



Office of the County Attorney

John M. Nonna
County Attorney

ID# 112351

Date: October 30, 2025

To: The Honorable Board of Acquisition and Contract

From: John M. Nonna
County Attorney

Re: **Request for authority for the County of Westchester to enter into an agreement with New York City Bar Association for provision of continuing legal education services, for a term commencing January 14, 2026 and terminating on January 31, 2027, in an amount not to exceed \$13,000, payable pursuant to an approved budget.**

Authority is hereby requested from your Honorable Board for the County of Westchester ("County") to enter into an agreement with the New York City Bar Association ("City Bar") pursuant to which City Bar will provide continuing legal education programming, for a term commencing January 14, 2026 and terminating on January 31, 2027, in an amount not to exceed \$13,000, payable to an approved budget ("Agreement").

City Bar has been providing continuing legal education services to the County for more than seven years. The County has been highly satisfied with the programming, and now, in order to ensure continuity of these vital services, seeks to enter into a new agreement with City Bar for the above-described term.

Exemption of the procurement of the proposed Agreement from the application of the Westchester County Procurement Policy and Procedures ("Procurement Policy") pursuant to Section 3(a)(xxi) thereof is sought by separate submission made on even date herewith.

As I believe the proposed Agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

JN/mg
Attachment

RESOLUTION

Upon a communication from the County Attorney, be it hereby:

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with the New York City Bar Association (“City Bar”) pursuant to which City Bar will provide continuing legal education programming, for a term commencing January 14, 2026 and terminating on January 31, 2027, in an amount not to exceed \$13,000, payable to an approved budget (“Agreement”); and be it further

RESOLVED, that this Agreement is subject to appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Agreement _____
Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	18	1000	4360		\$13,000

Budget Funding Year(s) 2026-2027 Start Date 01/14/2026 End Date 01/14/2027
(must match resolution)

Funding Source
\$13,000
(must match resolution)

Tax Dollars \$13,000
State Aid _____
Federal Aid _____
Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/13/2025 - RAYMOND SCULKY, SECRETARY