



110220

December 31, 2024

To: The Honorable Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

Re: Authorization for the County of Westchester to enter into an agreement with WSP USA, Inc. to provide stormwater sampling and reporting for the County’s Refuse & Recycling Facilities for the term from January 1, 2025, through December 31, 2027, for an amount not to exceed \$35,000.00 per year payable at the stated rates.

Authority is requested for the County of Westchester (“County”), acting through the Department of Environmental Facilities (“Department”), to enter into an agreement with WSP USA, Inc. (“WSP”), to provide stormwater sampling and reporting for the County’s Refuse & Recycling Facilities, for the term from January 1, 2025, through December 31, 2027, for an amount not to exceed \$35,000.00 per year payable at the stated rates. The services will include annual and quarterly inspections, sampling, and reporting to the Department as required for compliance with the New York State Department of Environmental Conservation (“NYSDEC”) permits and as directed by the Department, the NYSDEC, and applicable regulatory requirements.

In compliance with the Westchester County Procurement Policy, the Department distributed a Request for Proposals (“RFP”) for these services. Proposals were received from the following firms and ranked in the following manner:

1) WSP USA, Inc.

Pricing: Year 1: \$27,500; Year 2: \$27,500; Year 3: \$27,500

PFAS & 1,4 Dioxane Rider:

Coordinated with regular sampling- All years: \$2,100 per event

Stand-alone sampling- All years: \$3,800 per event

Notes: Immediate prior DEF sampling contractor.

2) Barton & Loguidice, D.P.C.

Pricing: Year 1: \$22,500; Year 2: \$24,300; Year 3: \$26,245

PFAS & 1,4 Dioxane Rider:

Coordinated with regular sampling- Year 1: \$4,250; Year 2: \$4,675; Year 3: \$5,145, per event

Stand-alone sampling- Year 1: \$6,050; Year 2: \$6,665; Year 3: \$7,325, per event

Notes: has provided multiple comprehensive annual stormwater inspections at DEF facilities previously

3) B. Laing Associates, Inc.

Pricing: Year 1: \$27,671.04; Year 2: \$31,544.98; Year 3: \$33,516.54

Coordinated with regular sampling- Year 1: \$31,679.04; Year 2: \$36,492.98;

Year 3: \$38,816.54

Stand-alone sampling- Year 1: \$5,783.00; Year 2: \$6,592.62; Year 3: \$ 7,004.66, per event

Notes: Indicated they had not performed sampling for per- and polyfluoroalkyl substances and 1,4 dioxane in the past

Based upon a review of all proposals, it was determined that WSP's proposal is in the County's best interest as the firm meets the requirements of the RFP and is able to perform the tasks for a set fee, and is familiar with the County's facilities and the sampling/reporting requirements. Accordingly, WSP is recommended to perform the required services, which will ensure the refuse and recycling facilities remain compliant with necessary sampling and reporting requirements. The Department is requesting authority to enter into the stated contract with WSP.

I recommend adoption of the attached proposed Resolution.

VFK/DLV/mjr

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2025 - RAYMOND S. VUKIĆ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, it is hereby

RESOLVED, that the County of Westchester (“County”), acting through the Department of Environmental Facilities (“Department”), is authorized to enter into an agreement with WSP USA, Inc. (“WSP”) to provide stormwater sampling and reporting for the County Refuse & Recycling Facilities, for the term from January 1, 2025, through December 31, 2027, for an amount not to exceed \$35,000.00 per year payable at the approved rates. The services will include annual and quarterly inspections, sampling, and reporting to the Department as required for compliance with the New York State Department of Environmental Conservation (“NYSDEC”) permits and as directed by the Department, the NYSDEC, and applicable regulatory requirements; and be it further

RESOLVED, that WSP shall be paid pursuant to the approved rates not to exceed \$35,000 per year; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute all instruments and take all actions necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2025	251	60	7100-7100	4380		\$35,000.00
2026	251	60	7100-7100	4380		\$35,000.00
2027	251	60	7100-7100	4380		\$35,000.00

Budget Funding Year(s) 2025-2027 Start Date 01/01/2025 End Date 12/31/2027
 (must match resolution)

Funding Source Tax Dollars \$35,000.00 per year
 State Aid _____
\$35,000.00 per year Federal Aid _____
 (must match resolution) Other _____