

112141

DATE: October 9, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing a Second Amendment to an Agreement between the County of Westchester and the City of Peekskill for upgrades and repairs at the City's Senior Nutrition Center, in order to: i) revise the scope of work to include the purchase of kitchen appliances and other related kitchen equipment; and ii) retroactively extend the term thereof from February 14, 2025 to June 30, 2026.

By resolution approved on January 26, 2023, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with the City of Peekskill (the "City"), pursuant to which the City would make upgrades and repairs at the Senior Nutrition Center ("the Center") located at 4 Nelson Avenue in the City of Peekskill (the "Project") for a term commencing on February 15, 2023 and continuing through February 14, 2024. In consideration for services rendered in connection with the Project, the County agreed to reimburse the City an amount not-to-exceed \$100,000.00 in Community Development Block Grant funding, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on February 15, 2024, your Honorable Board authorized the County to amend the Agreement in order to change the expiration date from February 14, 2024, to February 15, 2025, as additional time was needed to complete the Project, which had taken longer than anticipated (the "First Amendment"). The First Amendment was subsequently executed.

The parties now wish to further amend the Agreement in order to: i) revise the scope of work to include the purchase of kitchen appliances and other related kitchen equipment; and ii) retroactively extend the term thereof from February 14, 2025, to June 30, 2026, as additional time is needed to complete the Project.

Except as specifically amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of the Agreement is to provide partial funding to make upgrades and repairs to the Center that will increase the number of meals served and to improve access to the Center for the benefit of low and moderate income seniors. The Project will be monitored by the Department of Planning staff, who will review all payment requests to make sure all contractual requirements are met.

This Agreement is exempt from the requirements of the Westchester County Procurement Policy Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program. The Agreement is also exempt from the Federal Procurement regulations for the same reason.

Act # 12-2022, adopted June 30, 2022, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan to include the FY 2022 Action Plan, and to accept such Grants.

On June 30, 2022, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,164,264 in Community Development Block Grant (CDBG) funds.

Accordingly, I recommend approval of this second amendment.

BL/tf/gr/je
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to further amend an agreement with the City of Peekskill (the "City"), pursuant to which the City agreed to make upgrades and repairs at the City's Senior Nutrition Center, for a term commencing on February 15, 2023 and continuing through February 14, 2025, for an amount not-to-exceed \$100,000.00 (the "Agreement"), in order to: i) revise the scope of work to include the purchase of kitchen appliances and other related kitchen equipment; and ii) retroactively extend the term thereof from February 14, 2025 to June 30, 2026; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$ 100,000.00
First Amendment	\$ 0.00
This Amendment	\$ <u>0.00</u>
	\$ 100,000.00

AGREEMENT NUMBER: C-67-22-U51

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067X	4380	T067	\$0.00

Budget Funding Year(s) FY 2022 Start Date February 15, 2023 End Date June 30, 2026
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$0.00 Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

(must match resolution)

Other _____