



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

111484

Date: July 15, 2025

To: Honorable Members of the Board of Acquisition and Contract

From: Leonard G. Townes, Commissioner
Department of Social Services

Marguerite Beirne
Chief Information Officer

RE: Authority to amend an Agreement with Accuity Asset Verification Services, Inc. for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases for an initial term of October 1, 2022 through September 30, 2025 in an amount not to exceed \$150,000, payable at the rate of \$4.74 per report, in order for the County to exercise the first of its three one-year options and thereby extend the term of the Agreement from October 1, 2025 through September 30, 2026 for an amount not-to-exceed \$50,000, payable at the rate of \$4.83 per report, plus maintenance fees.

By resolution approved on December 22, 2022, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Departments of Social Services ("DSS") and Information and Technology, to enter into an agreement (DSS7025-22; the "Agreement") with Accuity Asset Verification Services, Inc. ("AVS") for the provision of bank clearances to ensure integrity in resource-based Department of Social Services cases (the "Services") in the amount not to exceed of \$150,000, payable at the rate of \$4.74 per report, for the initial term of October 1, 2022 through September 30, 2025, with the County reserving an option to renew the Agreement for up to three additional terms of one (1) year each, payable at the following rates: \$4.83 per report for the first option, \$4.92 per report for the second option, and \$5.01 per report for the third option. The Agreement was subsequently executed.

The County now wishes to exercise the first of its three options to renew the Agreement with AVS for the period from October 1, 2025 through September 30, 2026. Accordingly, authority is requested to amend the Agreement with AVS for the provision of bank clearances to ensure integrity in resource-based DSS cases, in order to (i) extend the term thereof from October 1, 2025 through September 30, 2026 (the "First Option Period"); (ii) increase the not-to-exceed amount authorized thereunder by an additional \$50,000 for Services to be rendered during the First Option Period; and (iii) increase the rate payable per report for the First Option Period from \$4.74 to \$4.83, plus maintenance fees (DSS7025-A-22 the "First Amendment").

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

The Services to be provided pursuant to the proposed First Amendment will continue to aid DSS in uncovering and preventing fraud, waste and abuse in resource based cases and will expedite the bank clearance process and eligibility for clients applying for social services. The First Amendment will continue to provide automated efficiency to the workflow associated with processing the information required for the County to make a financial determination of eligibility.

The proposed First Amendment will continue to serve a public purpose by providing the County with bank clearances to ensure integrity in resource-based DSS programs, aid in uncovering fraud in resource-based programs, and will expedite the bank clearance process for those eligible for DSS services.

The goal and objective of the proposed First Amendment is to provide services that ensure automated efficiency to the workflow associated with processing the information required for the County to make a financial determination of eligibility for Services.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of DSS.

Your approval of the attached Resolution is respectfully requested.

LT/jpg/nn
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services and the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester ("the County"), acting by and through its Departments of Social Services ("DSS") and Information and Technology, is hereby authorized to amend an agreement (DSS7025-A-22 the "Agreement") with Accuity Asset Verification Services, Inc. ("AVS"), pursuant to which AVS agreed to provide bank clearances to ensure integrity in resource-based DSS cases (the "Services") for an initial term commencing on October 1, 2022 and continuing through September 30, 2025 in an amount not to exceed \$150,000, payable at the rate of \$4.74 per report, with three one-year options on the part of the County to renew the Agreement, in order to exercise the first of its three one-year renewal options and thereby: (i) extend the term of the Agreement from October 1, 2025 through September 30, 2026 (the "First Option Period"); (ii) increase the not-to-exceed amount authorized thereunder by an additional \$50,000 for Services to be rendered during the First Option Period; and (iii) increase the rate payable per report for the First Option Period from \$4.74 to \$4.83, plus maintenance fees; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized and empowered to execute all documents and to take all action necessary to accomplish the purposes hereof.

Initial Term: 10/01/2022-9/30/2025: \$150,000
This First Option Term: 10/01/2025-9/30/2026: \$50,000

1. Account to be Charged/Credited:

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2025	101	22	8900	5650		\$12,500.00
2026	101	22	8900	5650		\$37,500.00

2. Budget Funding Year(s): 2025-2026

Start Date: October 1, 2025 End Date: September 30, 2026

3. Funding Source:

Federal	50 %	CFDA#(s)	93.778		
State	50 %	State ID#(s)			
Operating/Tax Levy	N/A				
Capital	N/A				

4. Total NTE: \$50,000
(must match resolution)