

ID# 112348

Date: October 29, 2025

To: Honorable Members of the Board of Acquisition and Contract

From: Kathleen O'Connor
Commissioner, Department of Parks, Recreation and Conservation

Re: Authority to amend a resolution approved on July 3, 2025, which authorized the County to enter into an agreement with New York New Jersey Trail Conference to accept a grant of \$15,000 to be used to conduct a controlled burn at Ward Pound Ridge Reservation and an agreement with Star Tree Wildfire Protection, LLC to conduct said controlled burn at the reservation in order to change the company name conducting the controlled burn from Star Tree Wildfire Protection, LLC to Star Tree Protective Fire, LLC.

On July 3, 2025, your Honorable Board approved a resolution ("July Resolution") authorizing the County of Westchester ("County"), acting by and through its Department of Parks Recreation and Conservation (the "Department"), to enter into an agreement with the New York New Jersey Trail Conference (the "Trail Conference"), to accept a grant in the amount of \$15,000 to be used by the County to conduct a controlled burn at Ward Pound Ridge Reservation (the "Reservation") to eradicate invasive woody saplings and vines, for a term commencing upon contract execution and continuing through December 31, 2025 (the "Grant Agreement"). Pursuant to the July Resolution, your Honorable Board also authorized the County to enter into an agreement with Star Tree Wildfire Protection, LLC ("Star Tree"), pursuant to which Star Tree was to provide the County with the services and equipment necessary to conduct the controlled burn at the Reservation, for a term commencing upon contract execution and continuing until the burn has been completed, but in no event later than December 31, 2025 (the "Contractor Agreement"). The agreements have not been fully executed.

Due to an administrative oversight, the resolution did not reflect the correct company name conducting the controlled fire burn at the Reservation.

Accordingly, authority is now hereby requested from your Honorable Board to amend the July Resolution to change the contractor's name under the Contractor Agreement from Star Tree Wildfire Protection, LLC to Start Tree Protective Fire, LLC.

Except as specifically amended hereby, all other terms and conditions set forth in the July Resolution shall remain in full force and effect.

Accordingly, I recommend and urge your Honorable Board's approval of the annexed Resolution.

KOC/cmc

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks Recreation and Conservation, it is hereby:

RESOLVED, that the resolution approved on July 3, 2025 ("July Resolution"), which authorized the County of Westchester (the "County"), acting by and through its Department of Parks Recreation & Conservation (the "Department"), to enter into an agreement with the New York New Jersey Trail Conference (the "Trail Conference"), to accept a grant of \$15,000 to be used by the County to conduct a controlled burn at Ward Pound Ridge Reservation (the "Reservation") to eradicate invasive woody saplings and vines (the "Grant Agreement") and to enter into another agreement with Star Tree Wildfire Protection, LLC, to provide the County with the services and equipment necessary to conduct the controlled burn at the Reservation (the "Contractor Agreement"), is hereby amended to change the contractor's name under the Contractor Agreement from Star Tree Wildfire Protection, LLC to Star Tree Protective Fire, LLC; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the July Resolution shall remain in full force and effect; and be it further

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	42	A776	9856	T776	N/A

Budget Funding Year(s) 2025 Start Date 6/30/25 End Date 12/31/25
(must match resolution)

Funding Source

\$
(must match resolution)

Tax Dollars \$

State Aid _____

Federal Aid _____

Other _____