



Memorandum

Department of Parks, Recreation
& Conservation

ID 110320

DATE: January 21, 2025

TO: Board of Acquisition and Contract

FROM: Kathleen O'Connor, Commissioner
Department of Parks, Recreation and Conservation

RE: Authority to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of County-wide Nature and Environmental Education Programs during the period from January 1, 2025 through December 31, 2025 in an amount not to exceed \$48,655.00, payable pursuant to an approved budget.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Parks, Recreation & Conservation (the "Department"), to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center, for the provision of family nature programs and environmental education programs that serve the people of Westchester County during the period from January 1, 2025 through December 31, 2025, for an amount not to exceed \$48,655.00, payable pursuant to an approved budget.

The Greenburgh Nature Center will use Fourteen Thousand Fifty-Five (\$14,055) Dollars towards nature education programming and projects in districts throughout Westchester County. These include Ardsley, Irvington, White Plains, Yonkers, Mt. Vernon, Greenburgh, Edgemont, Scarsdale, New Rochelle and Rye. The Greenburgh Nature Center has been actively developing nature education programming for Westchester since its founding in 1975.

Each project involves working with students in pre-school, elementary and middle school grades (ages 2-14). The number of participants ranges from 18-25 students to an entire grade of 130-150 students.

Sixteen Thousand Seven Hundred Seventeen (\$16,717) Dollars will be used toward providing community weekend events to people of all ages and backgrounds in Westchester County. These programs vary from low-key nature walks and specialized programs on such topics as birds of prey and composting, to very highly structured fairs and festivals such as the Maple Sugaring Party, Spring Festival, Run Wild, Fall Festival, and Holiday Market and Train Show.

The Center strives to develop programs that are interactive as well as educational, and to make the programs interesting to people of varying educational and socio-economic backgrounds. In order to make the programs affordable, fees are kept reasonable and some are offered at no charge to the public.

Seventeen Thousand Eight Hundred Eighty-Three (\$17,883) Dollars will be used toward providing development and presentation of a series of programs and community forums on the key environmental issues facing Westchester residents in the coming years. These forums facilitate education about changing behaviors with regard to sustainable practices. The focus audience for these programs would be high school students and adults.

The programs and events require extensive planning, staff coordination, public relations, supervision and support operations including maintenance and office support. The programs have been developed to complement those being offered by the County's Department of Parks, Recreation, and Conservation.

The Greenburgh Nature Center will be required to submit a report to the County at the end of the year detailing the many services that have been provided pursuant to this agreement.

The public purpose and objective of this agreement is to offer family nature programs and environmental education programs on key environmental issues to residents of Westchester County. The Parks Department will track and monitor the terms and conditions of the agreement through written reports.

This contract is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (ix) therein.

I recommend approval of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/30/2025 - RAYMOND SCULKA - SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center, 99 Dromore Road, Scarsdale, NY 10583, for the provision of various family nature programs and environmental education programs that will serve the people of Westchester County during the period January 1, 2025 through December 31, 2025, for an amount not to exceed Forty Eight Thousand Six Hundred Fifty Five (\$48,655) Dollars, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Original Agreement \$48,655
First Amendment \$
This Amendment \$_____

APPROVED BOARD OF ACQUISITION CONTRACT 01/20/2025 RAYMOND SCUKA SECRETARY

TOTAL \$48,655

Agreement # PRC-1457

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/S ub-Object	Trust Account	Dollars
101	52	2508	5100		\$48,655

Budget Funding Year(s) 2025 Start Date 1/1/25 End Date 12/31/25
(must match resolution)

Funding Source Tax Dollars \$ 48,655

State Aid _____

\$ 48,655 Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/15/2025 - RAYMOND SCULKY, SECRETARY