	6500	4010		\$ 112,000.00 (2028)
	101	46	6500	4010		\$ 42,000.00 (2029)

Budget Funding Year(s): 2026-2029 Start Date: April 16, 2026
(must match resolution)

End Date: April 15, 2029

Funding Source: Tax Dollars 100% County
State Aid _____
\$336,000.00 Federal Aid _____
(must match resolution) Other _____