

**112662**

DATE December 9, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to amend an Agreement with Horseman's Harvest Neighborhood Pantry, Inc., pursuant to which Horseman's Harvest Neighborhood Pantry, Inc. agreed to provide emergency food distribution services and personal protective equipment to low/moderate income households impacted by the Coronavirus pandemic, in order to modify the Scope of Work.

By resolution approved on May 1, 2025, your Honorable Board authorized the County of Westchester ("County") to enter into an agreement with Horseman's Harvest Neighborhood Pantry, Inc. ("Horseman's Harvest") to provide funding for food, refrigeration equipment, a Ford Transit 350 Cargo van, and personal protective equipment in support of food distribution services for low-and moderate-income households residing within the 2020 Urban County Consortium, who were adversely impacted by the Coronavirus pandemic, for a term commencing on April 1, 2025 and continuing through March 31, 2026, for an amount not to exceed \$150,000 in CDBG-CV program funding, payable pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now desire to amend the Agreement's scope of work in order to substitute the purchase of a Ford Transit 250 Cargo Van in place of the original specified Ford Transit 350 Cargo Van. Acquisition of the revised vehicle will enable Horseman's Harvest to continue delivering food to food insecure families, transport retail recovery and to support efforts to prevent, prepare for, and respond to Coronavirus related needs within the low- and moderate-income communities of the 2020 Westchester Urban County Consortium. Accordingly, authority is respectfully requested to amend the Agreement with Horseman's Harvest in order to modify the scope of work by substituting the purchase of a Ford Transit 250 Cargo Van in place of the originally specified Ford Transit 350 Cargo Van

Except as specifically amended herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

The goal and objective of this project is to combat food insecurity and to prevent, prepare and respond to those adversely impacted by the Coronavirus pandemic and residing in low/moderate income households within the 2020 Urban County Consortium. The Project will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On July 30, 2020, the Board of Acquisition and Contract approved a resolution authorizing the amendment to the agreement between the County of Westchester and the United States Department of Housing and Urban Development (HUD) to accept additional funds to address the impacts of COVID-19.

I recommend approval of this agreement.

BLP/tf/am/je/pv  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/18/2025 - RAYMOND SULLIVAN, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to amend the agreement with Horseman's Harvest Neighborhood Pantry, Inc., ("Horseman's Harvest") pursuant to which Horseman's Harvest agreed to provide food distribution services, and purchase refrigerators and freezers, a Ford Transit 350 Van and personal protective equipment for low/moderate income households residing within the 2020 Urban County Consortium who have been adversely impacted by the Coronavirus pandemic, for a total aggregate not-to-exceed amount of \$150,000 in Community Development Block Grant - CV program funding, for a term commencing on April 1, 2025 and continuing through March 31, 2026 (the "Agreement") in order to revise the scope of work to provide for the purchase of a Ford Transit 250 Cargo Van in lieu of a Ford Transit 350 Cargo Van; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive, or his duly authorized designee, is hereby authorized to execute any and all documents and take any and all actions necessary to effectuate purposes hereof.

Original Agreement      \$150,000.00  
This Amendment        \$ 0.00  
                                     \$150,000.00

AGREEMENT NUMBER: C-CDBG-CV-20-72

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
263	19	067V	4998	T067	\$0.00

Budget Funding Year(s)      FY 2020    Start Date    April 1, 2025    End Date    March 31, 2026  
(must match resolution)

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$0.00  
(must match resolution)

Federal Aid \$0.00 U.S Department of Housing and Urban Development

Other \_\_\_\_\_